

APPENDIX 1 – Call for Sites Advertisement

<Name>
<Address1>
<Address 2>
<Address 3>
<Address 4>

Dear <salutation>

Call for sites with housing potential

The Derby Housing Market Area (HMA) comprises the three local planning authority areas of Derby City Council, Amber Valley Borough Council and South Derbyshire District Council. The three authorities are now carrying out a call for sites in order to identify land and buildings in the HMA with the potential for residential development.

The three authorities together with Derbyshire County Council and other key stakeholders and private sector representatives have formed a partnership which will assess the potential of land and buildings in the HMA to provide for the future housing needs of the area. This is called a Strategic Housing Land Availability Assessment (SHLAA) and it will be used to inform the development of new planning policies for the area on housing in each local planning authority's Local Development Framework. It will also identify the supply of deliverable and developable sites for inclusion in each authority's five year and fifteen year housing supply.

In July 2007 the Government produced a practice guidance note for local planning authorities and consultants in carrying out SHLAAs. This can be viewed on the Communities and Local Government website at www.communities.gov.uk. Using the sources outlined in the guidance the partnership will identify sites with the potential for housing and are also contacting stakeholders including developers and land owners to identify land and buildings that they consider have potential for residential development.

If you wish to identify a site or building which you consider to be suitable for residential development, please complete the enclosed site suggestion form. More than one site or building can be submitted for consideration but please ensure that a separate form is used for each site or building. Please ensure that each question on the form is completed as fully as possible, particularly full details of the site address and ownership (where known). If there are any constraints on the site, these should be identified and you should indicate how they could be overcome. It is essential that a site plan is provided on an Ordnance Survey base showing the exact location of the site or building clearly identified in red. If a site plan is not provided, your submission will not be considered.

It is important that the form is returned to the appropriate local planning authority which covers the area where the site or building is located. Address details for sites within Derby City are provided below. Forms for sites within

Amber Valley or South Derbyshire should be sent to the relevant local planning authority. The contacts at the other authorities are :

Amber Valley Borough Council – Carol-Anne Taylor (01773 841583)
Carol-anne.taylor@ambervalley.gov.uk

South Derbyshire District Council – Karen Beavin (01283 595749)
Karen.beavin@south-derbys.gov.uk

If you wish to provide information further to that included on the form which you think may be useful in the assessment, you are welcome to do so.

It should be noted that identifying sites and buildings in the assessment does not guarantee their inclusion in local planning authority development plans or that planning permission will be granted. The assessment identifies sites which have the 'potential' for housing development. The relative suitability of suggested sites will then be considered by the partnership taking into account any constraints including the likely impact of any development on the environment. The outcome of the assessment will be made publicly available and the intention is that the assessment will be reviewed annually. Please note therefore that any information submitted will be kept on a database for future reference when the assessment is reviewed.

Forms must be completed and returned by 12 September 2008. Please return completed forms for sites within Derby either by email to derby.idf@derby.gov.uk or by post to:

**Jonathan Pheasant
Derby City Council
Plans and Policies
Room 107
Roman House
Friar Gate
Derby DE1 1XB**

If you require any further information on the SHLAA please contact me on the above telephone number or email address.

Yours

Jonathan Pheasant
Planning Officer