

DERBYSHIRE COMPACT – JOINT REVIEW GROUP WORK PROGRAMME 2007

OBJECTIVE	ACTION	PRIORITY	TIMESCALE/ PROGRESS	RESPONSIBILITY
Local Compacts				
To encourage all new members of the Derbyshire Partnership Forum to sign up/become involved in the Derbyshire Compact	Report to Derbyshire Partnership Forum (DPF) to raise awareness and to encourage organisations not currently signed up	High	Annually	Lynn Allison-AVCVS
	Send letter/meet all new members of the Derbyshire Partnership Forum requesting they consider formally signing up to/become involved with the Derbyshire Compact – this includes voluntary and community sector infrastructure organisations, statutory organisations, other public bodies and LSP's	High	June-July 2007	James Ilott - DCC
	Record organisations who have signed up, update regularly and identify contacts	Medium	Ongoing	James Ilott - DCC
	Report back to the Derbyshire Partnership Forum on progress and sign up	Medium	Annually	Lynn Allison - AVCVS
To encourage voluntary and community sector organisations to sign up/become involved in the Derbyshire Compact	Infrastructure organisations to encourage <ul style="list-style-type: none"> • other infrastructure organisations • voluntary and community groups to sign up formally	High	Ongoing	CVS and other voluntary & community sector infrastructure organisations.
	Public and statutory organisations to ensure that their commissioning/funding	High	Ongoing	Partner organisations

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	<p>process includes the agreed statement of commitment to the Compact.</p> <p>Record organisations who have signed up and update regularly</p> <p>Report to Derbyshire Partnership Forum on progress to date, update on sign up and other relevant information from Compact Steering Group</p>	<p>Medium</p> <p>Medium</p>	<p>Ongoing</p> <p>Ongoing</p>	<p>CVSs and other voluntary & community sector infrastructure orgs (feed into DCC evaluation)</p> <p>Lynn Alison</p>
To promote and implement Local and County Action Plans to underpin the Compact	Final county action plan published	Medium	June 2007	Compact Steering Group
	Promotion of local action plan	Medium	Ongoing	Local LSPs and their partners
Raise Awareness of Derbyshire Compact				
To raise awareness of Derbyshire Compact and ensure full awareness of future compact developments	<p>General</p> <p>Briefings, Reports and other appropriate methods to raise awareness and inform of future Compact developments :</p> <ul style="list-style-type: none"> • Chief Officer Groups/Senior and Executive Management Teams • Board Meetings/Annual General Meetings • Cabinet/Committees etc. 	High	Ongoing	Organisational Champions

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	<ul style="list-style-type: none"> • Members/Trustees <p>Voluntary and Community Sector Infrastructure Organisations to publicise and promote the Compact, its principles and future developments to local and countywide voluntary and community sector via newsletters, website, Annual General Meetings and other appropriate methods</p> <p>Encourage all partners to publicise the Compact principles, future Compact developments and other relevant information to employees/volunteers For example in/on:</p> <ul style="list-style-type: none"> • Organisational web sites and intranets – links to national Compact website • Employee newsletters/newspapers/staff magazines • Pay slips • Promote Compact in local authority free newspapers <p>Recruitment and Selection Explore possibility of including Compact information in all recruitment packs and induction programmes</p>	<p>High</p> <p>High</p> <p>Medium</p>	<p>Ongoing – many areas have widely promoted the Compact and are continuing to do so</p> <p>Ongoing</p> <p>Ongoing-Information from Amber Valley CVS provided to all partners at DPF for use/adaption</p>	<p>All Voluntary and Community Sector Infrastructure Organisations</p> <p>Compact Steering Group in conjunction with DCC</p> <p>Lynn Allison and all partners</p>
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	<p>Evaluation, Developing/Sharing Best Practice</p> <ul style="list-style-type: none"> - Share best practice via Local Compact Developers Network - Keep a record of best practice using best practice checklist and share with other organisations. - Evaluate awareness raising activities through questionnaires, evaluation forms - Evaluate information from performance management system such as CorVu. 	Medium	Ongoing	Lynn Allison
		Medium	Ongoing	Compact Steering Group
		Medium	Ongoing (at least six monthly)	Compact Steering Group
		Medium		DCC
Compact Implementation				
Identify contacts	Maintain a register of contacts and provide information on these on websites, in publicity etc.	High	Ongoing	James Ilott and all partners
	Identify contacts who will receive briefing note after each Compact Steering Group meeting	Medium	June 2007	James Ilott/ Compact Steering group
	Regular meetings of Countywide Compact Steering Group	High	Ongoing	Lynn Allison/Compact Steering Group
	Annual meeting to develop and share good practice and experience.	High	Ongoing	Compact Steering Group
Develop a toolkit for Compact implementation	Currently using National Compact Implementation workbook	Medium	Ongoing	Compact Steering Group

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To ensure that Compact principles are included within community strategies and inform their development		Medium	Ongoing as LSPs revise their Community Strategies	Local Strategic Partnerships and Partner Organisations
To look at dispute resolution and identify how we are going to deal with it in Derbyshire	Develop a document providing information on dealing with disputes between Compact partners. Provide signposting to the national Compact mediation service	Medium	Summer 2007	Compact Steering Group
Invite other key signatories onto the steering group.		Medium	Ongoing	Compact Steering Group
Codes of Practice				
To promote the codes of good practice	<i>Promotion of codes of good practice to be embedded in awareness raising activities identified above as and when codes are developed</i>			
Provide a commentary on the national codes of good practice.	Draft commentaries for each of the national codes of practice taking into account the characteristics of working in Derbyshire	Medium	Funding and procurement commentary to be completed by August 2007	James Ilott/Compact steering group
Annual Review				
To develop an evaluation system for how the Compact is working	Mapping of good practice <ul style="list-style-type: none"> • Organisations to Identify good practice actions • Map good practice across the county (initially with agencies around Compact Steering Group table) • Establish a database of information • Identify gaps, areas for improvement and feed these into work 	Medium	Annually	Compact Steering Group
		Medium	Six Monthly	Compact Steering Group

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	<p>programme/action plan</p> <ul style="list-style-type: none"> Information gathered to be used to start off the annual review process 	Medium/High	Annually	
Compact development				
Increase the diversity of partners of the Compact	Encourage sports organisations to sign up to the Compact.	High	Ongoing	Policy team/ Compact Steering Group
	Encourage hard to reach groups to sign up and participate in the Compact	High	Ongoing	
Revision of the document		High	Quarterly updates Full review annually	Compact Steering Group/ Policy team