

DERBYSHIRE COUNTY COUNCIL

REGULATORY – PLANNING COMMITTEE

6 October 2014

Report of the Strategic Director – Economy, Transport and Environment

**REQUEST FOR AUTHORISATION TO ADOPT A
LOCAL LIST OF REQUIREMENTS FOR FUTURE
PLANNING APPLICATIONS SUBMITTED TO
DERBYSHIRE COUNTY COUNCIL AND TO ENABLE
SUBSEQUENT MINOR AMENDMENTS TO BE MADE TO
THE ADOPTED LOCAL LIST**

Introductory Summary In order for planning authorities to process and determine planning applications as expeditiously as possible, it is necessary that applications are clear, precise and contain all the information that needs to be considered. In April 2008, a 'national list' of requirements took effect and local planning authorities were able to publish their own 'local list' of additional information requirements to supplement application forms and supporting documents. On 12 September 2011, the Cabinet Member - Regeneration authorised the adoption of a Local List of requirements for planning applications that was implemented on 1 October 2011.

A Local List should be reviewed and updated where necessary every two years. The adopted Local List has been reviewed and updated, and this Committee in April 2014 authorised the commencement of consultations on a revised draft Local List of requirements for planning applications. This report summarises the representations that have been received and the amendments which are proposed to be made to the list in response to those representations. The revised Local List is attached to this report at Appendix 2 and is being reported to the Cabinet Member – Jobs, Economy and Transport with a recommendation that it be approved for adoption by the County Council for all planning applications submitted to the Authority. Please note that the revised Local List attached at Appendix 2 shows track changes to highlight amendments made.

The report to the Cabinet Member – Jobs, Economy and Transport is also seeking authorisation to make subsequent minor amendments to the Local List once the list is adopted, due to changes to relevant guidance and regulations during the two year period from its adoption to the next review date.

(1) **Purpose of the Report** To notify the Regulatory – Planning Committee of the intention to adopt the revised Local List of requirements for planning applications and to authorise future minor amendments to the adopted Local List that are required as a consequence of changes to relevant guidance and regulations.

(2) **Information and Analysis**

Background Information

On 7 April 2014, this Committee gave its authorisation to commence consultations on a draft revised Local List. A consultation exercise on the draft Local List was carried out in April 2014. In total, 136 email and 20 paper consultations were issued directly and the list was also placed on the County Council's website in order to make it available to as wide an audience as possible. The list of consultees included statutory consultees, such as district, borough, parish and town councils in the County and other bodies and organisations whose opinions are required to be sought on planning applications, such as the Environment Agency and the Highways Agency. Consultees also included a range of other interested parties, such as minerals and waste companies operating in the County, and planning consultants and other groups and individuals who had previously expressed a desire to be consulted on future planning issues.

The response rate has been very limited. Observations were received from nine external consultees and three responses were received from within the County Council. The external observations included responses from a parish council, seven from statutory consultees (on planning applications) and one from a planning agent.

Summary of Representations

A summary of the main representations is provided below. Details of the specific representations and my responses to them are provided in the table at Appendix 1.

One statutory consultee provided standard guidance for the preparation of validation checklists which they have prepared in order to respond to local planning authorities consulting them on a local list. Other responses provided specific observations that can be summarised as follows, those expressing support for the inclusion of a specific topic or topics, those suggesting amendments to the detailed requirements of topics already included on the draft list, those suggesting the inclusion of new topics in the local list and those suggesting the deletion of topics.

One representation expressed the view that information requirements should be proportionate to the nature and scale of the development, where relevant, necessary and material to the application and not overly onerous so as to result in delays in submission and determination of applications.

Assessment of Representations

The purpose of the exercise is to establish a set of local information requirements for planning applications. It is not a mechanism to make changes to or seek to make changes to the National Requirements which are set by the Government. The representations of this type are noted but it is not within the remit of this Authority. Some of the representations made on the National Requirements were helpful as to how to clarify these requirements and, where possible, have been incorporated. The Local List is also not a vehicle for incorporating new policy statements or preferences. It is to ensure that sufficient appropriate information is provided in an application to enable a comprehensive, expeditious and proper consideration of the planning merits of a planning application to be made. It should not seek to influence the policies that are used to assess a proposal.

Whilst it is necessary for the Local List to adequately explain the information that an applicant should provide and the circumstances where it is required it is also necessary to restrict the size and content of the List to avoid producing a document that is too bulky, wherein the purpose and content is lost. Accordingly, some of the suggested inclusions have been rejected for this reason. Examples include the request for the inclusion of detailed sections of some of the references in Further Guidance and the inclusion of new topics that relate to specific types of development. The identification of appropriate guidance is considered to be adequate, leaving the applicant to prepare an application in light of that guidance.

The purpose of the Local List is to clearly identify the range and scale of information that would ultimately be required to determine each application and to ensure that it is submitted as early as possible as part of the application documentation. It is not intended to, nor will it be implemented in a way that requires applicants to provide unnecessary, superfluous information. Ultimately, this should be helpful to developers as it would minimise the need to request further information from applicants reducing the overall time taken from submission to determination. The need to restrict the size of the Local List makes it difficult to provide detailed threshold statements in each section and pre-application discussions help to identify information requirements which are relevant to a particular development. The list will be applied in a 'proportionate' manner as advised in the Government guidance.

The content and response to those representations which made relevant suggestions to the form and content of the Local List are provided in table 1 at Appendix 1. The local list has been amended in accordance with the recommendations made in table 1 and a copy of the revised Local List is attached at Appendix 2, showing tracked changes to highlight the amendments that have been made. This list is being reported to the Cabinet Member – Jobs, Economy and Transport on 21 October 2014 with a

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recommendation that it be approved for adoption by the County Council for all future planning applications submitted to the Authority.

Future Updating of the Local List

Authorisation is also being sought to make subsequent minor amendments to the Local List that are considered necessary as a consequence of changes to relevant guidance and regulations during the two year period from its adoption to the next review date.

The Government and other bodies regularly review and update the guidance they provide to planning authorities and applicants, and a Local List can quickly become out of date as a result. Therefore, authorisation is requested to allow minor amendments to be made to the list in the interim period before the next review in October 2016. It is intended that this would generally only apply to the information set out in columns entitled 'Driver' and 'Further Guidance' in the List and would not be used to make amendments significant to the detail of the requirements or to add or remove any requirements.

Being able to make such minor amendments will have benefits in that applicants will be provided with the most update guidance available at the time which should minimise the need to request further information from applicants and avoid delays.

Consultations

No consultations or publicity are required at this stage.

(3) **Financial Considerations** There is no fee associated with this report.

(4) **Legal Considerations** This Local List of requirements for planning applications is being prepared in accordance with the National Planning Practice Guidance.

(5) **Environmental and Health Considerations** As contained in the report.

In preparing this report the relevance of the following factors has been considered: prevention of crime and disorder, equality and diversity, human resources, property and transport considerations.

(6) **OFFICER'S RECOMMENDATION** That the Regulatory - Planning Committee **notes** that the draft final Local List of requirements for planning applications has been amended in light of the consultation responses and is to be adopted from 21 October 2014.

Mike Ashworth
Strategic Director – Economy, Transport and Environment

Appendix 1

Summary of Observations and Responses

Table 1: Respondents and Summary of Representation

List Item	Consultee	Summary of Representations	Officer Comments and Recommendations
NR2	Savills	Considered the inclusion of visibility splays and construction compounds within the red line plan to be onerous.	<p>National Planning Practice Guidance (NPPG) Paragraph 24 states that the location plan "should include all land necessary to carry out the proposed development". Visibility splays is listed within the examples of such land and construction compound was also considered to be included within this description.</p> <p>Recommendation Amend NR2 to reflect the wording in the new NPPG Paragraph 24.</p>
NR3	Savills	Identified that inclusion of a site plan is not a national requirement.	<p>It is accepted that a site plan is not a national requirement but is considered that the information required under NR3 should be included as a local requirement.</p> <p>Recommendation Remove item NR3 from the list and renumber the subsequent national requirements accordingly. Move the requirements currently under NR3 to be incorporated into local requirement LR1.1</p>

LR1.1	Savills	<p>Whilst not objecting to the need to submit a site plan as part of any planning application, objections were raised to the request for further information, in particular points (d) the inclusion of all public rights of way crossing or adjoining the site and (e) the position of all trees and hedgerows on the site and those on adjacent land that could influence or be affected by the development.</p> <p>Requested clarification, specifically in relation to Severn Trent Water Limited (STWL) undertakings, of whether the need to mark plant and machinery on site plans is covered by the requirement to include the position and use of other buildings on site.</p>	<p>The objections raised to points (d) and (e) are not accepted on the basis that they are covered by other local list items that require their inclusion on a plan.</p> <p>In relation to the request for clarification concerning plant and machinery, the local list is intended to cover all matters that may need to be addressed in County Matter applications, but states that not all the issues will need to be addressed in support of every application. Confirmation of whether or not this information is required can be provided on a per application basis via pre-application discussions.</p>
LR1.1	Sport England	<p>Existing Site Plan to include: Existing buildings (up to date) Extent of playing fields (as defined in Statutory Instrument (SI) 1817) Location of sport facilities (summer and winter) including pitches Significant features e.g. trees, slopes, sewers, paths, fences Siting of any alternative locations Existing levels</p>	<p>Recommendation</p> <p>Update information requirements to include those previously included under NR3 as above. Rename the list item from 'Block Plans' to 'Site/Block Plans'.</p> <p>Considered to be standard guidance and where appropriate, the points raised here are already included in the list. The inclusion of the extent of playing fields would be appropriate given Sport England's status as a statutory consultee on applications where the development is likely to affect the use of land as a playing field.</p> <p>Recommendation</p> <p>Add a reference to the position and extent of</p>

		Location of photographs Proposed Site Plan to include: Proposed development Extent of any playing field land to be lost Revised location of any pitches or other sports facilities Location of any alternative provision, buildings to be removed or land to be re-instated within the site Proposed levels Landscaping affecting a playing field	playing fields under what information is required in respect of LR1.1.
LR1.2	Savills	Considered the inclusion of elevation plans for all proposals to be unwarranted for certain applications. Considered it to be unreasonable to include details of all external materials, finishes and colour codes. Provision of this level of detail should be left to the discretion of the applicant or be required in detail on submission only in certain sensitive locations such as conservation areas.	The Local List has a proviso that <i>"the list provides comprehensive coverage of all matters that may need to be addressed in County Matter applications but not all the issues will need to be addressed in support of every application"</i> . The exact requirements for each application can be clarified through pre-application discussions. Recommendation No changes required.
LR1.5	Savills	Questioned the inclusion of photographs and photomontages as there is no specific reference in the NPPG or Development Management Procedure Order (DMPO) which are stated as the driver. Photomontages are expensive to produce and not always necessary.	Although there is no specific mention in the NPPG or DMPO of photographs, this information is covered by DMPO section 6(c)(ii) <i>"any other plans, drawings and information necessary to describe the development which is the subject of the application"</i> . As with all local list items, photographs and photomontages may not always be required and

		<p>Not enough information is provided as to what applications will require photographs and/or photomontages. The Peak District National Park Authority refers to photographs being provided 'if the proposal involves development with a wider landscape impact such as a wind turbine or telecommunications installation, or the demolition of an existing building or development affecting a conservation area or a listed building.'</p>	<p>their inclusion can be considered through pre-application discussions.</p> <p>No further clarification of the types of application that require this information is required. The example wording shown by the consultee is already substantially the same as that included in the list.</p> <p>Recommendation</p> <p>No changes required as a result of the consultee response, however, on review, the existing example included under 'What Information is Required' should be removed for clarity.</p>
LR1.5	Sport England	<p>Site of proposed development</p> <p>Ariel photograph of site (optional)</p>	<p>Sport England suggested the inclusion of photographs of the site of a proposed development. This requirement already exists in the list.</p> <p>Recommendation</p> <p>No change required.</p>
LR2	Sport England	<p>Supporting Planning Statement</p> <p>The following information should be included where appropriate:</p> <ol style="list-style-type: none"> 1. Reason for development 2. Reason for location of proposed development 3. Alternative locations considered 4. A reasoned justification under Planning Policy Guidance Note 17 paragraph 15 to state why, in the applicant's opinion, development affecting a 	<p>The information requested is from Sport England's standard guidance and specifically relates to applications for sports development. Where appropriate, this information is already required under this or other relevant list items.</p> <p>Recommendation</p> <p>As it is necessary to restrict the size and content of the List to avoid producing a document that is too</p>

