



# Direct Payments

**Direct Payroll and Managed Accounts  
Services - Provider List**

# Direct Payroll and Managed Accounts Services Provider List

Derbyshire County Council has developed a list of providers of Managed Accounts and Payroll Services for people who receive, or are interested in receiving, an Adult Care Direct Payment. These providers are monitored by the Council to make sure that they are providing a good quality service.

## Managed Accounts

A Managed Account is where a third party provider will manage the financial side of Direct Payment. Derbyshire County Council will pay the Direct Payment directly to a Managed Account provider and they will make payments on your behalf. A Managed Account service will pay invoices for agencies, pay your personal assistant wages and HMRC bills, for example.

With a Managed Account you are still responsible for arranging your care, being the employer (if you choose to employ personal assistants) and ensuring that the care you arrange is affordable within your personal budget. You will need to send any invoices or timesheets to the Managed Account provider who will process them and make payments as necessary. A Managed Account provider will submit monitoring information to Derbyshire County Council about how your Direct Payment has been spent.

Derbyshire County Council will only provide additional funding for a Managed Account where one is necessary to enable you to manage the Direct Payment. If you feel you need a Managed Account to support you with the Direct Payment, please speak to your Adult Care worker.

Please contact Managed Account providers directly for a quote of their charges as costs will vary depending upon your circumstances and how you use your Direct Payment.

**Providers who offer managed accounts services:** All (Page 4 to 6)

## Payroll without Payment

A Payroll service without payment will carry out calculations for you and inform you how much tax and National Insurance you should deduct from Personal Assistants' (P.A's) pay and how much you should pay them. They will register you as an employer and act as your agent for HMRC. They will also calculate pension entitlement and advise you on this. With a Payroll without payment, you

would send timesheets to the provider. They will then calculate how much the P.A should be paid, and how much you should pay to HMRC and how much for any pension. They will send you this information, from which you would make the required payments. They will also provide payslips for your P.A.

You will be sent an invoice for their services which should be paid from the Direct Payment.

Payroll costs without payment can be met from the Personal Budget.

#### **Providers who offer Payroll without payment services:**

- Accountability - page 4
- DH Payroll - page 4
- Disability Resource Centre - page 5
- Ideal for All - page 5
- PayPacket - page 5
- Rosekel - page 6
- Penderels - page 6

### **Payroll with Payment**

A Payroll service with payment will carry out the calculations for you about how much tax and National Insurance needs to be deducted from your P.A's pay. They then collect the whole amount required, including their fee from the Direct Payment account (usually by Direct Debit). A payroll provider with payment will pay your P.A, pay the pension if applicable and make any payments to HMRC.

With a payroll with payment you send the completed timesheets to the provider and they carry out the calculations and make the payments on your behalf.

Payroll with payment costs can be met from the Personal Budget.

#### **Providers who offer Payroll with payment services:**

- Accountability - page 4
- DH Payroll - page 4
- KDC - page 5
- PayPacket - page 5

# Approved Providers

Below are a list of providers (alphabetically) that have been approved by Derbyshire County Council. Please contact providers directly for a quote of costs based on your individual circumstances as these will vary depending upon factors such as how many P.A's you employ.

## Accountability – Payroll and Pensions

Suite 18  
Sheepbridge Business Centre,  
655 Sheffield Road,  
Chesterfield  
S41 9ED

**Tel:** 01246 588808

**Fax:** 0191 4923704

**Email:** [accability@accability.com](mailto:accability@accability.com)

## Barrie Bookkeeping & Payroll Solutions Ltd

Suite 1, Airlie House  
Pentland Park  
Glenrothes  
KY6 2AG

**Tel:** 0800 599 9353

## DH Payroll

1 Park Road  
Hampton Wick  
Surrey  
KT1 4AS

**Tel:** 0208 977 3559

**Fax:** 0208 943 2820

**Email:** [Payroll@davidhoward.co.uk](mailto:Payroll@davidhoward.co.uk)

**Website:** [www.dhdirectpayments.co.uk](http://www.dhdirectpayments.co.uk)

## Disability Resource Centre (DRC)

Poynters House  
Poynters Road,  
Dunstable  
Bedfordshire  
LU5 4TP

**Tel:** 01582 470900

**Email:** [referrals@drcbeds.org.uk](mailto:referrals@drcbeds.org.uk)

## Ideal for all

The Independent Living Centre  
100 Oldbury Road  
Smethwick,  
B661JE

**Tel:** 0121 5585555 (select option 1)

**Email for referrals:** [referrals@idealforall.co.uk](mailto:referrals@idealforall.co.uk)

**Email for general enquiries:** [dps@idealforall.co.uk](mailto:dps@idealforall.co.uk)

## KDC/ Your Payroll

**Tel:** 0151 480 8873 or 0151 949 5442

**Email:** [managedaccounts@kdc.org.uk](mailto:managedaccounts@kdc.org.uk) or [yourpayroll@kdc.org.uk](mailto:yourpayroll@kdc.org.uk),

**Websites:** [www.kdc.org.uk](http://www.kdc.org.uk) and [www.yourpayroll.org.uk](http://www.yourpayroll.org.uk)

## PayPartners Ltd

Stephen Moreton  
Tracy Scholes

**Tel:** 0161 667 3650

**E-mail:** [payroll@pay-partners.co.uk](mailto:payroll@pay-partners.co.uk)

**Website:** [www.pay-partners.co.uk](http://www.pay-partners.co.uk)

## PayPacket Ltd

Jas Hayer and Kerry Proudlove

**Tel:** 0800 848 8998

**Email:** [jas.hayer@paypacket.co.uk](mailto:jas.hayer@paypacket.co.uk) and [kerry@paypacket.co.uk](mailto:kerry@paypacket.co.uk)

## **Penderels Trust**

Maple House  
Maple Estate  
Stocks Lane  
Barnsley  
S75 2BL

**Tel:** 01332 981046

**Email:** [derbyshire@pederelstrust.org.uk](mailto:derbyshire@pederelstrust.org.uk)

**Website:** [www.penderelstrust.org.uk/](http://www.penderelstrust.org.uk/)

## **Rosekel Resourcing**

Derwent Business Centre  
Clarke Street  
Derby  
DE1 2BU

**Tel:** 01332 477710

**Email:** [info@rosekel.com](mailto:info@rosekel.com)

**Website:** [www.rosekel.com](http://www.rosekel.com)

## **Further information**

If you have any concerns or queries please contact the Adult Care Community Contracts Team

**Tel:** 01629 536339

**Email:** [vcs.contractsteam@derbyshire.gov.uk](mailto:vcs.contractsteam@derbyshire.gov.uk)

For more about Direct Payments please visit: [www.derbyshire.gov.uk/directpayments](http://www.derbyshire.gov.uk/directpayments)

**Basic information about direct payments can be found:**

**[www.derbyshire.gov.uk/directpayments](http://www.derbyshire.gov.uk/directpayments)**

**[www.gov.uk/apply-direct-payments](http://www.gov.uk/apply-direct-payments)**