

CC13 Explanatory Notes for Group Application for portable boats

Please complete all sections in full and in block capitals unless otherwise requested.

1 Application

Please state whether this is a new application or whether you wish to renew an old licence by ticking the relevant box, if renewing, please indicate old licence number.

2 Group Details

Please supply details of your group, and please supply details of the name and position of the person who is responsible for the group and that persons address and telephone number.

3 Instructor Details

If group is under instruction please complete the instructors names and their relevant qualifications.

4 Group Size

Please indicate the number of people in the group, according to age range. The maximum for each application is ten.

5 Craft Details

Please give details of the craft that your group use, including British Standards Institute number and length and number of each boat types.

6 Licence

Licences are granted for the periods indicated on the scale of charges (CC16). Please indicate what period you require.

The expiry date of the licence will be the date requested by you unless your insurance policy expires sooner.

7 Insurance

You must have at least third party insurance, please provide a copy (not original) of your valid insurance certificate. Alternatively provide details of your BCU membership in section 8.

8 BCU membership

If you have British Canoe Union membership, please supply your BCU membership number and validity period.

9 Fee Method

Payment will be due on application for a licence and can either be by cash, cheque or postal order, payable to Derbyshire County Council. Payment can be in person or by post to the address below. Send cash only by registered post. Indicate the fee enclosed and payment method.

11 Declaration

The person who takes responsibility for the group must sign and date the declaration at the bottom of the form. Please make sure you read the Group Licence Conditions (CC14) because they will form part of the legally binding agreement between you and DCC if your application is granted and a licence is issued.

Apply to: Tapton Lock Visitor Centre, Lockoford Lane, Chesterfield, S41 7JB