		<p>playing field should be allowed.</p> <p>5. Details of the actions taken on behalf of the applicant to comply with the advice in paragraph 10 of Planning Policy Guidance Note 17 where development affects open space, sport and recreation facilities.</p> <p>6. Relevant Development Plan Policies and Government Guidance.</p> <p>7. History of development proposal and playing field including use of the site e.g. when and who by including any community use of a school site.</p> <p>8. Area in hectares of playing field land to be lost</p> <p>9. Area in hectares of any replacement playing field land</p> <p>10. Information on any assessment considered to support a view that the open space, sports and recreation facilities affected by the development are surplus to requirements</p> <p>11. With respect to developments of new housing or employment sites a statement assessing the sports and recreation needs of the new development and how these are to be accommodated.</p> <p>12. With regard to cases made under criteria iii of paragraph 15 (Sport England Playing Field Policy E4) providing a like for like replacement in terms of quantity and quality in an appropriate location. Details are needed to compare the quality, accessibility to users and management arrangements.</p>	bulky, no changes are required.
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		<p>13. How the development fits with</p> <p>a) The Authority's Asset Management Plan</p> <p>b) The Authority's strategic School Organisation Plan</p> <p>c) The Authority's overall plan for sports provision at its schools</p> <p>d) The Authority's playing pitch strategy / Green Spaces Strategy</p> <p>14. Details of the existing and proposed management and maintenance of the sports facilities</p> <p>15. Details of Community Use and Sports Development. Is there an existing or proposed Community Use Agreement or Sports Development Plan?</p> <p>16. Evidence of support from potential users i.e. teams organisations, clubs</p> <p>17. A Business Plan including financial background, sources of funding, etc, details of "sinking fund" for major maintenance items e.g. Synthetic Turf Pitch (STP)</p> <p>18. Suggestions for planning conditions</p> <p>19. Details of existing and proposed changing facilities</p> <p>20. Technical details including surfacing, fencing, floodlighting access</p> <p>21. Details of the proposed sports, including the level they are to be played</p>	
LR3	Savills	<p>Statement of Community Involvement/Pre-application engagement</p>	<p>The statement of community involvement is not required for all types of application.</p>

		<p>Further clarification needed to define the 'exceptions' to the small waste schemes that do not need to include a Statement of Community Involvement/Pre-application Involvement.</p> <p>Undertaking pre-application consultation on such matters where there is very limited option for change would devalue the credibility and aims of community involvement.</p> <p>In accordance with paragraph 66 of the National Planning Policy Framework (NPPF), applicants are 'expected to work closely with those directly affected by their proposals.' The NPPG further expands this stating pre-application with the local community is encouraged 'where it will add value to the process and the outcome.'</p> <p>We therefore suggest the Local List is amended as follows: Only large scale waste schemes which will directly affect the Local Community. Examples include incinerators, new sewage treatment works and new or extended landfill sites.</p>	<p>The suggested alteration would make this item a requirement only in the specified circumstances. This runs the risk of omitting some instances where a statement might be required under certain circumstances. It is preferable for the requirement to be included unless an exception applies.</p> <p>Recommendation Add a paragraph at the start of the types of application requiring this information column to say that it is good practice to engage with the community at an early stage of any proposed development.</p> <p>Change "All 'major' developments" in types of application requiring this information column to "Most 'major developments'".</p> <p>Replace "waste management" with "scale" in types of application requiring this information field and add "For example, small scale changes on an existing waste or minerals development."</p>
LR4	Environment Agency	<p>The flood risk sequential test is a separate assessment and should be undertaken at an earlier stage of the assessment of flood risk and should be a standalone requirement in the validation list.</p>	<p>The sequential test is part of the flood risk assessment process and is not a separate information requirement. The requirement for sequential and exception tests is already included under LR4.</p> <p>Recommendation No changes required.</p>

LR4	DCC Flood Team	<p>The NPPF criteria does cover flood risk to the development from existing sources of flood risk (i.e. directing development where possible to less flood prone areas). However, it does not explicitly define in detail the flood risk management criteria for off-site flood risk (i.e. how the flood risk to existing development from the new development should be managed). The NPPF does state that this should be considered, but does not give criteria of how. The Environment Agency and Defra have produced a guidance report entitled Rainfall runoff management for developments – Report SC030219) available from https://www.gov.uk/government/publications/rainfall-runoff-management-for-developments.</p> <p>Amongst other things, this document includes requirements for: peak rate of stormwater flow off site to be limited, the volume of runoff to be limited, pollution load of a development to be limited, the assessment of overland flows off site.</p> <p>Most developers/consultants will know this already and so will produce a Flood Risk Assessment (FRA) that covers this, however, it might be worth making these requirements clear from the start. Therefore, it might be worth stating that the FRAs should be produced in accordance with NPPF guidance and Rainfall runoff management for developments – Report SC030219.</p>	<p>Recommendation</p> <p>Add references to the Rainfall runoff management for developments report and the flooding pages of the Council's website under the further guidance section for this item.</p>
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LR4 LR5	Derbyshire Wildlife Trust (DWT)	<p>Paragraph 103 of NPPF identifies that developments should be flood resilient and resistant with priority given to Sustainable Drainage systems (SuDS).</p> <p>This is defined within the planning portal guidance as providing for swales, ponds and permeable hard surfaces.</p> <p>DWT would recommend that the 'What information is Required' column makes reference to this in order that applicants are aware of the priority given to SuDS.</p>	<p>The Local List of Information Requirements would not be the appropriate place to advise applicants on the importance of using SuDS. However, it is important that applicants are aware that the requirements of this item apply to SuDS as much as to any other form of drainage.</p> <p>Recommendation Add "(including for SuDS)" after "The details shall include the type" under what information is required column for list item LR5.</p>
LR5	DCC Flood Team	<p>Much of our requirements in terms of surface water drainage would be covered in the Rainfall runoff management for developments report. This should detail in principle how a site should be drained in a manner that does not increase flood risk on site or off site.</p> <p>My only additional suggestion for LR5 would be the request for information to be submitted that states who the applicant is suggesting will adopt and maintain the drainage elements. In most cases, this may be the Water Company where a development is drained via traditional piped drainage. However, an ever increasing number of developers are looking to drain sites using SuDS, and this should be encouraged. The difficulty here is that in most cases, the water companies will not</p>	<p>The need for consent under the Land Drainage Act 1991 would not be material to the consideration of an application for planning permission and so would not be appropriate to include in the list. Details on applying for consent are included on the flooding section of the Council's website though, and a link to the flooding pages is included under further guidance for this item.</p> <p>Recommendation Add references to the Rainfall runoff management for developments report and the flooding pages of the council's website under the further guidance section for this item.</p> <p>Add details of future maintenance to the list of information required.</p>

		<p>accept SuDS for adoption, which brings maintenance into doubt.</p> <p>As such, it is often requested by developers for DCC to adopt these systems, and many developers will believe that we now adopt SuDS due to the SuDS Approval Body (SAB) legislation. However, this legislation is not in force as of yet, so we are unable to adopt SuDS unless they are adopted as highway drainage and only accept highway surface water (no private surface water). Developers should instead look towards management companies or the District Council (under Section 106 agreements) where this is agreed.</p> <p>Developers should know that we are not able to adopt SuDS yet as the SAB, and hence a maintenance statement of some sort should be included in LR5 which details the developer's aspirations for future maintenance of drainage systems.</p> <p>Under Section 23 of the Land Drainage Act 1991, applicants may require consent if they intend to undertake any works in or near a watercourse that may affect flow of water. DCC is the consenting Authority for this. In many cases, developers look to pipe watercourses for access, or have surface water drainage outfalls into watercourse channels,</p>	
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		both of which require consent under the Land Drainage Act. Therefore, the local requirement could include a statement such as "drainage details should identify any likely requirements for Land Drainage Consent under Section 23 of the Land Drainage Act 1991."	
LR6	DWT	<p>Tree/Arboricultural Statements</p> <p>DWT welcomes the inclusion of the requirement for a tree/arboricultural statement.</p> <p>We would suggest that a cross reference is made to LR7 with a statement indicating that all trees which require removal or tree pruning will need to be assessed for their potential to support roosting bats (Habitats Regulations 2010).</p>	<p>Recommendation</p> <p>Add a note to the what information is required column indicating that all trees which require removal or tree pruning will need to be assessed for their potential to support roosting bats and referring to LR 7.2 for further details.</p>
LR6	DCC Conservation and Design - Landscaping	<p>Suggested changing the wording of what information is required to:</p> <p><i>"The statement should justify trees to be felled due to their condition and as a result of the development, and describe the methods to be adopted to protect trees during construction and operation."</i></p> <p>The reasons for the suggested change to the wording are that some arboricultural statements only identify existing trees in poor condition that are unsafe and require felling, and sometime the applicant does not go to the next stage of showing how the development effects the trees on site and which of the various categorised trees would be felled or retained.</p>	<p>Recommendation</p> <p>Amend 'What Information is Required' column as follows:</p> <p><i>"A tree survey detailing the location of existing trees on a site, including species, size, condition and spread.</i></p> <p><i>The statement should describe:</i></p> <ol style="list-style-type: none"> <i>1. How the proposed development would affect existing trees on or adjacent to the site and justify any trees to be felled due to their condition and/or as a result of the development; and</i> <i>2. Methods to be adopted to protect trees during construction and operation"</i>

LR6	Natural England	Trees can be habitats for protected species such as bats. We recommend that reference to the Natural England <u>Standing Advice on Species Protection</u> and the <u>Standing Advice Tools</u> be included in the Further Information Section.	Recommendation Add a reference to the Natural England standing advice to the further guidance column.
LR7	DWT	<p>DWT welcomes the inclusion of this requirement and acknowledge that the information provided is in general terms very comprehensive. A number of suggested amendments are, however, suggested.</p> <p>We would recommend that under 'Types of Application...' that it includes areas where there is a reasonable likelihood of Habitats of Principal Importance (Natural Environment Rural Communities (NERC) Act 2006 Section 41 habitats as described in Circular 06/2005 referenced at paragraph 113 of NPPF) being present. These habitats are critical in maintaining/achieving a coherent ecological network as required under the NPPF (paragraph 109 and 113).</p> <p>These habitats are listed as Biodiversity Action Plan (BAP) Priority Habitats and can be found on the local and national BAPs. It might be useful to list these in the 'Further Guidance' column. The links are:</p> <ul style="list-style-type: none"> - Lowland Derbyshire Biodiversity Action Plan http://www.derbyshirebiodiversity.org.uk/lbaps/lowland-derbyshire.php 	See comments and recommendations below for LR7 under Natural England's comments.

		<p>- Peak District Biodiversity Action Plan http://www.peakdistrict.gov.uk/looking-after/biodiversity/biodiversity-action-plan DWT welcomes the acknowledgment of the European statutorily designated Natura 2000 sites (including Special Areas of Conservation (SACs) and Special Protection Area (SPAs)). It would be useful to indicate in the 'What Information is Required' column that where necessary applications will need to be supported by a relevant Habitat Regulations Assessment of 'likely significant effect' on such European Protected sites.</p> <p>LR7 2nd bullet point (Type of Application' column) We would suggest that this also includes demolition/alterations to structures such as bridges, chimneys or underground culverts.</p> <ul style="list-style-type: none"> • The 'Further Guidance' column includes reference to an Association of Local Government Ecologists (ALGE) document - the link to this is http://www.alge.org.uk/publications/files/Validation%20Plan%20Apps%20Pilot%20Draft%20June%2007.pdf 	
LR7	Natural England	<p>This section should also consider geo-diversity and geological interests where applicable. We support inclusion of the Natural England <u>Standing Advice on Species Protection</u> and the <u>Standing Advice Tools</u>.</p>	<p>The recommendations by DWT and Natural England with respect to the inclusion of additional guidance are noted and have, where possible, been included in the additional guidance column.</p> <p>The comments of Natural England regarding a</p>

