

ADMISSIONS POLICY PART 2

Part Two – Wilsthorpe School

This section of the Admissions Policy explains how The Two Counties Trust Admissions policy applies in Wilsthorpe School, including how admissions are prioritised.

1. Introduction to the school

Everyone at Wilsthorpe School shares a deep belief in young people and a desire to ensure that every child achieves their best. Our belief is that learning should be an inspirational journey, where all are challenged to achieve great things and to lead others, in a climate of dignity and respect. Leadership and management was judged to be outstanding at the last inspection (November 2016) and overall the school was judged to be good.

In 2017 Wilsthorpe was successful in securing a University place for a Year 13 leaver at Massachusetts Institute of Technology, one of the world's best universities. In 2018, two Year 13 leavers secured Oxbridge places, one at Oxford and one at Cambridge.

Extra-curricular provision at this safe and caring school is rich. Comprehensive programmes involve substantial learning outside the classroom, in particular activities and clubs help to develop autonomy and leadership in sporting, artistic, theatrical, technical, creative and cultural opportunities.

2. Planned Admission Number

The Planned Admission Number (PAN) in this school is:	210
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3. Criteria for prioritising admissions in Wilsthorpe School

The following criteria, in the order listed, will be used to allocate places if there are more applications than places available:

- a. Looked after children and children who were looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
- b. Children living in the normal area (see note one) served by the school at the time of application and admission who have brothers or sisters (see note two) attending the school at the time of application and admission.
- c. Children living in the normal area (see note one) served by the school at the time of application and admission.
- d. Children not living in the normal area (see note one) served by the school but who have brothers or sisters (see note two) attending the school at the time of application and admission.
- e. Other children whose parents have requested a place.

Children with Education, Health and Care Plans (EHCP) have a different admission process. If a child has an EHCP or parents are in the assessment process, it is important to have a discussion with the Headteacher about what to do next. There is more information in Part 1 of this policy.

In the event of that there are more applications than places available, Wilsthorpe School may need to ask for proof of the following when applying the criteria for prioritising admissions:

- Address
- Child's date of birth
- Copy of an adoption order, residence order or special guardianship order and a letter from the

Local Authority that last looked after the child confirming that (s) he was looked after immediately prior to that order being made.

4. Significant Change of Circumstances

If a change of circumstances takes place after the closing date for applications but before all places have been allocated, then the change of circumstances will be taken into account within the allocation process.

If a change of circumstances takes place after all places at the school have been allocated the application will be added to the waiting list in a position which reflects the published priority criteria.

5. Appeals

When an application for a place at this school is unsuccessful, information about appealing the decision can be found here:

<https://www.derbyshire.gov.uk/education/schools/school-places/appeals/appeals.aspx>

6. Post 16

Wilsthorpe Sixth Form is committed to recruiting with integrity and employs entry requirements during the application process to ensure students are guided towards programmes of study that provide the very best chances of success. Information, advice and guidance is provided at all stages of the application process and takes into account a range of factors including predicted grades, actual grades and school reports and trackers. The Sixth Form reserves the right to refuse admission to a course in some cases, even where the entry requirements are met. This is in the interest of student success.

16-19 Study Programme Requirements

All of our Post 16 pathways are designed to provide structure and a challenging personalised learning programme. Every student in Years 12 and 13 will study academic or vocational qualifications that are linked to their future plans. Students who embark on a study programme who do not yet have a grade 4 or higher in Mathematics or English will be required to work towards the achievement of these qualifications as part of their programme.

The pathways that students follow maximise progression opportunities onto the next stage of education, employment or apprenticeship.

There are two pathways available in Key Stage 5: Academic or Vocational

- AS Levels and A Levels
- Level 3 Vocational

Planned Learning hours

In order to maintain funding from the EFA all students must follow a full time programme of study. This will require each student to enrol onto three qualifications and students who have not achieved a grade 4 in GCSE English or Mathematics to enrol onto GCSE resist courses.

Students programmes will also contain a bespoke sixth form PSHCE schedule which allows students to access a range of talks, presentations, workshops and enrichments opportunities which help guide them through Sixth Form life and prepare for life beyond. All students are therefore required to attend tutor time and the start of each day.

Entry Requirements

AS Levels – all including a Grade 5 in English and Maths unless stated otherwise

Art and Design	5x5 in separate subjects 5 in GCSE English Approval from Mr Fowler
Biology	5x5 in separate subjects 6 in GCSE Biology or 2x6s in GCSE Science

Business and Economics	5x5 in separate subjects
Chemistry	5x5 in separate subjects 6 in GCSE Chemistry or 2x6s in GCSE Science, 6 in GCSE Maths
Drama	5x5 in separate subjects 5 in GCSE English
English	5x5 in separate subjects 5 in GCSE English – Approval from PKR
English Literature	5x5 in separate subjects 5 in GCSE English – Approval from PKR
French	6 in GCSE French Approval from Ms Motokawa
Further Maths	7 in GCSE Maths
Geography	5x5 in separate subjects 5 in GCSE English
History	5x5 in separate subjects 5 in GCSE English
ICT	5x5 in separate subjects 5 in GCSE English
Maths	6 in GCSE Maths
Philosophy & Ethics	5x5 in separate subjects 5 in GCSE English
Photography	5x5 in separate subjects 5 in GCSE English Approval from Mr Fowler
Physics	5x5 in separate subjects 6 in GCSE Physics or 2x6s in GCSE Science
Product Design	5x5 in separate subjects Approval from Mr Peill
Psychology	5x5 in separate subjects 5 in GCSE English 5 in GCSE Science or 2x5s from GCSE Biology/chemistry/Physics
Sociology	5x5 in separate subjects 5 in GCSE English
Spanish	6 in GCSE Spanish Approval from Ms Motokawa
Textiles	5x5 in separate subjects 5 in GCSE English Approval from Mr Peill

