

Review of Adult Social Care Eligibility Thresholds – (28th July 2015)

Action Plan for Implementation of Recommendations

Rec No.	Recommendation Wording	Recommendation Accepted (Y/N)	Responsible Officer (Strategic Director or their nominated officer)	Action	Progress report to Committee (date)
1	The 01629 Call Derbyshire number is communicated through any new literature published by the Authority and that efforts are made to replace any reference to the 0845 number in existing materials.	Yes	Jem Brown (Group Manager)	Adult Care will ensure that all Adult Care material only includes the 01629 number. Adult Care will work with Corporate Services colleagues to remove references to 0845 in other material.	March 2016
2	The Adult Care Brokerage Service and Welfare Rights Service are promoted to ensure the widest possible access for local people and local communities.	Yes	Colin Selbie (Group Manager Contracting) and Jem Brown (Group Manager)	Adult Care will consider what steps are required to maximise awareness of and use of brokerage and welfare rights services to support people to secure their entitlement as and/or identify support services to organise their own support needs.	March 2016
3	Adult Care develops a standard 'exit' letter and pack of information given to clients who no longer are eligible for DCC funded support, providing an	Yes	Roger Miller (AD)/Andrew Milroy (AD)	We will review the information provided to people when as assessment concludes that either there is not an eligibility for funded support or that	March 2016

	assessment of need decision, as per the Care Act 2014.			eligibility has ended to maximise the information that is made available about other forms of support .This will include clear guidance about how to contact AC again if circumstances change.	
4	Adult Care develops a standard letter to inform the person and their family/circle of support about the purpose of any meeting and what outcomes might be expected.	Yes	Roger Miller/Andrew Milroy	We will review the information provided to people about assessment /review meetings and departmental practice guidance to improve clarity .	March 2016
5	Adult Care complete follow-up questionnaire with clients identified as no longer eligible for fully funded adult care services from this review in 12 months' time.	Yes	David Gurney	Stakeholder Engagement Team will re engage with the group of clients identified this review. This will include Easy Read versions .	March 2016
6	That the consultation results from this review are shared with the Improvement and Scrutiny Committee – Health in their review of hospital discharges.	Yes	Chair of Scrutiny Committee	Report will be shared	March 2016
7	Adult Care provides information, advice and signposting for carer support services when carrying out assessments.	Yes	Andrew Milroy/Roger Miller	Enhanced duty under Care Act to identify and offer support to carers is reflected in new referral pathways for carer support services.	March 2016
8	Adult Care ensures staff members are provided with the right environment, information and resources to ensure that assessments are completed	Yes	Andrew Milroy/Roger Miller	We will establish a task and finish group of staff across Adult Care to identify the essential components of the environment, information and	March 2016

	appropriately.			resources that are required to continuously improve assessments. The group will draw on the recommendations recently developed by ADASS that Principal Social Workers audit practice across a range of functions.	
9	That the Authority's Call Guides and departmental contact lists are provided to all relevant adult care staff as part of their training and development programme.	Yes	Jem Brown	We will identify the relevant material and ensure it is embedded in induction arrangements and development activities .	March 2016