	<p>The Standard National Application form includes a biodiversity and geological conservation question, and specifies where applicants should refer to the local application requirements. This question has three elements, dealing with:</p> <ul style="list-style-type: none"> a) protected and priority species; b) designated sites and important habitats; and c) features of geological conservation importance. <p>This list of three elements could be used as a way to further divide up requirements that fall under the general heading of 'biodiversity and geological conservation'. It is considered that the reflection of these three application form subheadings in the checklist would provide consistency within the planning process, and result in the checklist being easier to use by applicants.</p> <p>We recommend that ecological (and geological) survey reports include reference to international statutory sites subject to The Habitats Regulations (i.e. SPAs, SACs and Ramsar sites) also nationally designated sites; Sites of Special Scientific Interest (SSSIs) and National Nature Reserves (NNRs) and locally designated sites; Local Nature Reserves (LNRs) and local wildlife sites, Regionally Important Geological Sites (RIGS), legally protected species; biodiversity habitats and species; geological and</p>	<p>separate list item for geo-diversity and geological interests and the suggestion that LR7 should deal with three specific elements protected and priority species; designated sites and important habitats; and features of geological conservation importance are also noted.</p> <p>Recommendation</p> <p>Expand on LR7 and split it into four sections covering general principles and the following:</p> <ul style="list-style-type: none"> LR7.1 Protected and notable species surveys LR7.2 Ecological surveys for developments with the potential to affect Designated Sites or Priority Habitats LR7.3 Assessment of sites or features of geological interest
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LR8	DCC Conservation and Design - Landscaping	<p>geomorphological features.</p> <p>We recommend that the Association of Local Government Ecologist's (ALGE) draft report 'Validation of Planning Applications: Template for Biodiversity and Geological Conservation Validation Checklists' is used as primary guidance for determining when surveys may be required in respect of biodiversity and geological conservation.</p> <p>We encourage the inclusion of bat survey reports to be required for all applications involving demolition, barn conversions, etc.</p> <p>We suggest that the <u>Bat Conservation Trust Guidance for professionals</u> should also be included within the Further Information section. This provides additional information which can be downloaded such as good practise guidelines for bat surveys and Natural England <u>Standing Advice on Bats</u>.</p>	
		<p>Suggested changing the wording of what information is required to:</p> <p>"An assessment of the effect and impact of the development on these aspects and the residual impact taking into account any proposed landscaping or screening features. An indicative landscaping plan clearly indicating</p>	<p>Recommendation Amend what information is required column as follows:</p> <p>"A landscape and visual assessment of the existing site and surrounding area identifying the landscape character and type and the visual receptors.</p>

		<p>existing vegetation including trees, hedgerows and shrubs to be removed and those to be retained. It may be necessary..."</p> <p>The reasons for the suggested change to the wording are:</p> <ul style="list-style-type: none"> • The new Guidelines for Landscape and Visual Impact Assessment defines more succinctly 'effects' and 'impacts' and requires both to be clearly identified. • The assessment is on landscape character and visual 'aspects' not the 'features'. • Often the indicative landscaping plans only show planting and do not clearly indicate which vegetation is to be removed or retained. This is a very important part to enable DCC to evaluate the assessment. Also sometimes they just show existing trees and omit other vegetation such as hedgerows and shrubs which all contribute to the character and visual effects. 	<p>An assessment of the effect and impact of the development on these aspects and the residual impact taking into account any proposed landscaping or screening features.</p> <p>An indicative landscaping plan clearly indicating existing vegetation including trees, hedgerows and shrubs to be removed and those to be retained. It may be necessary to provide full details of the proposed landscaping scheme at the time of submission (species to be planted, numbers, spacings, size, seeding mix etc.) although in appropriate cases these details could be required under the terms of a condition of a planning permission."</p>
LR8	Natural England	<p>Reference to the <u>Natural England Landscape pages</u> should be made and consideration should be given to using <u>National Character Area descriptions</u> to inform LVIA conclusions.</p>	<p>Recommendation</p> <p>Add relevant website links to further guidance.</p>

LR9	Savills	<p>Landscaping Scheme not required for all applications.</p> <p>Whilst we acknowledge that DCC specifies that this is only a requirement for when landscaping is an integral part of the information required to determine an application, we believe there is a place for the submission of an indicative landscaping plan which can then be discussed and revised as part of the application determination process or as a condition.</p>	<p>The Local List has a proviso that "the list provides comprehensive coverage of all matters that may need to be addressed in County Matter applications but not all the issues will need to be addressed in support of every application". The exact requirements for each application can be clarified through pre-application discussions.</p> <p>The point raised is already covered by a note in the types of application requiring this information field which says "In other cases it may be possible to defer landscaping schemes to post determination by condition."</p> <p>Recommendation No changes required.</p>
LR9	DWT	<p>The NPPF includes, along with 'no net loss of biodiversity', the principle of biodiversity enhancement (NPPF paragraph 21 and 114) and development of Green Infrastructure within proposals. Appropriately sympathetic landscape schemes are a key way of achieving these gains. DWT would recommend therefore, that the need for biodiversity enhancement is included in the column 'What Information is Required'.</p>	<p>Recommendation Amend the first paragraph of what information is required to include reference to biodiversity enhancement. See revised text below under LR9 Conservation and Design comments.</p>
LR9	DCC Conservation and Design - Landscaping	<p>Suggested changing the wording of what information is required to:</p> <p>"Details should include a plan detailing the location and type of vegetation to be either removed or</p>	<p>Recommendation Amend the first paragraph of what information is required as follows:</p> <p>"Details should include a plan detailing the location</p>

		retained, the location of any new soft or hard landscaping proposed as part of the development.”	and type of vegetation to be either removed or retained, the location of any new soft or hard landscaping and opportunities for biodiversity enhancement that are proposed as part of a development. In addition, a statement should be provided which identifies the species, numbers and sizes of all new planting, including details of any seeding mixes, as well as details for the long-term maintenance and after-care period (5 years generally but up to 10 years for mineral developments).”
LR16	DCC Planning	LR16: Noise – Method for rating industrial noise affecting mixed residential and industrial areas - British Standards Institution reviewing BS4142: 1997 with an estimated completion date of October 2014.	Recommendation Update the list when BS4142 comes into force.
LR18	Natural England	Advise that assessments should consider the potential effects on ecological receptors. In particular, dust as well as nutrient inputs through ammonia and nitrogen deposition can affect sensitive species. We suggest that the <u>air pollution information service (APIS)</u> be included as a reference in the Further Information section. APIS provides specific air pollution advice based on habitats, ecosystems and species.	Recommendation Amend the further guidance column to include a link to the Air Pollution Information Service.
LR23	Savills	The repeal of the Site Waste Plans Regulations (2008) in 2013 makes inclusion of site waste management contrary to Government policy and unnecessary.	This item does not require detailed information, just an idea of the type and quantity of material and what will be done with it.

		General principles can be established regarding site waste management but the details can only be provided once detailed site investigations are carried out and this rarely happens prior the grant of planning permission.	Recommendation Make it clearer that detailed information is not required by changing "assessment" to "estimate" under what information is required field.
LR24	Natural England	<p>We recommend that you consider open space etc. more holistically and thereby in terms of green infrastructure (GI) and also securing biodiversity action plan (BAP) habitat, now known as <u>Priority Habitat</u>. Planning obligations for open space could for instance encompass contributions towards GI. This will assist in strategically planning for multifunctional, safe areas for open space; recreational areas; play space; provision of sustainable travel routes, for walking and cycling, but also help in reducing temperatures associated with the urban heat island effect; and deal with flooding issues, by providing a place to retain flood waters. These measures will assist with your authority's commitments on climate change adaptation and mitigation. You may wish to refer to Natural England's Accessible Natural Green Space Standards (ANGSt) and the pages for <u>Linking People with Their Natural Environment</u>. This could potentially be included in the Planning Obligations Draft Head of Terms for all major residential applications section.</p>	<p>Natural England is not asking for specific information, but is advising applicants to consider the provision of Green Infrastructure and Priority Habitat when creating new open space.</p> <p>Recommendation Include reference to Natural England's ANGSt and the pages for Linking People with Their Natural Environment under further guidance.</p>
LR26	Sport England	Draft heads of terms for a Section 106 Agreement or unilateral undertaking.	The information requested is from Sport England's standard guidance and this item is already required by the local list.

			Recommendation No changes required.
LR26	DCC Planning	Reference to CIL Regulations 2010 in the further guidance column should read "as amended".	Recommendation Add "as amended" to Community Infrastructure Levy Regulations 2010 in further information column.
LR27	Coal Authority	Suggest updating website address in further guidance section to read www.coal.decc.gov.uk/services/planning	Recommendation Amend the website address in the further guidance column to read: www.coal.decc.gov.uk/services/planning
N/A	Natural England	Wind Turbine Applications We would encourage your Authority to consider potential wind turbine applications, for which the inclusion of a Landscape Visual Impact Assessment being a requirement as part of the application documents for wind turbine applications. We recommend the following Natural England Guidance Notes be added to the Further Information section to reflect potential bats and bird issues. <u>Bats and onshore wind turbines (Interim guidance) (TIN051)</u> <u>Bats and single large wind turbines: Joint Agencies interim guidance (TIN059) Assessing the effects of onshore wind farms on birds (TIN069)</u>	This is considered to be standard guidance in relation to a specific type of development. As it is necessary to restrict the size and content of the List to avoid producing a document that is too bulky, we do not consider that this should be a separate list item. However, the guidance notes related to bats and birds is considered to be useful information. Recommendation Include links to further information under list item LR7 further guidance.
N/A	Natural England	Solar Parks You may also wish to take solar parks into	This is considered to be standard guidance in relation to a specific type of development. As it is

		<p>consideration. For additional information relating to Solar Parks please refer to the Technical Information Note at the link below, which provides a summary of advice about their siting, their potential impacts and mitigation requirements for the safeguarding of the natural environment.</p> <p><u>Solar parks: maximising environmental benefits (TIN101)</u></p>	<p>necessary to restrict the size and content of the List to avoid producing a document that is too bulky, we do not consider that this should be a separate list item.</p> <p>Recommendation No changes required.</p>
New Item	Natural England	<p>Soil assessment We encourage assessment of soil agricultural quality for Schedule 1 EIA proposals and feel this should be extended to Schedule 2 proposals over 20 ha.</p> <p>Soil is a finite resource that fulfils many important functions and services (ecosystem services) for society, for example as a growing medium for food, timber and other crops, as a store for carbon and water as a reservoir of biodiversity and as a buffer against pollution. It is therefore important that the soil resources are protected and used sustainably.</p> <p>We would recommend developers submit soil surveys on agricultural land of Grades 1, 2 or 3a. However, it may be the case that the grade of the land is unlikely to be known in advance so this requirement may need to apply to all agricultural land. Applicants should consider the following issues:</p>	<p>We agree that an assessment of soils for some developments is a material planning consideration and, as such, should be included as a separate List item.</p> <p>Recommendation Add new list item for soil assessment at LR28. See attached amended list for full details of the new requirement.</p> <p>Rename existing LR28 Validation Checklists to LR29.</p>

	<p>1. The degree to which soils are going to be disturbed/harmed as part of this development and whether 'best and most versatile' agricultural land is involved. This may require a detailed survey if one is not already available. For further information on the availability of existing agricultural land classification (ALC) information see www.madg.gov.uk. Natural England <u>Technical Information Note 049 - Agricultural Land Classification: protecting the best and most versatile agricultural land</u> also contains useful background information.</p> <p>2. If required, an agricultural land classification and soil survey of the land should be undertaken. This should normally be at a detailed level, e.g. one auger boring per hectare, (or more detailed for a small site) supported by pits dug in each main soil type to confirm the physical characteristics of the full depth of the soil resource, i.e. 1.2 metres.</p> <p>3. The Environmental Statement should provide details of how any adverse impacts on soils can be minimised. Further guidance is contained in the <u>Defra Construction Code of Practice for the Sustainable Use of Soil on Development Sites</u></p>	

Local List of Information Requirements

National Requirements

This section identifies the mandatory information that is required in support of planning applications made to Derbyshire County Council. All information items are required countywide unless otherwise stated.