Other Level 3 subjects

BTEC Level 3 Health and Social Care	5x4s in separate subjects 5 in GCSE English
BTEC Level 3 Applied Human Biology	5x4s in separate subjects 5 in GCSE Science
OCR Level 3 Cambridge Technical in Sport BTEC	5x4s in separate subjects 5 in GCSE English 4 in GCSE Science
BTEC Level 3 Forensic Science	5x4s in separate subjects 5 in GCSE English 4 in GCSE Science
BTEC Level 3 Music	5x4s in separate subjects Level 2 qualification in Music/can play an instrument to a proficient standard. Approval from Ms Young

Application Process

The timetable for applications and admissions into Wilsthorpe Sixth Form are detailed below. All applicants seeking admission into Post 16 must achieve the necessary grades onto the courses they have chosen.

Timetable for Application and Admission

Students attend Open Evening	October
Open interviews and Tours for external applicants	October-July
Application form deadline for internal applicants	December
Interviews for internal applicants	January
Offer letters sent	March
Induction Event/Taster Day	July
Publication of GCSE Results	August
Post 16 Progress Manager confirms offer/refuses admission	August/September

Progression into Year 13

Progression to year 13 is not automatic. Entry of Year 12 students into Year 13 only takes place if the standards laid out below are not met:

- To continue with A-Level courses a student must have achieved a grade D in their AS External exam.
- To continue with vocational course, a student must be in line to achieve at least their target for that subject.
- Students must have greater than 95% attendance and no authorised absence, except in the case of students with known mental or physical health concerns under the supervision of a hospital consultant.

There must be no outstanding disciplinary concerns known to the Progress Manager. Where a written warning has been given to a student about conduct and a contract has been agreed, a student must have met any conditions specified in the warning.

Failure to meet any of the standards identified above would require students to continue their studies elsewhere.

For further information please contact Post 16 Progress Manager at:

enquiries@wilsthorpe.derbyshire.sch.uk

7. Definitions

Looked After Children

The School Admissions Code 2014 states that a looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions in accordance with section 22(1) of the Children Act 1989 at the time of making an application to a school.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).

This includes children who were adopted under the Adoption Act 1976 and children who were adopted under section 46 of the Adoption and Children Act 2002. Child arrangements orders are defined in section 8 of the Children Act 1989, as amended by section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

Parent

Section 576 of the Education Act 1996 defines 'parent' to include; all natural parents, whether they

are married or not; and any person who, although not a natural parent, has parental responsibility for a child or young person; and any person who, although not a natural parent, has care of a child or a young person. Having parental responsibility means assuming all the rights, duties, powers, responsibilities and authority that a parent of a child has by law. People other than a child's natural parent can acquire parental responsibility.

Catchment Area Details for the local authority where you reside are detailed in the below links or by visiting the residing authority websites.

www.nottinghamshire.gov.uk/schoolcatchments,

www.derbyshire.gov.uk/education/schools/school-places/secondary-admissions/parents-guide/how-to-apply/find-your-nearest-school/find-your-nearest-school.aspx

Distance

In the event of over-subscription within any criterion, preference will be given to children who live nearest. Distance will be measured using the residing Local Authority distance calculation software.

Derbyshire:

The Children's Services Department has a Geographic Information System (GIS) to measure the straight line distance. It is measured by a standard straight line distance calculated to within two metres. This measurement is taken from the postal address file, normally the house front door. For schools the grid reference is taken from the postal address file and will normally be the nearest gate or entrance.

<https://www.derbyshire.gov.uk/site-elements/documents/pdf/education/schools/school-places/admissions/2021-2022/oversubscription-criteria-for-community-and-controlled-schools.pdf>

8. Note one/Note two

Note one

'Living in the normal area' is defined as the child having settled full-time residence in a property which is the child's only or main residence. Documentary evidence including proof of actual permanent residency at the property concerned may be required for example council tax or utility bills, sale or rental agreements.

We reserve the right to withdraw any offer of a school place which has been obtained as a result of misleading or fraudulent information.

Please note a place cannot be guaranteed for any child, even those living in a school's normal area.

Note two

The term brother or sister includes:

- (a) a half brother and/or a half sister
- (b) a legally adopted child being regarded as a brother or sister
- (c) a step-brother and/or step-sister residing in the same family unit

9. Linked Primary Schools

Harrington Junior School
Longmoor Primary School
Grange Primary School
Firfield Primary School
Draycott Primary School

Document management

Review cycle:	Every year
Next review due:	September 2020
Policy owner	Governance & Compliance Officer