

Agenda item 5**DERBYSHIRE HEALTH AND WELLBEING BOARD****5 October 2017****Report of Strategic Director Adult Care and Public Health****HEALTH AND WELLBEING BOARD GOVERNANCE REVIEW AND
DEVELOPMENT OF HEALTH AND WELLBEING STRATEGY 2017-2021****1. Purpose of the report**

This paper proposes that a small sub-group of the Health and Wellbeing Board (HWB) review current governance arrangements in light of significant changes to the clinical commissioning group structure within Derbyshire that came into effect from 1 October 2017 and also begin to develop a refreshed Health and Wellbeing Strategy to cover the four year period 2017-2021.

2. Information and analysis

The current HWB governance structure has been in place since the LGA Peer Review in 2014 and in summary comprises of the main Health and Wellbeing Board, which meets on a bi-monthly basis and contains representation from the local authority, health commissioners and providers as well as organisations that support issues relating to the wider determinants of health such as the Police, Fire Service, voluntary sector and district and borough councils. The main Board is supported by HWB Core Group, which is comprised of representatives from commissioning organisations which meets in the intervening month to provide a planning, operational support and performance management role. A copy of the current Terms of Reference and a list of the membership of the Health and Wellbeing Board are attached as appendices to this report reference.

Since the last governance review a number of significant changes have occurred across the local health and social care economy, including:

- Development of the Derbyshire Sustainability and Transformation Plan which provides a countywide approach to service transformation to support integration and the development of the new models of care.
- A formal governance structure for the STP, which is comprised of an STP Board containing Senior Officer level representation from statutory health and social care organisations across Derbyshire and Derby City.

- The development of a Providers Alliance Group to enable the integrated delivery of health and care services for the Derbyshire STP footprint and a forum for interrelated provider issues to be planned, agreed and monitored.
- A number of dedicated STP work streams led by Senior Responsible Officers who are responsible for driving change across the health and social care sector.
- Agreement by North Derbyshire CCG, Southern Derbyshire CCG, Erewash CCG and Hardwick CCG to appoint one Accountable Officer and develop a joint executive team function alongside a committee in common containing representatives from all CCG governing bodies to enable a more co-ordinated approach to strategic commissioning for health across the STP footprint.
- Closer aligned working with Derby City in order to ensure the effective implementation of the STP work streams, whilst recognising the specific needs of the populations of the two local authority areas.

As a result of these developments, several of the groups and the strategic relationships which sit under the HWB in the current governance structure either no longer exist or have shifted in order to take into account these new partnership structures. Therefore it is proposed that a further governance review is undertaken to ensure that the Board remains fit for purpose and can continue to effectively fulfil its statutory responsibilities to:

- Promote the integration of health, social care and public health;
- Promote joint commissioning;
- Lead on public health by aligning the various activities of the Local Authority behind an integrated health improvement approach;
- Lead on the production of the Joint Strategic Needs Assessment (JSNA) – an analysis of local health and wellbeing needs across health, social care and public health; and
- Produce a Joint Health and Wellbeing Strategy based on the JSNA (Local authority and CCG are described as the lead organisations for this piece of work).

In addition, if appropriate:

- Local authorities can delegate specific functions to Health and Wellbeing Boards
- The HWB can establish formal sub committees of members to carry out its functions and make decisions
- Statutory members prescribed in Health and Social Care Act have to be members of the HWB, but additional members can be included.

The Governance Review will therefore need to consider a range of issues, including:

- The HWB's fit with the confirmed STP Governance structure, particularly in relation to how the HWB can provide appropriate challenge to health and social care partners, demonstrate public accountability as well as defining the strategic vision for health and social care in Derbyshire.
- The size and composition of the HWB to ensure that it does not duplicate the STP Board or other STP groups, but continues to represent the wide range of partners which need to be engaged.
- Whether the HWB Core Group is fit for purpose in light of the changes to clinical commissioning structures, and whether due to this a new planning and co-ordination group needs to be established to support the HWB.
- The sub-structure to the HWB, including whether appropriate working groups are in place to drive forward strategy development and implementation.
- And finally, incorporate any key issues or learning points which emerge from the Local Government Association (LGA) facilitated Stepping Up to Place workshop which will take place on 19 October.