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
NR1	Completed Application Form	The Town and Country Planning (Development Management Procedure) (England) Order 2010 as amended (DMPO)	All planning applications (with certain exceptions) submitted to Derbyshire County Council.	For most planning applications (excluding mineral related development) a standard national application form should be completed (e.g. 1APP form). Copies of the relevant application forms can be accessed via the National Planning Portal. Wherever possible planning applications should be submitted electronically via the National Planning Portal. All applications for mineral-related development (except for on-shore oil and gas development) will need to be supported by a completed Derbyshire County Council mineral application form available from the county council's website. For on-shore oil and gas development the standard national application form, available on the planning portal should be completed.	National Planning Portal Derbyshire County Council Website National Planning Practice Guidance Website

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
				<p>For applications made under section 96A for non-material amendment to a planning permission, a form is available from the planning portal.</p> <p>Applications for the approval of details reserved by condition(s) attached to a permission do not need to be made using a 1APP form (although a 1APP form is available). In such cases applications can be made by letter but this must clearly identify the permission reference number and condition(s) to which the submission relates.</p>	
NR2	Location Plan	DMPO	<p>All planning applications (including applications for Relevant Demolition in a Conservation Area and Listed Building consent) submitted to Derbyshire County except for the following types:</p> <ul style="list-style-type: none"> Applications for removal or variation of condition(s) following grant of planning permission (Section 73) Applications for approval of 	<p>All planning applications must include copies of a location plan, preferably based on an up-to-date Ordnance Survey map. This should be at a scale of 1:1250 or 1:2500, or 1:5000, or 1:10,000 for large sites, and clearly show the direction of north. The DMPO 2010 requires three copies plus the original (unless submitted electronically).</p> <p>The plans should identify sufficient roads and/or buildings on land</p>	<p>National Planning Practice Guidance Website</p>

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
			<ul style="list-style-type: none"> ▪ Applications for non-material amendments following the grant of planning permission (Section 96A) 	<p>adjoining the site to ensure the exact location of the application is clear. The inclusion of place names may be helpful.</p> <p>The application site should be edged clearly with a red line on the location plan. It should include all land necessary to carry out the proposed development (e.g. land required for access to the site from a public highway, visibility splays, landscaping, car parking and open areas around buildings). A blue line should be drawn around any other land owned by the applicant, close to or adjoining the application site. The application site should be clearly edged with a red line. It should include all land necessary to carry out the proposed development—for example, land required for access to the site from the public highway (including visibility splays), site construction compounds, landscaping, car parking and open areas around buildings. A blue line should be drawn around any other land owned by the applicant, close to</p>	

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
NPS	Site Plan	DMPO	All planning applications for Full or Outline permission and Listed Building consent submitted to Derbyshire County Council.	<p>or adjoining the application site.</p> <p>A site plan should be drawn at an identified metric scale (e.g. 1:200 or 1:500, or such scale as appropriate) and should accurately show:</p> <p>(a) the direction of North;</p> <p>(b) the proposed development in relation to the site boundaries, with written dimensions including those to the boundaries;</p> <p>The following items are required to be shown where they influence or could be affected by the proposed development:</p> <p>(c) all buildings, roads and footpaths on land adjoining the site including access arrangements;</p> <p>(d) all public rights of way crossing or adjoining the site (e.g. footpath, bridleway, restricted byway or byway open to all traffic);</p> <p>(e) the position of all trees and hedgerows on the site and those on adjacent land that could influence or be affected by the development (also see Tree or Arboricultural Statement</p>	National Planning Practice Guidance Website

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
NR04	Ownership Certificates and Notices, and Agricultural Land Declaration	DMPO	All planning applications submitted to Derbyshire County Council. Where applicable, the agricultural land declaration is included as part of the relevant ownership certificates. An Agricultural Land Declaration is <u>not</u> required for the following types of application: <ul style="list-style-type: none"> Approval of reserved matters. 	<p>(LR6) of the local requirements for more advice/details); (f) the extent and type of any hard surfacing; (g) boundary treatment including walls or fencing where this is proposed; (h) identify connection points for foul and surface waters and any culverted watercourses present within the development site (where known);</p> <p>The DMPO 2010 requires three copies plus the original (unless submitted electronically);</p> <p>To be valid, all planning applications must include a completed and signed ownership certificate and Agricultural Land Declaration where appropriate. Where the applicant is not the sole owner of the land (or part thereof) to which the application relates then a notice must also be served on those persons with an interest in the land.</p> <p>The ownership certificates and declaration (where applicable) are incorporated into the standard national application forms.</p>	National Planning Practice Guidance Website

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
			<ul style="list-style-type: none"> Renewal of temporary planning permission. Discharge or variation of conditions. Conservation Area Consent for demolition. Listed Building Consent. Lawful Development Certificate. Non-material amendment to an existing planning permission. 		
NR/5	Application Fee	DMPO The Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012	All planning applications submitted to Derbyshire County Council (where a fee is payable).	<p>Planning applications incur a fee and the fee applicable is dependent upon the type/category of the development for which permission is being sought. A detailed explanation of planning related fees is set out in Circular 04/2008.</p> <p>The Planning Portal includes a fee calculator for applicants. Alternatively please contact the Planning Control Team for advice.</p>	<p><u>National Planning Portal Fee Calculator</u></p> <p>A Guide to the Fees for Planning Applications in England</p> <p><u>The Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England)</u></p>

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
NR36	Design and Access Statement (DAS)	DMP O Listed Buildings and Conservation Areas Regulations 1990 as amended	<p>Subject to the exceptions listed below, a DAS is required for any planning application which is (only those parts relevant to County Matter applications are included):</p> <ul style="list-style-type: none"> ■ major development which includes: (a) the provision of a building or buildings where the floor space to be created by the development is 1,000 square metres or more; or (b) development carried out on a site having an area of 1 hectare or more; or ■ where any part of the development is in a designated area, developing consisting of: (a) the provision of one or more dwellings; or (Relevant to County matters) 	<p>A Design and Access Statement must:</p> <ul style="list-style-type: none"> (a) explain the design principles and concepts that have been applied to the proposed development; and (b) demonstrate the steps taken to appraise the context of the proposed development, and how the design of the development takes that context into account. <p>A development's context refers to the particular characteristics of the application site and its wider setting. These will be specific to the circumstances of an individual application and a Design and Access Statement should be tailored accordingly.</p> <p>Design and Access Statements must also explain the applicant's approach to access and how relevant Local Plan policies have been taken into</p>	<p>Regulations 2012</p> <p>Circular 04/2008</p> <p>National Planning Practice Guidance Website</p>

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
			<p>(b) a building or buildings where the floor space created by the development is 100 square metres or more, and any part of the development is within a designated area</p> <ul style="list-style-type: none"> ▪ for listed building consent <p>For the purpose of DAS, a 'designated area' means a World Heritage Site or conservation area.</p> <p>A DAS is not required to be submitted if the proposed development is:</p> <ul style="list-style-type: none"> ▪ for permission to develop land without compliance with conditions previously attached, made pursuant to section 73 of the Act; ▪ engineering or mining operations; ▪ of a kind referred to in article 18(1)(b) or (c) – these refer to time limits 	<p>account. They must detail any consultation undertaken in relation to access issues, and how the outcome of this consultation has informed the proposed development. Applicants must also explain how any specific issues which might affect access to the proposed development have been addressed.</p> <p>Design and Access Statements accompanying applications for listed building consent must include an explanation of the design principles and concepts that have been applied to the proposed works, and how they have taken account of:</p> <ul style="list-style-type: none"> (a) the special architectural or historic importance of the building; (b) the particular physical features of the building that justify its designation as a listed building; and (c) the building's setting. <p>Unless the proposed works only affect the interior of the building,</p>	

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
			<ul style="list-style-type: none"> for a material change in use of the land or buildings for development which is waste development 	<p>Design and Access Statements accompanying applications for listed building consent must also explain how issues relating to access to the building have been dealt with. They must explain the applicant's approach to access, including what alternative means of access have been considered, and how relevant Local Plan policies have been taken into account. Statements must also explain how the applicant's approach to access takes account of matters (a)-(c) above.</p> <p>Design and Access Statements accompanying applications for listed building consent must provide information on any consultation undertaken, and how the outcome of this consultation has informed the proposed works. Statements must also explain how any specific issues which might affect access to the building have been addressed.</p>	

Local Requirements

This section identifies the local information requirements that may be required in support of planning applications made to Derbyshire County Council. The list provides comprehensive coverage of all matters that may need to be addressed in County Matter applications but not all the issues will need to be addressed in support of every application. Further guidance is provided in the Validation Checklists prepared for the main types of planning applications and which are available below but applicants are advised to discuss information requirements with the planning authority at the pre-application stage. All information items are required countywide unless otherwise stated.

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
	Drawings/ Plans/ Sections/ Photographs	National Planning Practice Guidance (NPPG)		All drawings and plans should be at an identified standard metric scale. The provision of the individual requirements listed below should always include information to demonstrate the existing situation at a site (i.e. 'as existing drawings').	<u>National Planning Practice Guidance Website</u>
	Site/Block Plans	DMPO NPPG DMPO	Most development and change of use proposals. Exceptions where block plans are not necessary should be agreed at pre-application discussions.	A site plan should be drawn at an identified metric scale (e.g. 1:200 or 1:500, or such scale as appropriate) and should accurately show: (a) the direction of North; (b) the proposed development in relation to the site boundaries, with written dimensions including those to the boundaries. The following items are required to be shown where they influence or could	<u>National Planning Practice Guidance Website</u>

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
				<p>be affected by the proposed development:</p> <p>(c) all buildings, roads and footpaths on land adjoining the site including access</p> <p>(d) all public rights of way crossing or adjoining the site (e.g. footpath, bridleway, restricted byway or byway open to all traffic);</p> <p>(e) the position of all trees and hedgerows on the site and those on adjacent land that could influence or be affected by the development (also see Tree or Aboriginal Statement (LR6) of the local requirements for more advice/details);</p> <p>(f) the extent and type of any hard surfacing;</p> <p>(g) boundary treatment including walls or fencing where this is proposed;</p> <p>(h) identify connection points for foul and surface waters and any culverted watercourses present within the development site (where known);</p> <p>(i) the position and extent of any playing fields.</p>	

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
				<ul style="list-style-type: none"> Show all site boundaries Type and height of boundary treatment (e.g. hedge, stone wall, fence) and any proposed changes Location of buildings and structures on adjacent and opposite land which could affect or be affected by the proposed development 	
LR12	Elevation Plans	NPPG DMPO	Proposals involving new buildings, structures, plant and machinery or would involve a change to the appearance of an existing building etc.	<ul style="list-style-type: none"> Details of the dimensions of the building in metric measurements Details of all the external materials and finishes with colour (expressed in BS or RAL code) Position and materials of doors and windows Details of any adjacent buildings and structures 	National Planning Practice Guidance Website
LR13	Floor Plans	NPPG DMPO	All proposals for new buildings and/or the extension of existing buildings that would create additional floorspace.	<ul style="list-style-type: none"> Details of new walls to be created or existing walls to be lost Position of window/door openings Uses of the floorspace, where appropriate 	National Planning Practice Guidance Website
LR14	Cross-sections and ground levels	NPPG DMPO	All proposals where changes to the existing site/ground levels are proposed or where no changes to ground levels	<ul style="list-style-type: none"> Details of changes in site and ground levels and how the development relates to them Include the position of adjoining 	National Planning Practice Guidance Website

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
LR1.5	Photographs and photo-montages	NPPG DMPO	Applications where the development would result in a significant change in the appearance of a building or landscape. This includes development affecting Listed Buildings and conservation areas, mineral developments, major remediation schemes and waste management developments with substantial new buildings, structures or high storage facilities.	Photographs to demonstrate the appearance of a building or area in its current state and photomontages to demonstrate the change. For example, the method could demonstrate the form of a quarry restoration scheme and how it would assimilate into the surrounding landscape. Computer generated images may also be helpful.	<u>National Planning Practice Guidance Website</u>
LR2	Planning Statement/ Supporting Statement	DMPO	Most applications except those accompanied by an Environmental Statement (under the EIA Regulations 2011). Note - the questions on the 1APP forms and the space provided for responses do not always enable applicants to fully describe and explain their proposals. The provision	Information to describe the proposed development and why it is considered necessary or justified. This should not duplicate the information provided on the application form and elsewhere but expand on or clarify that information. For example, in proposals by the county council (school security fencing, temporary classrooms and sports facilities) it could explain why	<u>National Planning Practice Guidance Website</u> Derby and Derbyshire Waste Local Plan (DDWLP) Chapters 3 to 7 Derby and Derbyshire

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
			of a written supporting statement may be helpful to applicants.	<p>the proposal was being made and clarify the uses to be made of it.</p> <p>The statement should include a sustainability appraisal outlining the elements of the proposal that address sustainable development issues. This could include the choice of building design and facilities aimed at reducing energy needs and water consumption and the overall carbon footprint.</p> <p>For County Council developments, where appropriate, the statement should include outline details of any wider development or redevelopment plans at the site (context for the current proposal). This could be presented in the form of a Master Plan for the site.</p>	Minerals Local Plan (DDMLP) Chapter 4
UR3	Statement of Community Involvement/ Pre-application engagement	NPPF paragraphs 66 and 188 - 195 Localism Act 2011 NPPG	It is good practice to engage with the community at an early stage of any proposed development but especially most All 'major' developments as defined in the Development Management Procedure Order.	<p>Explain the steps taken to inform the local community of the proposed development and how it has been amended (or not) to take account of the issues raised in that process.</p>	Derbyshire Minerals and Waste Development Framework: Statement of Community Involvement 2006

