

Westfield Infant School

Admissions Policy

Introduction

Westfield Infant School is located in Chesterfield, Derbyshire and is part of the Learners' Multi-Academy Trust. The school's local arrangement for entry to the school mirrors the Derbyshire County Council Admissions policy for admissions to infant schools. Please apply for a place via the Local Authority, online at www.derbyshire.gov.uk/admissions or by telephoning (01629) 533190

Published Admission Number (PAN)

For entry to the academic year 2020/21 the number of pupils that can be admitted to the Reception Year is 70 (seventy) pupils. From September 2021 onwards the number of pupils that can be admitted into the Reception Year will be 60 (sixty) pupils. Currently, the nationally determined maximum class size for infant settings is 30 pupils.

Admission to other classes in the School

Pupils will be considered for admission to classes in other year groups but only where there are less than 30 pupils on roll in a class. In-year admissions are dealt with in liaison with DCC.

The following text is taken from the DCC admissions website and applies to Westfield as an academy as part of the Learners' Trust:

These criteria are in order of priority

Individual pupils who have a statement of special educational needs or an education, health and care plan (EHC) which names the school will be admitted.

Admission to Westfield Infant School

1. Looked after children and children who were looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Children living in the normal area (see note one) served by the school at the time of application and admission who have brothers or sisters (see note two) attending the school at the time of application and admission.
3. Children living in the normal area (see note one) served by the school at the time of application and admission.
4. Children not living in the normal area (see note one) served by the school but who have brothers or sisters (see note two) attending the school at the time of application and admission.
5. Other children whose parents have requested a place.

Where, in the case of 2, 3, 4 or 5 above, choices have to be made between children satisfying the same criteria, those children living nearest to the school measured by the straight-line distance will be given preference.

Definitions

Note one

'Living in the normal area' is defined as the child having settled full-time residence in a property which is the child's only or main residence. Documentary evidence including proof of actual permanent residency at the property concerned may be required for example council tax or utility bills, sale or rental agreements.

We reserve the right to withdraw any offer of a school place which has been obtained as a result of misleading or fraudulent information.

Please note a place cannot be guaranteed for any child, even those living in a school's normal area.

Note two

The term brother or sister includes:

- (a) a half brother and/or a half sister
- (b) a legally adopted child being regarded as a brother or sister
- (c) a step-brother and/or step-sister residing in the same family unit

Note three

The children and adults department has a Geographic Information System (GIS) to measure the straight line distance. This measurement is taken from the postal address file, normally the house front door.

For schools, the grid reference is normally taken from the postal address file and will normally be the centre of the school.

An appeals procedure for applications and 'in-year transfers' from other schools are also managed by DCC.

Equal Opportunities and Special Educational Needs

The admissions criteria (DCC) ensures Equal Opportunities for all pupils and SEN requirements are prioritised for these pupils concerned.

Health and Safety

Before a child starts at Westfield Infant School, it is important that parents and previous providers have informed us of anything vital to meeting the child's needs. Children coming to Westfield Infant School are offered pre-visits which provides an opportunity for knowledge to be passed on. In addition records are sought from previous providers.

Dated – March 2020

Date for Review – February 2021

Signed – R. Risorto

Signed –

Head Teacher

Chair of Local Board