3. Refresh of the Health and Wellbeing Strategy

The current Health and Wellbeing Strategy is due to expire at the end of 2017, so alongside the governance review it would be timely to update and refresh the strategy. It is proposed that the sub-group also undertakes the initial planning and co-ordination work to support the development of a new strategy for Derbyshire that covers the four-year period 2017 to 2021. As with the governance review, the Stepping Up to Place workshop outcomes will help shape the direction of travel, but it is clear that a revised HWBS will need to be fully aligned with the STP and add value around key priorities or actions. The strategy needs to provide a longer term vision for health and social care in Derbyshire, including consideration of what a fully developed place-based approach to health and social care may look like and how a wide range of partners will need to be effectively engaged with its development and delivery.

4. Proposed timescales

It is proposed that the governance review and strategy refresh take place relatively quickly, with an ambition that the revised governance arrangements are in place for the 2018/19 financial year and the strategy is finalised and approved by relevant bodies, such as Cabinet, Full Council and Governing Bodies by the summer of 2018.

A summary of key milestones is provided on the next page which are subject to refinement by the sub-group.

Date	Milestone
October 2017	LGA Self-assessment workshop completed and inform governance review and HWBS development Sub-group membership confirmed and initial meeting arranged.
November 2017	Initial HWBS scoping regarding direction of travel and priorities. Governance Review undertaken by sub-group.
December 2017	Outcome of Governance Review tabled at 7 December HWB for consultation. HWBS development considered at HWB meeting on 7 December
March 2018	Governance Review finalised and agreed and draft HWBS Strategy tabled at 1 March 2018 meeting for consultation.
April 2018	Revised governance arrangements for HWB in place.
June 2018	HWBS finalised and agreed by HWBS
Summer 2018	HWBS also approved by Governing Bodies, Cabinet and Full Council

RECOMMENDATIONS

The Health and Wellbeing Board is asked to:

1. Agree to the establishment of a small sub-group to review the current HWB governance arrangements as set out in the report above.
2. Agree to refresh the Health and Wellbeing Strategy to ensure that it sets the direction of travel for health and social care integration and population health need to 2021.

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Derbyshire County Council

Appendix 1: Derbyshire Health and Wellbeing Board – Current terms of reference pending review

The overarching aim of the Derbyshire Health and Wellbeing Board (HWB) is to provide a joined-up health and care system which is financially sustainable and provides the best care possible.

The Derbyshire HWB will adopt a joint vision for health and care services in Derbyshire and Derby City. A vision has been developed across health and care partners in Derbyshire and Derby City and sets out the principles for working in a joined-up, innovative way which puts people at the centre of everything we do. The vision is attached as an annex to the terms of reference.

As we move forward the HWB will explore opportunities to secure greater devolution of powers and budgets to the county to help us deliver our aims.

1. Core strategic functions of the Derbyshire HWB

- 1.1 Provide strategic leadership for the Derbyshire health and care system.
 - Set the vision for improving the health and wellbeing of the people of Derbyshire;
 - Hold organisations and partners to account for progress in delivering this vision;
 - Identify and seek to address the big strategic challenges facing health and care now and in the future; and
 - Explore opportunities for improving the health and care system in Derbyshire, building on the shared assets of the HWB partners and leveraging additional investment where possible.
- 1.2 Oversee and direct the development of whole person centred integrated health and care services in the county.
 - Provide advice and direction to the transformation programmes in the county;
 - Explore opportunities for aligning and joining budgets and resources across the county; and
 - Support the delivery of the Better Care Fund Plan.

2. These ambitions will be supported by the following actions:

- 2.1 Identify and develop a shared understanding of the needs and priorities of local communities in Derbyshire through the development of the Derbyshire Joint Strategic Needs Assessment (JSNA) with the Clinical Commissioning Groups (CCGs). The Board will:

- Ensure the Derbyshire JSNA is reviewed, refreshed and further developed taking into account the latest evidence and data so that it is fit for purpose and reflects the views of local people, users and stakeholders;
- Ensure the JSNA drives the development of the Joint Derbyshire Health and Wellbeing Strategy (HWBS) and influences other key plans and strategies across the county;
- Ensure the County Council, CCGs and other HWB partners demonstrate how the JSNA has driven commissioning decisions.

