

**DERBYSHIRE COUNTY COUNCIL**

**25 February 2019**

**STANDARDS COMMITTEE**

**Report of the Director of Legal and Democratic Services**

**Implementation of an on-line Committee Management System**

**1. Purpose of the Report**

To be appraised of the Council's procurement of an on-line committee management system "Modern.gov" and to note how this will support both Elected Members and Officers with the governance framework as detailed within the revised constitution.

**2. Information and Analysis**

The Standards Committee has taken great strides in comprehensively reviewing the Council's governance framework and thus revised the Constitution. As part of this process, the Standards Committee, acting as custodian on behalf of the whole Council, must ensure that all decision making and the work of the various committees remains robust and strongly promotes the principles of integrity and transparency but also remains fully compliant with access to information legislation and principles including the General Data Protection Regulations. So as to fully promote these principles, the Council has procured an on-line committee management system called "Modern.gov".

It is proposed that "Modern.gov" will be implemented across the Council in readiness for the Council's Annual General Meeting on 15 May 2019.

"Modern.gov" is a commonly used committee management system and some of our neighbouring authorities, for example Chesterfield Borough Council, having been successfully widely using this package for a few years.

However implementation of Modern.gov will require (the following is not an exhaustive list):

- a full review of user permissions ie, confirmation as to access and activity settings and in some cases necessary restrictions;
- delivery of training to all Elected Members and key Officers across the Council
- consideration as to the type of information the system will “host” in the public domain. For example, “Modern.gov” whilst hosting all agendas and reports for all constitutionally prescribed meetings, may also host declarations of interests, gifts and hospitality registrations, Elected Member Code of Conduct

### **3. Legal Considerations**

The Council is required to prepare and publish a Constitution which details its governance framework and decision making principles.

### **4. Other Considerations**

In preparing this report the relevance of the following factors have also been considered: financial, prevention of crime and disorder, equality and diversity, human resources, environmental, health, property and transport considerations.

### **5. Officer’s Recommendation**

The Standards Committee is invited to consider the following:

- To support the implementation of “Modern.gov” as the Council’s on-line committee management system which will be fully implemented in readiness for the Council’s Annual General Meeting on 15 May 2019;
- To seek a demonstration of “Modern.gov” at a future meeting of the Standards Committee;
- To approve the delivery of training to all Elected Members and key Officers across the Council.

**Janie Berry**  
**Director of Legal and Democratic Services**  
**& Monitoring Officer**