



MULTI ACADEMY TRUST

ADMISSIONS POLICY

Responsible for Policy	CEO/Executive Principal
Date	September 2019
Approved	
Review Date	September 2020

LOCAL AUTHORITY ADMISSIONS

Outlined below is the Local Authority policy on admissions. Any questions can be answered at the Educational Department in Rotherham (tel: 01709 823777).

Parents will receive a letter from the Local Authority about transfer to secondary education, including an opportunity to request the preferred school. On line application is available from the RMBC website as well as downloadable supporting documents.

ALLOCATION OF SCHOOL PLACES AND NOTIFICATION TO PARENTS

In March prior to the September start parents will receive a letter offering a place at the catchment area school or other school if you have indicated a parental preference and there is a place available. The school named in the letter will contact parents and explain arrangements for enrolment. If parents are not satisfied with the place offered, the letter sets out the appeal process.

ADMISSIONS CRITERIA FOR BRINSWORTH ACADEMY AND DINNINGTON HIGH SCHOOL

The planned admission number for the school for each academy is published yearly. Currently the planned admission number for Brinsworth Academy is 280 and for Dinnington High School is 210

Places will be allocated up to the admission number in the following order of priority:-

- i) Relevant Looked after Children and previously looked after Children.
- ii) Children who, on 30 November of Year 6, have a specific medical reason, confirmed by a medical practitioner, which the academy is satisfied makes attendance essential. Full supporting information should be provided on the on-line application or the Common Application Form.
- iii) Children who, on 30 November of Year 6, have a compelling social reason which the academy is satisfied makes attendance essential. The kind of overriding social reasons which could be accepted are where there is evidence that the children's education would be seriously impaired if he or she did not attend the School. Full supporting information should be provided on the on-line application or the Common Application Form. Please note: Very few cases are agreed annually on medical or social grounds
- iv) Children who, on 30 November of Year 6, live in the catchment area of the academy and it is expected will have an older brother or sister on roll in Years 8-11 at the start of the academic year in which they start the academy (see notes (a) and (b) below).
- v) Children who, on 30 November of Year 6, live in the catchment area of the academy (see notes (a) and (b) below)
- vi) Children who, on 30 November of Year 6, it is expected will have an older brother or sister on the roll of the academy in Years 8-11 at the start of the academic year in which they start the academy. (See note (c) below)
- vii) Children who, on 30 November of Year 6, are on the roll of one of the associated primary/ junior/junior and infant schools. (For Brinsworth Academy – Brinsworth Howarth, Brinsworth Manor, Brinsworth Whitehill, Catcliffe, Whiston, Whiston Worrygoose)

For Dinnington high School - Anston Brook, Anston Greenlands, Anston Park, Dinnington Community Primary School, Laughton Junior & Infant, Laughton All Saints CE, Woodsetts).

- viii) Children who, on 30 November of Year 6, live nearest to academy measured by a straight line on a horizontal plane, (commonly known as measurement “as the crow flies”).

PLEASE NOTE:

- a) Live/living. This means that a child is habitually and normally resident at an address for a settled purpose which is not solely to receive education. You may be required to provide proof of residency e.g. Council Tax bill, Residence Order, etc.

The child's ordinary place of residence will be deemed to be the residential property at which the child normally and habitually resides, with the person(s) having parental responsibility, at the closing date for the receipt of the completed Common Application Form. Where residency is split equally between two people with parental responsibility the child's ordinary place of residence will be deemed to be with the person who received Child Benefit on the 30 November 2020.

Where parental responsibility is held by more than one person and those persons reside in separate properties, the child's ordinary place of residence will be deemed to be that property at which the child normally and habitually resides for the greater part of the week including weekends, not solely for the purpose of receiving education.

Places will be allocated based on your residential address on 30 November of Year 6. Therefore you must notify the Local Authority Admissions Team in writing if you change address before this date. You may be asked to provide proof of residence (e.g. utility/council tax bill).

Documentary evidence of ownership or rental agreement may be required together with proof of actual permanent residency at the property concerned.

- b) For a child to be considered a sibling, one of the following conditions must exist: - (you may be asked to provide proof e.g. Birth Certificate and proof of residence)
- Brother/sister to be permanently resident at the same address.
 - Stepbrother/stepsister to be permanently resident at the same address.
 - Half-brother/half-sister to be permanently resident at the same address.
 - Brother/sister who do not live at the same residence but, who share the same parents.
 - Child of the parent/carer's partner to be permanently resident at the same address.
 - adopted brother/sister permanently resident at the same address
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- c) Children with an older brother or sister on the roll of the academy will be considered as having a sibling if the older child is in Y11 or Y12 on the 30 November of Year 6.

Parents of children resident in Rotherham who are entering their last year of primary education should receive a letter from their child's primary school setting out the Authority's arrangements for the admission of children into secondary school.

(Following a legal ruling some years ago different arrangements operate in the Eckington area.)

The planned admission number for the school is published annually. Currently the planned admission number for Eckington School is 280.