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
LR4	Flood Risk Assessment	NPPF paragraphs 93-108 DDWLP Policies W5, W6 and W9. DDMLP Policies MP1 and MP4.	Exceptions would include small waste management scale proposals where the potential impact would be limited in scale and area. For example, small scale changes on an existing waste or minerals development. A Flood Risk Assessment will be required for development proposals in areas at risk of flooding. For fluvial (river) and sea flooding, this is principally land within Flood Zones 2 and 3. It can also include an area within Flood Zone 1 which the Environment Agency has notified the local planning authority as having critical drainage problems. Site-Specific Flood Risk Assessment is required for the following types of development/application: <ul style="list-style-type: none">▪ All development proposals of 1 hectare or greater in Flood Zone 1 (as identified	The assessment should demonstrate how flood risk will be managed now and over the development's lifetime, taking climate change into account, and with regard to the vulnerability of its users (see Table 2 – Flood Risk Vulnerability of the NPPG). Flood Risk Assessments should demonstrate compliance with the requirements set out in the Site-Specific Flood Risk Assessment: CHECKLIST of the NPPG Where appropriate, this will include consideration of the Sequential and Exception Tests. Sequential and Exception Tests are not required for minor development. For this purpose, minor is defined as non-residential extensions with a	<u>National Planning Practice Guidance Website</u> <u>Environment Agency guidance and flood maps website</u>

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
			by the Environment Agency) <ul style="list-style-type: none"> All development proposals for new development in Flood Zones 2 and 3 (including minor development and change of use) All development proposals in an area within Flood Zone 1 which has critical drainage problems (as notified to the local planning authority by the Environment Agency); and where proposed development or a change of use to a more vulnerable class may be subject to other sources of flooding 	footprint of less than 250sq.m. and development that does not increase the size of buildings. Such proposals still require a FRA, where otherwise necessary.	
ER5	Foul and Surface Water Drainage Details	1APP Form NPPF paragraphs 109 and 120 DDWLP Policy W6	All applications for new development (e.g. new buildings, extensions, hard surfaced areas such as car parks and playgrounds), where there are concerns about the capacity of wastewater infrastructure, applicants will	Sufficient information to demonstrate how surface and foul waters arising from the development will be managed. If an application proposes to connect a development to the existing drainage system then details of the existing system should be provided. Where new	National Planning Practice Guidance Website Relevant local sewerage company

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
FR6	Tree/	1APP Form	All applications which involve	<p>be asked to provide information about how the proposed development will be drained and wastewater dealt with.</p> <p>infrastructure or servicing is required the details should be provided with the application. The details shall include the type <u>(including SUDS)</u> and nature of the system to be used and details of its design, specification and location.</p> <p>Where the development involves the disposal of trade waste or of foul sewage effluent other than to the public sewer, a fuller foul drainage assessment is required including details of the method of storage, treatment and disposal. Applications for developments relying on anything other than connection to a public sewage treatment plant should be supported by sufficient information to understand the potential implications for the water environment.</p> <p>The level of information required should be sufficient to enable the application to be determined. It may be possible to defer full details to be submitted under the terms of a condition.</p>	BS5837:2012

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
	Arboricultural Statement	NPPF paragraphs 109 and 118	the felling and pruning of existing trees and hedges on a site or involve works (excavations, storage of materials and movement of heavy plant and vehicles) which could affect tree or hedgerow root systems. Note – the 1APP form requires the provision of information relating to trees and hedgerows on site where they would be affected by the development either directly or indirectly.	<p><u>existing trees on a site, including species, size, condition and spread.</u></p> <p><u>The statement should describe:</u></p> <ol style="list-style-type: none"> 1. How the proposed development would affect existing trees on or adjacent to the site and justify any trees to be felled due to their condition and/or as a result of the development; and 2. Methods to be adopted to protect trees during construction and operation. A tree survey detailing the location of existing trees on a site, including species, size and spread. <p>The statement should justify trees to be felled and describe the methods to be adopted to protect trees during construction and operation.</p> <p>Note – All trees which require removal or pruning will need to be assessed for their potential to support roosting bats. Refer to LR7.2 for further details.</p> <p>Surveys to establish the ecological</p>	Trees in Relation to Design, Demolition and Construction - Recommendations
LR7	Ecology/	4APP	All applications which affect	Surveys to establish the ecological	National Planning

Ref No	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
	Nature Conservation Statement	NPPF Chapter 14 DDMLP Policies W5, W6 and W9. DDMLP Policies MP1, MP4 and MP6.	<p>sites—with an ecological, geological or biodiversity based interest including sites with international, national and local designations or are the habitats of protected species and other species referred to in the NPPF.</p> <p>For example and clarification, surveys and assessments will be required for:</p> <ul style="list-style-type: none"> Any development within or adjacent to a Site of Special Scientific Interest (SSSI), Regionally Important Geological Sites (RIG), SACs, SPAs, Local Nature Reserves, Local Wildlife Sites, Ancient Woodlands and trees subject to Tree Preservation Orders (TPOs) that could adversely impact on the site Any development that involves the demolition of 	<p>interest of a site and surrounding area and assessments of any potential impacts on the ecological interest arising from the development, any mitigation proposals and proposals for long term maintenance and management. Any proposals for biodiversity enhancement should also be provided.</p> <p>All surveys and assessments should be undertaken by suitably qualified people to recognised methods and standards and at an appropriate time of year.</p> <p>Where surveys and assessments are not considered to be necessary the application should be supported by a statement to explain why this is the case.</p> <p>Note—ecological surveys should ordinarily be no more than two years old.</p>	<p><u>Practice Guidance Website</u></p> <p><u>Natural England Standing Advice and Advisory Leaflets</u></p> <p><u>Institute of Ecology and Environmental Management Guidelines for Ecological Impact Assessment in the United Kingdom 2006</u></p> <p><u>Conservation (Natural Habitats, etc.) Regulations 1994 as amended</u></p> <p><u>Association of Local Government Ecologists—Validation of Planning Applications—</u></p>

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			<p>buildings or the alteration of roof spaces, removal or disturbance of trees, hedges and other vegetation or the removal or alteration of watercourses, ponds and other water features</p> <p>* Any development for the provision of floodlighting and other major lighting installations in areas which are the habitat of light sensitive species</p> <p>Note—the requirement to provide relevant information on the potential impact of a proposal (or to prove no impact) applies to all sites with a nature conservation interest. Applicants are advised to agree the need for such assessments in pre-application discussions with the County Planning Authority.</p>		<p>Draft June 2007</p> <p><u>Biodiversity 2020: A strategy for England's wildlife and ecosystem services</u></p>
LR7	Ecology/ Nature Conservation	1APP NPPF Chapter	All applications which have the potential to affect sites or features with an ecological,	Surveys to establish the ecological interest of a site and surrounding area and assessments of any	National Planning Practice Guidance Website

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	<u>Statement</u>	<u>11</u> <u>DDWLP Policies</u> <u>W5, W6 and</u> <u>W9.</u> <u>DDMLP Policies</u> <u>MP1, MP4 and</u> <u>MP6.</u>	<p>geological or biodiversity based interest including:</p> <ul style="list-style-type: none"> • Statutorily or locally designated sites of ecological interest • Areas of priority habitat or other habitat of potentially significant value • Protected or notable species and other species referred to in the NPPF. <p>Applicants are advised to agree the need for such assessments in pre-application discussions with the County Planning Authority.</p>	<p>potential impacts on the ecological interest arising from the development, any mitigation proposals and proposals for long-term maintenance and management. Any proposals for biodiversity enhancement should also be provided.</p> <p>All surveys and assessments should be undertaken and prepared by competent persons with suitable qualifications and experience and must be carried out at an appropriate time and month of year, in suitable weather conditions and using nationally recognised survey guidelines/methods where available.</p> <p>Where surveys and assessments are not considered to be necessary the application should be supported by a statement to explain why this is the case.</p> <p><u>Ecological surveys should ordinarily be no more than two years old.</u></p>	<p>Natural England Standing Advice and Advisory Leaflets</p> <p>Chartered Institute of Ecology and Environmental Management Guidelines for Preliminary Ecological Appraisal (GPEA)</p> <p>Institute of Ecology and Environmental Management Guidelines for Ecological Impact Assessment in the United Kingdom 2006</p> <p>The Conservation of Habitats and Species Regulations 2010</p>

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					<u>Association of Local Government Ecologists – Validation of Planning Applications – Draft June 2007</u> <u>Biodiversity 2020: A strategy for England's wildlife and ecosystem services</u> <u>Government Circular: Biodiversity And Geological Conservation – Statutory Obligations And Their Impact Within The Planning System</u> <u>Natural England Standing Advice for protected</u>
11R771	Protected and notable species	1APP NPPF Chapter	All applications which have the potential to affect legally protected species, notable	A specific protected species survey and assessment.	

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	surveys	11 <u>DDWLP Policies</u> <u>W5, W6 and W9.</u> <u>DDMLP Policies</u> <u>MP1, MP4 and MP6.</u> <u>Biodiversity and geological conservation;</u> <u>circular 06/2005</u> <u>The</u> <u>Conservation of Habitats and Species Regulations 2010</u> <u>Wildlife and Countryside Act 1981 as amended</u>	<u>species or conservation priority species.</u> <u>All applications where an initial ecological survey or preliminary ecological appraisal has identified that additional surveys for protected and notable species may be required.</u> <u>Surveys should also be undertaken where an ecological consultant, Local Authority ecologist, Local Wildlife Trust, or other suitably qualified ecologist or body indicates the possible presence of such species.</u>	<u>The survey should be undertaken in accordance with the criteria outlined in LR7 above. Protected and notable species surveys should be no more than two seasons old.</u> <u>The survey must be to an appropriate level of scope and detail and must:</u> <ul style="list-style-type: none"> <u>Record which species are present and identify their approximate numbers;</u> <u>Map their distribution and use of the area, site, structure or feature (e.g. for feeding, shelter, breeding).</u> <u>The assessment should identify and describe potential impacts, both direct and indirect, likely to harm the protected species and/or their habitats. Where harm is likely, evidence must be submitted to show:</u> <ul style="list-style-type: none"> <u>How alternatives designs or locations have been considered;</u> <u>How adverse effects will be avoided wherever possible;</u> <u>How unavoidable impacts will be mitigated or reduced;</u> 	<u>species, ancient woodland and veteran trees</u> <u>Natural England Standing Advice</u> <u>resources</u> <u>Bat Conservation Trust 'Bat Surveys – Good Practice Guidelines'</u> <u>Chartered Institute of Ecology and Environmental Management Guidelines for Preliminary Ecological Appraisal (GPEA)</u>

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
				<ul style="list-style-type: none"> How impacts that cannot be avoided or mitigated will be compensated. <p>Proposals are to be encouraged that will enhance, restore or add to features or habitats used by protected species. The Assessment should give an indication of how species numbers are likely to change, if at all, as a result of the development.</p>	
LR72	Ecological surveys for developments with the potential to affect Designated Sites or Priority Habitats		<p>All applications which have the potential to affect:</p> <ol style="list-style-type: none"> DESIGNATED SITES including: <ul style="list-style-type: none"> Internationally designated sites Nationally designated sites Regionally and locally designated sites PRIORITY HABITATS (Habitats of Principal Importance for Biodiversity under S.41 of the NERC Act 2006) <p>A full survey and assessment</p>	<p>An Ecological/Geological Survey and Assessment for the relevant feature affected.</p> <p>An ecological/geological survey and assessment or Ecological Impact Assessment (EcIA) may form part of a wider Environmental Impact Assessment.</p> <p>The survey should be undertaken in accordance with the criteria outlined in LR7 above.</p> <p>The survey must be to an appropriate level of scope and detail and should:</p> <ul style="list-style-type: none"> Record which habitats and 	<p>Chartered Institute of Ecology and Environmental Management Guidelines for Preliminary Ecological Appraisal (GPEA)</p> <p>Institute of Ecology and Environmental Management Guidelines for Ecological Impact Assessment in the United Kingdom 2006</p>

