

Whitecotes Primary Academy is part of the Cavendish Learning Trust. As an academy, we are required to set and publish our own admissions criteria.

However, for entry to Reception and for In-Year admissions, from Reception to Year 6, Whitecotes Primary Academy participates in the Derbyshire County Council system. Initially, the scheme is administered by the County Council on behalf of the Academy.

### **Admission Arrangements**

The standard number for admission is 50. Our normal admission area is St Augustines and the area along Whitecotes Lane and part of Walton. The Local Governing Body may accept admissions from outside this area, after consideration.

There is now only one admission round, within the year, into the Reception class and this is in September. A child who is five between the 1st September and the following 31st August will be admitted into Reception in the September before their fifth birthday.

We also have a 52 place Nursery. Admissions to Nursery need to be made directly to the school. Admission into Nursery will occur on the child's third birthday. Please contact the school office on 01246 234381 to secure a place in Nursery.

Registration for Nursery can take place at any age prior to a child's 3rd birthday.

Admission to Nursery does not automatically entitle a place in the school's Reception. All applications to Reception must be made directly to Derbyshire Local Authority as indicated below.

### **Admission Criteria:**

1. Looked after children and children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).
2. Children living in the normal area served by the school at the time of application and admission who have brothers or sisters attending the school at the time of application and admission.
3. Children living in the normal area served by the school at the time of application and admission.
4. Children not living in the normal area served by the school but who have brothers or sisters attending the school at the time of application and admission.
5. Other children whose parents have requested a place.

Where, in the case of 2, 3, 4, 5 or 6 above, choices have to be made between children satisfying the same criteria, those children living nearest to the school, will be given preference. The Children's Services Department has a Geographic Information System (GIS) to measure the straight line distance. It is measured by a standard straight line distance calculated to within two metres. This measurement is taken from the postal address file, normally the house front door. For schools the grid reference is taken from the postal address file and will normally be the centre of the school for primary phase schools. All applications must be made directly to the Derbyshire Local Authority who will coordinate admission arrangements. Follow the link below to access information and online applications:

[http://www.derbyshire.gov.uk/education/schools/school\\_places/primary\\_admissions](http://www.derbyshire.gov.uk/education/schools/school_places/primary_admissions)

Parents will be offered one place only in a Derbyshire School.

### **Admission of children with Disabilities:**

It is Derbyshire's policy to meet children's needs, wherever possible, in mainstream schools. Our school fully supports this policy. Admission of Children Outside Their Normal Age Group: When considered admission of a child outside their normal age group, the Local Governing Body follows the protocol as laid out in Derbyshire's 'Admission of Children Outside Their Normal Age Group'. A copy of this can be found on the school's website. The Local Governing Body will make a decision on the basis of the circumstances of each case and in the best interests of the child concerned. This will include taking account of the parent's views; information about the child's academic, social and emotional development; where relevant, their

medical history and the views of a medical professional; whether they have previously been educated out of their normal age group; and whether they may naturally have fallen into a lower age group if it were not for being born prematurely. They will also take into account the views of the head teacher of the school concerned. When informing a parent of their decision on the year group the child should be admitted to, the Local Governing Body will set out clearly the reasons for their decision. When making any decision, the Local Governing Body will also refer to DfE's School's Admission Code & the DfE's Advice on the Admission of Summer Born Children. Both of which can be found on the school's website.

### **Transfer**

Children transfer to Secondary Education when they have completed their final year in the primary school at the age of 11. The local secondary school is Parkside Community School.