Places will be allocated up to the admission number in the following order of priority:-

- i) Individual pupils who have a Statement of Special Educational Needs or/and Education, Health and Care Plan which names the school will be admitted.
- (ii) Looked after children and children who were looked after but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
- (iii) Children attending the school's main contributory primary schools that is Eckington Junior, Camm's Endowed Primary, Renishaw Primary, Ridgeway Primary, Marsh Lane Primary, Killamarsh Junior, Killamarsh St Giles CE Primary and Immaculate Conception Catholic Primary (those pupils not proceeding to St Mary's Catholic High School in Chesterfield) and who have older brothers or sisters (see note 2) already attending Eckington School at the time of application and admission.
- (iiv) Children attending the school's main contributory schools (as listed) at the time of application
- (v) Children who have brothers or sisters (see note 2) already attending Eckington School at the time of application and admission.
- (vi) Other children whose parents have requested a place.

If choices have to be made between children in categories (iii), (ii), (v) and (vi), children who live nearest to the school - measured by the standard straight line - will be given preference.

Any questions can be answered at the Derbyshire County Council Education Department (tel: 01629 537479). On line application is available from the DCC website as well as downloadable supporting documents.

ANNEX

REQUIREMENTS FOR THE ADMISSION OF PUPILS TO LEAP TRUST ACADEMY

GENERAL

This annex may be amended in writing at any time by agreement between the Secretary of State and the Academy Trust.

The Academy Trust will act in accordance with, and will ensure that an Independent Appeal Panel is trained to act in accordance with, all relevant provisions of the School Admissions Code and the School Admission Appeals Code published by the Department for Education ("the Codes") as they apply at any given time to maintained schools and with equalities law and the law on admissions as they apply to maintained schools. For this purpose, reference in the Codes or legislation to "admission authorities" shall be deemed to be references to the governing body of the Academy Trust.

Notwithstanding the generality of paragraph 2 of this Annex, the Academy Trust will take part in any mandatory Admissions Forum set up by the local authority ("LA") in which they are situated and have regard to its advice; and will participate in the co-ordinated admission arrangements operated by the LA and the local Fair Access Protocol.

Notwithstanding any provision in this Annex, the Secretary of State may:

- a) Direct the Academy Trust to admit a named pupil to the Academy on application from an LA. This will include complying with a School Attendance Order. Before doing so the Secretary of State will consult the Academy Trust.
- b) Direct the Academy Trust to admit a named pupil to the Academy if the Academy Trust has failed to act in accordance with this Annex or has otherwise failed to comply with applicable admissions and equalities legislation or the provisions of the Codes.
- c) Direct the Academy Trust to amend its admission arrangements where they fail to comply with the School Admissions Code or the Admission Appeals Code.

Local authorities are able to issue school attendance orders if a child is not attending school. These are legally binding upon parents. Such an order might, for instance, be appropriate where a child has a place at an Academy but his/her parents are refusing to send him/her to school. The order will require a parent to ensure his/her child attends a specified school. 2 relevant children' means:

- a) In the case of appeals for entry to a sixth form, the child, and;
- b) In any other case, children who are above compulsory school age, or will be above compulsory school age by the time they start to receive education at the school.

The Academy Trust shall ensure that parents and 'relevant children' will have the right of appeal to an Independent Appeal Panel if they are dissatisfied with an admission decision of the Academy Trust. The Independent Appeal Panel will be independent of the Academy Trust. The arrangements for appeals will comply with the School Admission Appeals Code published by the Department for Education as it applies to Foundation and Voluntary Aided schools. The determination of the appeal panel is binding on all parties.

RELEVANT AREA

Subject to paragraph 7, the meaning of "Relevant Area" for the purposes of consultation requirements in relation to admission arrangements is that determined by the local authority for maintained schools in the area in accordance with the Education (Relevant Areas for Consultation on Admission Arrangements) Regulations 1999.

If the Academy does not consider the relevant area determined by the local authority for the maintained schools in the area to be appropriate, it must apply to the Secretary of State by 1 August for a determination of the appropriate relevant area for the Academy, setting out the reasons for this view. The Secretary of State will consult the Academy and the LA in which the Academy is situated in reaching a decision.

REQUIREMENT TO ADMIT PUPILS

Pupils on roll in any predecessor maintained or independent school will transfer automatically to the Academy on opening. All children already offered a place at any predecessor school will be admitted.

The Academy will:

- a) Subject to its right of appeal to the Secretary of State in relation to a named pupil, admit all pupils with a statement of special educational needs naming the Academy;
- b) Adopt admission oversubscription criteria that give highest priority to looked after children, in accordance with the relevant provisions of the School Admissions Code.

Oversubscription criteria, admission number, consultation, determination and objections.

The Academy admission arrangements will include oversubscription criteria, and an admission number for each relevant age group. The Academy will consult on its admission arrangements and determine them in line with the requirements within the School Admissions Code.

The Education Funding Agency (EFA) may consider objections on the Secretary of State's behalf. The Academy Trust should therefore make it clear, when determining the Academy's admission arrangements, that objections should be submitted to the YPLA.

A determination of an objection by the EFA on behalf of the Secretary of State, or by the Secretary of State will be binding upon the Academy.