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			<p>may not be required where the applicant has received pre-application advice from Natural England (International and National Sites), or from the Local Planning Authority's ecologist, and/or the local Wildlife Trust (Regional and Local Sites and Priority Habitats) confirming in writing that they are satisfied the proposed development will not affect any designated sites or any other priority habitats or listed features.</p>	<p>features are present on and where appropriate around the site;</p> <ul style="list-style-type: none"> Identify the extent/area/length present; Map their distribution on site and/or in the surrounding area shown on an appropriate scale plan. <p>The assessment should identify and describe potential impacts, both direct and indirect, likely to harm the designated sites, priority habitats, other listed biodiversity features or geological features. Where harm is likely, evidence must be submitted to show:</p> <ul style="list-style-type: none"> How alternatives designs or locations have been considered; How adverse effects will be avoided wherever possible; How unavoidable impacts will be mitigated or reduced; How impacts that cannot be avoided or mitigated will be compensated. <p>Proposals are to be encouraged that</p>	<p>Existing environmental information may be available from Local Record Centres, Wildlife Trusts, and Local RIGS Groups.</p> <p>Information on internationally and nationally designated sites can be found at: http://www.natureo.nthemap.naturalengland.org.uk/</p>

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
				will enhance, restore or add to designated sites, priority habitats, or other biodiversity features. The assessment should give an indication of likely change in the area (hectares) of habitat resource on the site after development.	
LR7/3	Assessment of sites or features of geological interest		<p>Applications which have the potential to affect designated sites of geological interest, or recognised or potential geological assets including:</p> <p>1. DESIGNATED SITES (as shown on the Council's Development Plan Proposals Map) including:</p> <ul style="list-style-type: none"> Internationally and national designated sites of geological interest (geological SSSIs) Regionally and locally designated sites – Regionally Important Geological Sites (RIGS)/Local Geological Sites or Local Nature Reserves designated for geodiversity interest 	<p>A Geological Survey and Assessment for the relevant feature affected.</p> <p>A geological survey and assessment may form part of a wider Environmental Impact Assessment.</p> <p>The survey should be undertaken in accordance with the criteria outlined in LR7 above.</p> <p>The survey must be to an appropriate level of scope and detail and should:</p> <ul style="list-style-type: none"> Record which features are present on and where appropriate around the site; Identify the extent/area/length present; Map their distribution on site and/or in the surrounding area shown on an appropriate scale 	<p>The Earth Science Conservation Classification</p> <p>Government Circular:</p> <p>Biodiversity And Geological Conservation – Statutory Obligations And Their Impact Within The Planning System</p> <p>GeoConservationUK: The Association of UK RIGS Groups</p>

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
			<p>2. OTHER GEOLOGICAL CONSERVATION FEATURES (including sites falling within the categories identified in the <u>Earth Science Conservation Classification</u>):</p> <ul style="list-style-type: none"> • <u>Exposure or Extensive Sites</u> • <u>Integrity Sites</u> • <u>Finite Sites</u> <p>A full survey and assessment may not be required where the applicant has received pre-application advice from Natural England (International and National Sites), or appropriate local geological experts such as the Local RIGS Group (Regional and Local Sites) confirming in writing that they are satisfied the proposed development will not affect any designated sites.</p>	<p><u>plan.</u></p> <p>The assessment should identify and describe potential impacts, both direct and indirect, likely to harm the designated sites or geological features. Where harm is likely, evidence must be submitted to show:</p> <ul style="list-style-type: none"> • How alternatives designs or locations have been considered; • How adverse effects will be avoided wherever possible; • How unavoidable impacts will be mitigated or reduced; • How impacts that cannot be avoided or mitigated will be compensated. <p>Proposals are to be encouraged that will conserve or enhance the geological resource including access to and interpretation of where appropriate. The assessment should give an indication of likely change in the geological resource after development.</p>	
LR3	Landscape and Visual	1APP	All developments involving surface mineral extraction and	A landscape and visual assessment of the existing site and surrounding	National Planning Practice Guidance

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
	Impact Assessment Statement	NPPF chapter 11 DMPO DDWLP Policies W5 and W7 DDMLP Policies MP1 and MP4	related structures, waste disposal developments, the construction of large buildings and structures and remediation schemes and applications that could adversely affect all heritage assets.	<p>area identifying the landscape character and type and the visual receptors.</p> <p>An assessment of the effect and impact of the development on these aspects and the residual impact taking into account any proposed landscaping or screening features.</p> <p>An indicative landscaping plan clearly indicating existing vegetation including trees, hedgerows and shrubs to be removed and those to be retained. It may be necessary to provide full details of the proposed landscaping scheme at the time of submission (species to be planted, numbers, spacings, size, seeding mix etc.) although in appropriate cases these details could be required under the terms of a condition of a planning permission. An assessment of the impact of the development on these features and the residual impact taking into account any proposed landscaping or screening features.</p>	<p><u>Website</u></p> <p>Guidelines for Landscape and Visual Impact Assessment - Landscape Institute 2013</p> <p><u>Derbyshire Landscape Character Assessment</u></p>

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
LR9	Landscaping Scheme	DMPO DDWLP Policy W7 DDMLP Policies MP1 and MP4	All proposals where new or replacement landscaping is proposed as part of the development. Note - this requirement is focused on those proposals where the form of landscaping is an integral part of the information required to determine an application. In other cases it may be possible to defer landscaping schemes to post determination by condition.	An indicative landscaping plan. It may be necessary to provide full details of the proposed landscaping scheme at the time of submission (species to be planted, numbers, spacings, size, seeding mix etc.) although in appropriate cases these details could be required under the terms of a condition of a planning permission. Details should include a plan detailing the location and type of vegetation to be either removed or retained, the location of any new soft or hard landscaping and opportunities for biodiversity enhancement that are proposed as part of the development. In addition, a statement should be provided which identifies the species, numbers and sizes of all new planting, including details of any seeding mixes, as well as details for the long-term maintenance and after-care period (5 years generally but up to 10 years for mineral developments). Details should include a plan detailing the location of any new soft or hard landscaping proposed as part of a development. In addition, a statement should be	DDWLP DDMLP Derbyshire Landscape Character Assessment

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				<p>provided which identifies the species, numbers and sizes of all new planting, including details of any seeding mixes, as well as details for the long-term maintenance and after-care period (5 years generally but up to 10 years for mineral developments).</p> <p>If not essential for the assessment of the proposed development, the proposed landscaping could be shown as an indicative Master Plan with details to be agreed in future under the requirements of a planning condition. Applicants are advised to agree this with the planning authority prior to submission.</p>	
REF10	Hydrology/ Hydrogeology Statement	<p>NPPF Chapter 11</p> <p>DDWLP Policies W4, W5 and W6</p> <p>DDMLP Policies MP1 and MP4</p> <p>Water Framework</p>	All developments which involve disturbance to the ground that could affect the water table and the movement of water under and around the site or involves the use of materials and processes that could result in pollution of the water environment.	<p>An assessment of the water environment around the site and the impact that the development could have on both the movement of water and its quality. The statement should include details of the mitigation measures proposed to prevent pollution and avoid affecting the riparian rights of others in the area.</p>	National Planning Practice Guidance Website

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ERM	Contaminated Land Assessment	NPPF paragraphs 109 and 120 – 122 Water Framework Directive	All applications for development where contaminated land or buildings/structures are known or suspected to exist.	If there is a reason to believe contamination could be an issue, developers should provide proportionate but sufficient site investigation information (a risk assessment) to determine the existence or otherwise of contamination, its nature and extent, the risks it may pose and to whom/what (the 'receptors') so that these risks can be assessed and satisfactorily reduced to an acceptable level. The risk assessment should also identify the potential sources, pathways and receptors ('pollutant linkages') and evaluate the risks. This information will enable the local planning authority to determine whether further more detailed investigation is required, or whether any proposed mitigation or remediation is satisfactory.	<u>National Planning Practice Guidance Website</u> <u>EA - Guiding principles for land contamination</u> <u>Environmental Protection Act 1990: Part 2A Contaminated Land Statutory Guidance</u>
ERM2	Transport Assessment or	NPPF paragraph 32	All proposals which would generate significant amounts	The scope and level of detail in a Transport Assessment or Statement	NPPF Paragraphs 29 - 41

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	Statement	DDWLP Policies W2 and W8 DDMLP Policy MP5	<p>of new or additional traffic or include the provision of a new or amended site access.</p> <p>The form and detail required will depend on the significance of the transport implications.</p> <p>In determining whether a Transport Assessment or Statement will be needed for a proposed development the following will be taken into consideration:</p> <ul style="list-style-type: none"> the Transport Assessment and Statement policies (if any) of the Local Plan; the scale of the proposed development and its potential for additional trip generation (smaller applications with limited impacts may not need a Transport Assessment or Statement); existing intensity of transport use and the availability of public 	<p>will vary from site to site. The information provided should identify the extent of the transport implications of the proposed development in order to determine the suitability of it for the standard of the highway network in the area.</p> <p>A Transport Assessment should illustrate accessibility to the site by all modes of transport and the likely modal split of journeys to and from the site. It should identify any proposed measures to improve access by public transport, walking and cycling, to reduce the need for parking required by the development, and to mitigate transport impacts. A Travel Plan should be included in a Transport Assessment (see LR13 for more details).</p> <p>A Transport Statement should identify the transport issues arising from a proposed development. It should include details of previous, present and proposed vehicle movements, including the size and type of vehicles, means of access, hours of</p>	<p>National Planning Practice Guidance Website</p> <p>Institute of Environmental Management and Assessment Guidelines for the Environmental Assessment of Road Traffic 2004</p> <p>Derbyshire Local Transport Plan 2011 - 2026</p> <p>The Environmental Noise (England) Regulations 2006 as amended</p>

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LR13	Travel Plan	NPPF Paragraph 36 Derbyshire Local Transport Plan policy TLA7	<ul style="list-style-type: none"> proximity to nearby transport; environmental designations or sensitive areas; impact on other priorities/ strategies (such as promoting walking and cycling); the cumulative impacts of multiple developments within a particular area; and; whether there are particular types of impacts around which to focus the Transport Assessment or Statement (e.g. assessing traffic generated at peak times) 	operation and parking provision.	NPPF Paragraphs 29 - 41 <u>Derbyshire Local Transport Plan 2011 - 2026</u> National Planning Practice Guidance

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			where there are opportunities to promote the use of public transport, walking and cycling. Any proposal at a County Council establishment that would affect the provisions of an existing Travel Plan.	should not be met. Travel Plans should set explicit outcomes rather than just identify processes to be followed (such as encouraging active travel or supporting the use of low emission vehicles). They should address all journeys resulting from a proposed development by anyone who may need to visit or stay and they should seek to fit in with wider strategies for transport in the area.	<u>Website</u>
DR14	Parking Provision	NPPF Paragraph 39	All proposals requiring the provision of new and additional parking facilities or ones which would result in the loss of existing parking provision.	An assessment of the parking requirements of the proposal and how that provision would be accommodated. The statement should, where necessary, provide details of the existing parking provision and how the requirements of the new development relate to it.	<u>6Cs Design Guide: Off-street parking standards</u>
DR15	Public Rights of Way	1APP Form The Town and Country Planning Act 1990 Part X Highways	All proposals requiring any diversions/extinguishments and/or creation of rights of way. Any development which would require the temporary closure of routes for health and safety reasons during development.	All public rights of way crossing or adjoining the proposed development site should be marked on a plan accompanying the application. The information supplied should make clear how the potential development will impinge on any rights of way.	<u>Derbyshire County Council website</u> Derbyshire County Council Public Rights of Way section.

