

**ST. ANDREW'S C.E. METHODIST AIDED PRIMARY SCHOOL**

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Headteacher: Mr. J. Clapham

Admissions Policy for admission September 2018**The School:**

St. Andrew's School has adopted the following mission statement:

"We aim to develop every member of our school community to their full potential as an enthusiastic learner in a Christian caring environment".

The Governors consider the overtly Christian ethos of the School to be important and relevant to all areas of the curriculum. Daily Christian worship for the whole School is an essential element in the timetable. Although jointly aided by the Church of England and the Methodist Church, teaching and worship are non-denominational and children from all backgrounds are welcome. Parents have the right to withdraw children from Religious Education lessons and Collective Worship.

Published Admission Number:

The Local Education Authority has determined that the Published Admission Number for the School is 30. The school welcomes applications from parents of pupils with special educational needs. A pupil with a statement of special educational needs or an Education, Health and Care plan (EHC) which specifies the school will be given automatic priority for admission.

Admission Timetable and Process:

Please visit our comprehensive website, which contains all relevant information for admissions including our prospectus. New pupils are admitted to Reception as follows:

- A child whose fifth birthday falls on or between 1st September and 30th April will start school in September.
- The parents of a child whose fifth birthday falls on or between 1st May and 31st August can choose to have their child admitted full time in September OR they can defer the starting date to the term in which their child reaches compulsory school age.
- Derbyshire County Council admissions arrangements and timetables can be viewed at www.derbyshire.gov.uk/admissions.

Applications can be made to the Local Authority on-line or by telephone. Notification of a school place will be made by email on national offer day or posted out second class on national offer day. The exact date is determined by the DFE and is available on www.derbyshire.gov.uk/admissions, along with the dates during which applications can be made.

Admission Criteria:

In the event that applications received by the governors exceed the number of places available, preferences for admission will be determined using the following criteria:

1. Children in public care and previously looked after children. This includes any "looked after child" and any child who was previously looked after but immediately after being looked after became subject to an adoption, residence order/child arrangement order or special guardianship order.
2. Siblings, including half brothers and sisters or adopted/foster brothers and sisters of pupils already in the school and living at the same address at the time of the proposed admission.
3. Children of whom at least one parent or carer has regularly worshipped at a Christian church, for a period of at least 6 months prior to the date of the application.
 - A Christian church is recognised as one which is a member of any one or more of these groups and organisations: Churches Together in England, Churches Together in Dronfield and District, the Evangelical Alliance, or the FIEC (Fellowship of Independent Evangelical Churches).
 - Regular attendance means an average attendance of at least once per month.
 - Church attendance must be verified by a letter from the relevant priest, vicar, minister, pastor, elder or churchwarden.
4. Residence in the ecclesiastical parish of Dronfield with Holmesfield, the normal catchment area of the school. A map of the ecclesiastical parish is available in school.
5. Other children whose parents have requested a place.

Should the number of applicants of equal merit exceed the remaining places available, the distance from home to school will be used as the final determinant. Distance will be measured by straight line from the front door of the child's home address (including flats) to the main entrance of the school. The current Local Authority system for measuring this will always be used.

The Children's Services Department has a Geographic Information System (GIS) to measure the straight line distance. It is measured by a standard straight line distance calculated to within two metres. This measurement is taken from the postal address file, normally the house front door. For schools the grid reference is taken from the postal address file and will normally be the nearest gate or entrance for secondary schools.

Appeals:

All parents who have been refused a place for their child will be notified of procedures for their right of appeal. The names of children not offered a place will be entered on a waiting list in order of priority ranked by the admissions criteria. The waiting list will be maintained by Derbyshire County Council (DCC) until the date specified on the DCC website, usually towards the end of December following the September admission. If a place becomes available it will be offered to the first pupil on the waiting list.