



Holbrook CofE Primary School
"Together We Learn"

Moorside Lane
Holbrook
Belper
DE56 0TW

Info@holbrook.derbyshire.sch.uk

www.holbrookceprimary.co.uk

www.radioholbrook.co.uk

Company Number: 09442311

Admissions Arrangements (Reception)

It has been agreed that the maximum admission number into the reception class will be 20 children per year. The school has a one-point entry system. All children may start school in the September of the academic year in which they are five.

Admissions Policy

Parents wishing their child to attend the school should apply online or contact DCC for a paper application form. These should be returned directly to Derbyshire CC. The Headteacher is always pleased to show parents around the school and answer any questions.

School will also have regard to individual pupils whose special needs can be best met by the school.

When considering applications to the school the following order of priority will be adopted;

1. Looked After Children
2. Children living in the normal area served by the school (including those in another L.A.'s area).
3. Children not living in the normal area served by the school, but who have brothers/sisters attending the school at the time of their admission.
4. In the case of former Voluntary Controlled Church Schools, children whose parents request a place on religious grounds.
5. Out of area children whose parents have requested a place.

The Children's Services Department has a Geographic Information System (GIS) to measure the straight-line distance. It is measured by a standard straight-line distance calculated to within two metres. This measurement is taken from the postal address file, normally the house front door. For schools the grid reference is taken from the postal address file and will normally be the centre of the school for primary phase schools.

Please note that, within each category, places are offered to pupils living closest to the school.

All requests will be notified on the pre-arranged "offer day" prior to the child's admission during the following school year, beginning in September.

Any other enquiries regarding admissions should be directed to Derbyshire County Council admissions Team.

All appeals regarding admission should be directed to Derbyshire County Council's admissions team.

Admissions Arrangements (Year 1-6)

Parents should apply to Derbyshire County Council Admissions Team, who will check the availability of a place in the relevant year group. If the child is offered a place, parents are provided with a copy of the School Brochure and are asked to complete a Pupil Information Sheet prior to admission.

As soon as the child starts school a request is made for all relevant records from the previous school.