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		Road Traffic Regulation Act 1984		Note - The granting of planning permission is not consent to divert or obstruct a public right of way. If it is necessary to permanently divert or stop up the definitive line of a public right of way to allow development to take place, a diversion order will be required. Please contact the Public Rights of Way section for more information on this or temporary closures.	
ENR	Noise Assessment	NPPF paragraphs 123 and 144 PPS 10: Planning for sustainable waste management DDWLP policy W6 DDMLP policy MP1	All developments which generate noise to a level that could, potentially, create a nuisance to neighbours. This would include all surface mineral extraction and associated developments of ancillary plant and recycling operations, waste management developments and school/college proposals where community use outside normal school hours is proposed	A Noise Assessment should be prepared by a suitably qualified acoustician. The assessment should identify the potential impact (if any) of noise generated by the development on the surrounding area. It should describe the existing noise levels in the area, noise sources arising from the development and the level of noise likely to be generated. It should identify noise sensitive receptors in the area and include mitigation measures to prevent or minimise the effects of noise. It should also describe the regime to be established to monitor and record the actual noise generated during the construction, use and operation of the proposed	<u>National Planning Practice Guidance Website</u> <u>Noise Policy Statement for England</u> BS7445-1:2003 Description and Measurement of Environmental Noise 2003 (see also BS7445-2:1991 and BS7445-3:1991) BS4142:1997 –

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				development	Method for rating noise affecting mixed residential and industrial areas. ETSU R 97 – The Assessment and Rating of Noise from Wind Farms
IER 17	Dust Assessment	NPPF Paragraph 144 PPS 10 DDWLP policy W6 DDMLP policy MP1	All developments that could generate the release of dust particles with the potential to impact on neighbouring properties. This category is focused on surface mineral extraction and waste management developments but also includes developments where construction works could give rise to dust emissions although the subsequent use or operation may not.	A dust assessment study should: <ul style="list-style-type: none"> Establish baseline conditions of existing dust climate around the site of the proposed operations Identify site activities that could lead to dust emission without mitigation Identify site parameters which may increase potential impacts from dust Recommend mitigation measures, including modification of site design Make proposals to monitor and report dust emissions to ensure compliance with appropriate environmental standards and to enable an effective response to 	<u>National Planning Practice Guidance Website</u>

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EP18	Air Quality Assessment and Emissions	NPPF paragraphs 124 and 144 PPS 10 DDWLP policy W6 DDMLP policy MP1	Geographic location(s) - Countywide but focusing on those AQMAs identified by the district councils in Derbyshire. All proposals inside or adjacent to a designated Air Quality Management Area (AQMA) where the development itself could result in the designation of an AQMA or where the development would conflict with the aims and objectives of the AQMA. All developments which involve processes or activities that would result in the release of emissions to air of substances or particles that would be potentially damaging to human health and the environment or that would give rise to a received risk to human life.	complaints Proposals that impact on air quality or are potential pollutants should include an air quality assessment identifying air quality of the area, the scale and nature of emissions from the proposal, the potential impact on people and the environment in the area and the proposed measures to prevent or minimise those impacts.	NPPF paragraphs 109 - 125 <u>Air Quality Standards Regulations 2010</u> Information on the location of AQMA can be found via the DEFRA website (http://aqma.defra.gov.uk/aqma/maps.php) or by contacting the Environmental Health Officer of the relevant district councils National Planning Practice Guidance Website National Planning Practice Guidance Website
EP19	Odour Assessment	NPPF paragraphs 124 and 144	All applications for new or extended facilities for the disposal of waste, for composting operations,	A site specific Odour Impact Assessment and/or Management Plan should demonstrate that the odours released by the development	National Planning Practice Guidance Website

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		PPS 10 DDWLP policy W6	anaerobic digestion and mechanical biological treatment facilities, outdoor storage and processing of waste materials and site remediation schemes that involve the movement and processing of odour emitting substances.	can be adequately controlled so as not to give rise to adverse impacts on the amenity of the environment and neighbouring properties. It should identify the sources of potential odour emissions and sensitive receptors in the area. It should also include details of any measures and practices to be adopted to minimise and mitigate odour emissions. It is advisable to include the details of the monitoring regime that would be adopted.	<u>Environment Agency</u>
LP20	Bioaerosol Assessment	NPPF paragraphs 124 and 144 PPS 10 DDWLP policy W6	All applications for new or extended facilities for the composting and anaerobic digestion of biodegradable waste materials.	This issue is closely related to the considerations relevant to the release of odours (see above) and the assessment and provision of information could be combined in appropriate cases. The assessment should identify the potential for the generation and release of odours from the development, the area that could be affected by bioaerosols, the potential impacts in that catchment area and the mitigation measures to prevent or minimise those impacts.	<u>National Planning Practice Guidance Website</u> <u>Environment Agency</u>
LP21	Heritage Impact	NPPF paragraph 128	All applications for development that would	A Heritage Impact Assessment (HIA) should describe the significance of	<u>National Planning Practice Guidance</u>

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	Assessment	DDMLP Policy MP4 DDWLP Policy W5 World Heritage Convention 1972	directly affect designated and non-designated heritage assets or affect the setting of such assets or has the potential to impact on features of archaeological interest. Heritage assets include: World Heritage Sites (Derwent Valley Mills World Heritage Site), Scheduled Ancient Monuments, Listed Buildings and conservation areas as examples. The following are examples of developments when a Heritage Impact Assessment would be required: <ul style="list-style-type: none"> ▪ Application for Listed Building Consent ▪ Applications for relevant demolition in a Conservation Area ▪ Applications affecting a Conservation Area or the setting of a Listed Building ▪ Mineral workings 	any heritage assets affected, including any contribution made by their setting. The level of detail should be proportionate to the assets' importance and no more than is sufficient to understand the potential impact of the proposal on their significance. The HIA should include an assessment of the impact of the proposal on the heritage asset and the justification for it as well as any measures to minimise those impacts. The applicant should consult the Derbyshire Historic Environment Record (HER) and the impact of that information and advice should be recorded in the HIA. Where a site on which development is proposed includes or has the potential to include heritage assets with archaeological interest, an appropriate desk-based assessment should be submitted. Where necessary, a field evaluation (field walking, trial trenching, boreholes and geophysical surveys) should be carried out and the results should be	<u>Website</u> NPPF paragraphs 126 - 141 <u>Mineral Extraction and Archaeology: a Practice Guide (2008)</u> Derbyshire County Council Design and Conservation Team <u>Derwent Valley Mills World Heritage Site Management Plan 2013 - 2018</u> <u>English Heritage Conservation Principles 2008</u> <u>DCLG Circular 07/9 Circular on the Protection of</u>

Ref. No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
			<ul style="list-style-type: none"> Other developments involving excavations and disturbance to the ground in areas of potential Archaeological interest <p>Note - this is not meant to be a comprehensive list of all such assets. The list is too exhaustive and is a representative guide only. Confirmation of the need for inclusion in a Heritage Statement can be agreed in pre-application discussion.</p>	<p>incorporated into the assessment and should inform proposals by the applicant for researching, recording or preserving the heritage feature to be disturbed.</p> <p>For all applications in the Derwent Valley Mills World Heritage Site the HIA should demonstrate how the development would conserve or enhance the Outstanding Universal Value (OUV) of the area.</p>	<p><u>World Heritage Assets</u></p>
UR22	Lighting Assessment	<p>NPPF paragraph 125</p> <p>DDWLP Policy W6</p> <p>DDMLP Policy MP1</p>	<p>All proposals where external lighting is included in the development. This includes external lighting at mineral and waste management facilities and at county council establishments (e.g. schools, particularly if involving floodlighting).</p>	<p>Details of the location of any proposed external lighting and the type of lighting, including details of the height above ground and the power rating of the lighting. The statement should include the proposed hours of use of the lighting (including the means of control over the hours of illumination) and should be accompanied by drawings to demonstrate the spread of the light and the means of ensuring that the light does not extend beyond the site to the detriment of the amenity of</p>	<p><u>National Planning Practice Guidance Website</u></p> <p><u>CIBSE Lighting Guides</u></p> <p>BS5489 Part 10 Lighting of urban centres and public amenity areas</p>

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
LR23	Waste Management Statement	NPPF	All development involving ground excavations to enable the development to proceed (e.g. excavations for foundations. This requirement does not normally apply to mineral developments.	An <u>assessment estimate</u> of the amount and type of waste or excess material generated by the ground works and a statement to establish how the material is to be disposed of or used within the overall development.	
LR24	Recreation/ Open Space Statement	NPPF paragraphs 73 - 74	Geographic location(s) - Countywide - mainly focused in towns and villages. All applications involving the loss, or provision of, open space, sports and recreation facilities (including school playing fields). This mainly affects developments by the county council at existing school sites or for the provision of new facilities.	Government policy seeks to protect and enhance the range of recreation/sports facilities that are available which involves both the protection of existing facilities and those spaces allocated or identified as suitable for new facilities. The assessment should provide details of the facility to be lost in terms of use, size and condition; an assessment of the facilities to be retained against the current standards, and justification as to why the facility is no longer required. If the development involves the provision of alternative facilities to compensate for this loss, details of the replacement facility	NPPF paragraphs 69 - 78 Sport England – Planning for sport http://www.sportengland.org/facilities-planning/planning-for-sport/

Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
EP25	Community Use Statement	Department For Education and Skills - Designing Schools for Extended Services	All proposals that involve making facilities available for use by the community outside the normal hours of operation of the site. This mainly affects schools where buildings and sports facilities are to be made available for community use.	should be provided; including details of construction and future maintenance (where appropriate e.g. football pitches). An application should be accompanied by a Community Use Management Statement which details the facilities to be made available, the uses that would be allowed, the hours of use available and how the site is to be managed at times outside the normal hours of operation of the facility. This should include details of the parking facilities that would be made available and the identification of a contact point for the local community.	Department For Education and Skills - Designing Schools for Extended Services
EP26	Draft Planning Obligation	NPPF paragraphs 203 - 206	All applications where pre-application discussions have highlighted the possible need for a legal agreement or where the applicant knows the development would affect third party owners of land.	A draft of a legal agreement containing the heads of terms explaining what the applicant is offering.	Community Infrastructure Levy Regulations 2010 as amended National Planning Practice Guidance Website
EP27	Ground Stability Report/ Mining Risk	NPPF paragraphs 120 - 121	Geographic location(s) - Higher Risk Coal Areas (but recommended for all sites within former coalfield areas)	A report to assess the history of underground mining in the area and how it could affect the proposed development. It should include a	www.coal.decc.gov.uk/services/planning

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Ref No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
	Assessment		All applications involving built development or disturbance to the ground in the former coal mining areas of the county or where the condition of the ground could affect the form of the development.	review of measures to be incorporated to mitigate the effects of previous underground working.	
EM2	Soil Assessment	<p>NPPE paragraph 112</p> <p>DDWLP Policies W5, W9</p> <p>DDMLP Policies MP1, MP4, MP10</p>	<p>All applications that involve significant development on agricultural land, where significant quantities of soil are required to be removed and/or a significant area of agricultural land would be lost as a result of the development.</p>	<p>The soil assessment should include the following:</p> <ul style="list-style-type: none"> An assessment as to the degree to which soils are going to be disturbed/harmed as part of this development and whether 'best and most versatile' agricultural land is involved. Soil surveys on best and most versatile land agricultural land of Grades 1, 2 or 3a. Where the land grade is not known surveys will be required to establish the quality of the soil resource to be affected by the development. (The agricultural land classification and soil survey should normally be at a detailed level, e.g. one auger boring per hectare, (or more detailed for a small site) supported by pits dug 	<p>www.magic.gov.uk</p> <p>Technical Information Note 049 - Agricultural Land</p> <p>Classification: protecting the best and most versatile agricultural land</p> <p>Defra Construction Code of Practice for the Sustainable Use of Soil on Development Sites</p>

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Ref. No.	Information Item	Driver	Types of Application that Require this Information	What Information is Required	Further Guidance
				<p>in each main soil type to confirm the physical characteristics of the full depth of the soil resource, i.e. 1.2 metres).</p> <ul style="list-style-type: none"> ▪ Details of how any adverse impacts on soils can be minimised. 	
HR298	Validation Checklist		All applications submitted to Derbyshire County Council.	A completed checklist relevant to the type of application being submitted.	

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Acronyms used in the Local List

1APP is the acronym for the standard planning application form introduced by the Government

AQMA - Air Quality Management Area

BS - British Standard

CIBSE - Chartered Institute of Building Service Engineers

DAS - Design and Access Statement

DDMLP - Derby and Derbyshire Minerals Local Plan

DDWLP - Derby and Derbyshire Waste Local Plan

~~DfT - Department for Transport~~

DEFRA - Department for Environment, Food and Rural Affairs

DMPO - The Town and Country Planning (Development Management Procedure) (England) Order 2010

EIA - Environmental Impact Assessment (from the Town and Country Planning (Environmental Impact Assessment) Regulations 2011

~~ES - Environmental Statement~~

FRA - Flood Risk Assessment

HER - Historic Environment Record

HIA - Heritage Impact Assessment

ICEM - Institute of Ecology and Environmental Management

NPPF - National Planning Policy Framework

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NPPG - National Planning Practice Guidance
OUV - Outstanding Universal Value
PPS10 - Planning Policy Statement 10: Planning for Sustainable Waste Management
RIG - Regionally Important Geological Site
SAC - Special Area of Conservation
SPA - Special Protection Area
SSSI - Site of Special Scientific Interest
SUDS – Sustainable Urban Drainage Systems
TPO - Tree Preservation Order

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Validation Checklist Form A: Applications for

Outline/Full Planning Permission

This form should be completed and submitted in support of all planning applications made to Derbyshire County Council which seek outline or full planning permission.

