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15 January 2018

Dear Sajeeda

**RE: Local Growth Funding – Medical Technologies Innovation Facility (MTIF)  
Request for pre-compliance advance funding for Nottingham Trent University Clifton  
Phase development**

Following formal notification from yourselves on 8 November 2017 that the Outline Business Case for the Clifton Phase of MTIF has been approved, I am writing to formally request advanced funding under a pre-compliance arrangement to cover capital investment-related costs incurred to date on the Clifton phase of the project.

As described in our Outline Business Case document, Nottingham Trent University (NTU), as the lead partner on the project, has incurred significant costs to date in preparation of both the capital elements (where a contribution is sought from D2N2 LEP) and the operational elements that NTU is funding directly.

The MTIF facility will provide a state-of-the-art purpose built resource for connecting industry and academia in order to accelerate the product development and commercialisation of medical devices and technologies. This centre will benefit the many D2N2 based companies operating in the med-tech sector, improving their product development efficiencies, and helping them to commercialise new products faster, enhancing growth and creating regional employment.

The total capital project value is £22.9m. To date we have spent £408,230.92 on the project and a breakdown is given below:

Item	Description of Service	Total (incl VAT)
<b>Feasibility studies</b>		
Bond Bryan Architects Ltd	Architectural design services	£14,308.00
Turner & Townsend	Project and Cost Management support	£9,240.00
<b>Project Development Costs</b>		
BROOK STREET (UK) LTD	Project administrative support to NTU Estates	£8,003.00
COUCH PERRY WILKES LLP	M&E design services	£52,425.60
CURTINS CONSULTING ENGINEERS PLC	Structural Engineer design services	£54,445.00
DEANE AND SON LTD	Enabling Works, installation of below ground ducts to support future build	£16,065.12
FOCUS CONSULTANTS 2010 LLP	BREEAM consultancy services	£10,452.00
FREETHS LLP	Legal advice on design team appointment documents	£2,448.00
GOTCH SAUNDERS AND SURRIDGE LLP T/A GSS	Architectural design services	£160,500.00
GOTCH SAUNDERS AND SURRIDGE LLP T/A PROJ	Project Management and Cost Management services	£56,839.20
HANN TUCKER ASSOCIATES	Acoustic Consultant	£9,600.00
NatWest Card Centre	Payment to NCC for pre planning application	£1,200.00
NOTTINGHAM CITY COUNCIL (CQ)	Planning application fee	£12,705.00
Total	All costs include VAT at 20%	<b>£408,230.92</b>

Furthermore, as the project is continuing, we expect to incur further costs by 31 March 2018. These cost estimates, in line with our spend profile, are summarised below:

Item	Description of Service	Total (incl VAT)
<b>Feasibility studies</b>		
<b>Project Development Costs</b>		
COUCH PERRY WILKES LLP	M&E design services	£22,548.40
CURTINS CONSULTING ENGINEERS PLC	Structural Engineer design services	£16,988.00
FOCUS CONSULTANTS 2010 LLP	BREEAM consultancy services	£2,377.00
GOTCH SAUNDERS AND SURRIDGE LLP T/A GSS	Architectural design services	£3,552.00
HANN TUCKER ASSOCIATES	Acoustic Consultant	£2,441.00
Total	All costs include VAT at 20%	<b>£47,906.40</b>

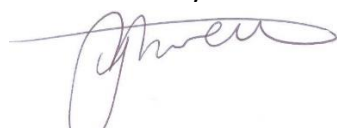
Therefore the total value of pre-compliance funding requested is £456,136.92. We have cross-checked our costs incurred with the information you supplied on items not classed as eligible expenditure and believe that all of the costs described above are eligible.

### **Completion of LGF3 Final Submission for MTIF Clifton Phase.**

Our intention is to complete the **LGF3 Final Submission** proposal and supporting milestones for MTIF Clifton and submit the documents to you by July 2018. Thereafter, we would look forward to receipt of a formal contract enabling full progression.

I confirm Nottingham Trent University's request for a pre-compliance advanced funding facility of £456,136.92 (Four hundred and fifty-six thousand, one hundred and thirty-six pounds and ninety-two pence Sterling) in support of the MTIF Clifton Phase.

Yours sincerely



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