Provision of all the National List Requirements is compulsory for all applications. It may not be necessary to provide information for all the Local List Requirements in support of every planning application. Guidance on the circumstances when information is required and what information should be provided is available in the Local List of Information Requirements which can be viewed on the County Council website.

Failure to provide all the National List Requirements and the relevant Local List Requirements will result in the application being invalid and the application may be returned to you.

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LOCATION OF PROPOSED DEVELOPMENT	
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NATIONAL LIST REQUIREMENTS: All the following national requirements are required in support of the application

N1	Completed Application Form		
N2	Location Plan		
N3	Site Plan		
N4-6	Ownership Certificates & Notices		
N5-7	Application Fee		
N8-9	Design and Access Statement (where applicable)		

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LOCAL LIST REQUIREMENTS: The following Local List requirements should be provided where the application meets the location and other circumstances identified in the Local List

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Appendix A List of Documents			
LR1.1	Site/Block Plans		
LR1.2	Elevation Plans		
LR1.3	Floor Plans		
LR1.4	Cross-sections and Ground Level Plans		
LR1.5	Photographs/Photomontages		
LR2	Supporting Statement		
LR3	Statement of Community Involvement/Pre application		
LR4	Flood Risk Assessment		
LR5	Foul and Surface Water Drainage Details		
LR6	Tree or Arboricultural Statement		
LR7	Ecology/Nature Conservation Statement		
LR7.1	Protected and notable species surveys		
LR7.2	Ecological surveys for developments with the potential to affect Designated Sites or Priority Habitats		
LR7.3	Assessment of sites or features of geological interest		
LR8	Landscape and Visual Impact Assessment		
LR9	Landscaping Scheme		
LR10	Hydrology/Hydrogeology		
LR11	Contaminated Land Assessment		
LR12	Transport Assessment or Statement		
LR13	Travel Plan		
LR14	Parking Provision		
LR15	Public Rights of Way		
LR16	Noise Assessment		
LR17	Dust Assessment		
LR18	Air Quality Assessment and Emissions		
LR19	Odour Assessment		
LR20	Bioaerosol Assessment		

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Heritage Assessment		
Lighting Assessment		
Waste Management		
Recreation/ Open Space		
Community Use Statement		
Draft Planning Obligation		
Ground Stability/Mining Risk		
Other (Please Specify)		
Soil Assessment		
Validation Checklist		

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Derbyshire County Council

Validation Checklist Form B: Applications for the removal or variation of conditions following the grant of planning permission (Section 73 and 73 A of the Town and Country Planning Act 1990)

This form should be completed and submitted in support of all planning applications made to Derbyshire County Council for the removal or variation of conditions attached to an existing planning permission.

Sufficient information should be provided to enable the County Council to identify the previous planning permission and the condition or conditions which the applicant is seeking to remove or vary. The application should state the proposed revised condition and provide clear reasons why it is considered to be more appropriate to the development. The full version of the Local List of Information Requirements can be viewed on the County Council website. It contains guidance on the circumstances where each Local List Requirement is relevant for an application and on the information that is required.

Failure to provide all the information listed; both the National List Requirements and the relevant Local List Requirements will result in the application being invalid and the application may be returned to you.

<u>LOCATION OF PROPOSED DEVELOPMENT</u>	
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NATIONAL LIST REQUIREMENTS: All the following national requirements are required in support of the application.

	<u>Completed Application Form</u>		
	<u>Location Plan</u>		
	<u>Site Plan</u>		
	<u>Ownership Certificates & Notices</u>		

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LOCAL LIST REQUIREMENTS: The following Local List requirements should be provided where the application meets the location and other circumstances identified in the Local List

Application Fee		
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Drawings/Plans/Sections/Photo		
Site/Block Plans		
Elevation Plans		
Floor Plans		
Cross-sections and Ground Level Plans		
Photographs/Photomontages		
Supporting Statement		
Foul and Surface Water Drainage Details		
Tree or Arboricultural Statement		
Ecology/Nature Conservation		
Ecology/Nature Conservation Statement		
Protected and notable species surveys		
Ecological surveys for developments with the potential to affect Designated Sites or Priority Habitats		
Assessment of sites or features of geological interest		
Landscape and Visual Impact Assessment		
Landscaping Scheme		
Hydrology/Hydrogeology		
Transport Assessment or Statement		
Noise Assessment		
Dust Assessment		
Air Quality Assessment and Emissions		
Odour Assessment		

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LR20	Bioaerosol Assessment		
LR22	Lighting Assessment		
LR24	Recreation/ Open Space		
LR28	Soil Assessment		
LR29	Validation Checklist		

Derbyshire County Council

Validation Checklist Form C: Applications for the approval of reserved matters

This form should be completed and submitted in support of all planning applications made to Derbyshire County Council which seek the approval of reserved matters in an outline planning permission. The matters which can be reserved in outline planning applications for post permission approval are appearance, means of access, landscaping, layout and scale. It may not be necessary to provide information for all the Local List Requirements listed below in support of every reserved matter application. Guidance on the circumstances where information is required and what information should be provided is available in the Local List of Information Requirements which can be viewed on the County Council website.

Failure to provide all the information listed, both the National List Requirements and the relevant Local List Requirements will result in the application being invalid and the application may be returned to you

LOCATION OF PROPOSED DEVELOPMENT	

NATIONAL LIST REQUIREMENTS: All the following national requirements are required in support of the application

Item No. Item	Tick	Where the information can be found in the application documents
Completed Application Form or covering letter		
Application Fee		

LOCAL LIST REQUIREMENTS: The following Local List requirements should be provided where the application meets the location and other circumstances identified in the Local List

Item No. Item – The information requirements for this type of application may include:	Tick	Where the information can be found in the application documents
Site/Block Plans		

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LR1.2	Elevation Plans		
LR1.3	Floor Plans		
LR1.4	Cross-sections and Ground Level Plans		
LR1.5	Photographs/Photomontages		
LR2	Planning Statement / Supporting Statement		
LR5	Foul and Surface Water Drainage Details		
LR6	Tree or Arboricultural Statement		
LR7	Ecology/Nature Conservation		
LR7	Ecology/Nature Conservation Statement		
LR7.4	Protected and notable species surveys		
LR7.2	Ecological surveys for developments with the potential to affect Designated Sites or Priority Habitats		
LR7.3	Assessment of sites or features of geological interest		
LR9	Landscaping Scheme		
LR13	Travel Plan		
LR14	Parking Provision		
LR16	Noise Assessment		
LR17	Dust Assessment		
LR18	Air Quality Assessment and Emissions		
LR19	Odour Assessment		
LR20	Bioaerosol Assessment		
LR21	Heritage Impact Assessment		
LR22	Lighting Assessment		
LR23	Waste Management Statement		
LR24	Recreation/Open Space Assessment		
LR25	Community Use Statement		
LR26	Soil Assessment		
LR27	Validation Checklist		
	Other (Please Specify)		

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Validation Checklist Form D: Applications for the approval of details reserved by conditions following the grant of planning permission or Listed Building Consent

This form should be completed and submitted in support of all planning applications made to Derbyshire County Council which seek the approval of details required by a condition(s) attached to an existing planning permission.

It may not be necessary to provide information for all the Local List Requirements listed below in support of every scheme submitted to fulfil the requirements of a condition. Guidance on the circumstances where information is required and what information should be provided is available in the Local List of Information Requirements which can be viewed on the County Council website.

Failure to provide all the information listed, both the National List Requirements and the relevant Local List Requirements will result in the application being invalid and the application may be returned to you.

LOCATION OF PROPOSED DEVELOPMENT	
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NATIONAL LIST REQUIREMENTS: All the following national requirements are required in support of the application.

Item No.	Item	Tick	Where the information can be found in the application documents
X1	Completed Application Form or covering letter		
X2	Application Fee		

LOCAL LIST REQUIREMENTS: The following Local List requirements should be provided where the application meets the location and other circumstances identified in the Local List

Item no.	Item – The information requirements for this type of application may include:	Tick	Where the information can be found in the application documents
LR1.1	Site/Block Plans		
LR1.2	Elevation Plans		
LR1.3	Floor Plans		
LR1.4	Cross-sections and Ground Level Plans		
LR1.5	Photographs/Photomontages		
LR2	Planning Statement/Supporting Statement		
LR5	Foul and Surface Water Drainage Details		
LR6	Tree or Arboricultural Statement		
LR7	Ecology/Nature Conservation		
LR7	Ecology/Nature Conservation Statement		
LR7.1	Protected and notable species surveys		
LR7.2	Ecological surveys for developments with the potential to affect Designated Sites or Priority Habitats		
LR7.3	Assessment of sites or features of geological interest		
LR9	Landscaping Scheme		
LR13	Travel Plan		
LR14	Parking Provision		
LR16	Noise Assessment		
LR17	Dust Assessment		
LR18	Air Quality Assessment and Emissions		
LR19	Odour Assessment		
LR20	Bioaerosol Assessment		
LR21	Heritage Impact Assessment		
LR22	Lighting Assessment		
LR23	Waste Management Statement		
LR24	Recreation/Open Space Assessment		
LR25	Community Use Statement		
LR26	Soil Assessment		
LR29	Validation Checklist		

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Other (Please Specify)

Validation Checklist Form E: Applications for Non-Material Amendments following the grant of planning permission (Section 96A of the Town and Country Planning Act 1990)

This form should be completed and submitted in support of all planning applications made to Derbyshire County Council which seek on-material amendments to developments following the grant of planning permission.

It may not be necessary to provide information for all the Local List Requirements listed below in support of every non-material application. Guidance on the circumstances where information is required and what information should be provided is available in the Local List of Information Requirements which can be viewed on the County Council website.

Failure to provide all the information listed; both the National List Requirements and the relevant Local List Requirements will result in the application being invalid and the application may be returned to you.

<u>LOCATION OF PROPOSED DEVELOPMENT</u>	
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NATIONAL LIST REQUIREMENTS: All the following national requirements are required in support of the application.

Item No.	Item	Tick	Where the information can be found in the application documents
N1	Completed Application Form or covering letter		
N6-4	Application Fee		

LOCAL LIST REQUIREMENTS: The following Local List requirements should be provided where the application meets the location and other circumstances identified in the Local List

Item No.	Item – The information requirements for this type of application may include:	Tick	Where the information can be found in the application documents
LL1	Site/Block Plans		

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RM 2	Elevation Plans		
RM 3	Floor Plans		
RM 4	Cross-sections and Ground Level Plans		
RM 5	Photographs/Photomontages		
RM 6	Planning Statement/Supporting Statement		
RM 7	Statement Statement		
RM 8	Other (Please specify)		
RM 9	Soil Assessment		
RM 10	Validation Checklist		

Validation Checklist Form F: Applications for Listed

Building Consent and Conservation Area Consent for demolition in a Conservation Area

This form should be completed and submitted in support of all planning applications made to Derbyshire County Council which seek Listed Building Consent or Conservation Area Consent for demolition in a Conservation Area.

It may not be necessary to provide information for all the Local List Requirements listed below in support of every application for Listed Building or Conservation Area Consent. Guidance on the circumstances where information is required and what information should be provided is available in the Local List of Information Requirements which can be viewed on the County Council website.

Failure to provide all the information listed; both the National List Requirements and the relevant Local List Requirements will result in the application being invalid and the application may be returned to you.

LOCATION OF PROPOSED DEVELOPMENT	
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NATIONAL LIST REQUIREMENTS: All the following national requirements are required in support of the application.

Item No.	Item	Tick	Where the information can be found in the application documents
N1	Completed Application Form		
N2	Location Plan		
N3	Site Plan		
N4	Ownership Certificates and Notices Notices; and Agricultural Land Declaration		
N5	Design and Access Statement		

LOCAL LIST REQUIREMENTS: The following Local List requirements should be provided where the application meets the location and other circumstances identified in the Local List

Item No. Item – The information requirements for this type of application may include:	Tick	Where the information can be found in the application documents
12.1 Site/Block Plans		
12.2 Elevation Plans		
12.3 Floor Plans		
12.4 Cross-sections and Ground Level Plans		
12.5 Photographs/Photomontages		
12.6 Ecology/Nature Conservation Statement		
12.7 Ecology/Nature Conservation Statement		
12.8 Protected and notable species surveys		
12.9 Ecological surveys for developments with the potential to affect Designated Sites or Priority Habitats		
12.10 Assessment of sites or features of geological interest		
12.11 Heritage Assessment		
12.12 Other (Please specify)		
12.13 Self Assessment		
12.14 Validation Checklist		

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