2.2 Prepare, publish and oversee the HWBS for Derbyshire to ensure that the needs identified in the JSNA are delivered in a planned, coordinated and measured way. The Board will:

- Take account of the health needs, inequalities and risk factors identified in the Derbyshire JSNA along with recommendations set out in the Director of Public Health's Annual Report;
- Develop an agreed set of strategic priorities to focus both collective effort and resources across the county;
- Ensure that plans are in place to deliver the Board's strategic priorities and outcomes;
- Challenge the performance of delivery plans taking action as necessary to support underperformance through the agreement of recovery and improvement plans;
- Receive reports from other strategic groups and partners in the county responsible for delivery; and
- Develop mechanisms to measure, monitor and report improvements in health and wellbeing outcomes ensuring linkages with performance frameworks for the NHS, public health and local authorities.

2.3 Develop effective mechanisms to communicate, engage and involve local people and stakeholders in Derbyshire to ensure that the work of the Board reflects local needs. The Board will:

- Ensure that appropriate structures and arrangements are in place to ensure the effective engagement and influence of local people and stakeholders;
- Represent Derbyshire in relation to Health and Wellbeing issues across localities and at a sub-regional and national level; and
- Work closely with the Derbyshire HealthWatch ensuring that appropriate engagement and involvement with existing patient and service user involvement groups takes place.

3. Membership

- 3.1 The Derbyshire HWB is inclusive and will include provider organisations within its membership. The membership will be reviewed regularly and particularly if the statutory role of the HWB changes.
- 3.2 The Cabinet member for Health and Communities, Derbyshire County Council will Chair the Board and the Vice Chair will be a Chief Officer of a CCG.

The full HWB membership will comprise:

- Cabinet Member for Health and Communities (Chair)
- Leader of County Council
- Cabinet Member for Adult Care
- Cabinet Member for Children and Young People
- Shadow Cabinet Member for Health and Communities
- Director of Public Health
- Chief Executive, Derbyshire County Council
- Strategic Director of Adult Care
- Strategic Director for Children and Younger Adults
- Two elected representatives of the District Councils (supported by one Chief Executive)
- Chief Officer and Chair/Clinical Lead from each of the Clinical Commissioning Groups
- Chair and Chief Officer of HealthWatch Derbyshire
- Police and Crime Commissioner
- Chief Fire Officer
- Chief Executive and Chair of Chesterfield Royal Hospital
- Chief Executive and Chair of Derby Teaching Hospitals Foundation Trust
- Chief Officer of South Derbyshire CVS
- Chief Officer of North Derbyshire Voluntary Action
- Chief Executive and Chair of Derbyshire Community Healthcare Services Foundation Trust
- Chief Executive and Chair of Derbyshire Healthcare Foundation Trust
- Chief Executive of East Midlands Ambulance Service
- Chief Executive of Derbyshire Health United
- NHS England (when required)
- Public Health England (when required)

The Board can co-opt additional members as it considers appropriate.

4. Governance

4.1 Core Group

- 4.1.1 The Core Group has been established to support the operational delivery of the HWB's functions. The purpose of the Core Group is to:
- To set the agenda for future HWB meetings;
 - Performance manage the strategic priorities of the HWB as set out in the HWBS;
 - Provide a strategic forum for the discussion of any other issues which relate to the work of the HWB;
 - Ensure that the HWB Task and Finish groups are operating effectively and are meeting their aims.

4.2 Task and Finish Groups

- 4.2.1 Task and Finish Groups will be established to take forward key pieces of work for the HWB. They will be chaired by HWB members and include representatives from HWB partners and wider stakeholders. The Task and Finish Groups will report through the Core Group to the HWB.

4.3 Relationship with other Boards

- 4.3.1 The diagram in Annex A sets out the relationship between the HWB and other key Boards and programmes of work in Derbyshire.
- 4.3.2 A separate protocol will be developed setting out the relationship between the HWB, Adult Care Board, Children's Trust and the Children's and Adult Safeguarding Boards.

5. Meetings of the Board

5.1 Frequency

- 5.1.1 The HWB will meet on a bi-monthly basis.
- 5.1.2 The date, time and venue of meetings will be fixed in advance by the Board and an annual schedule of meetings will be agreed.
- 5.1.3 Meeting venues will rotate around the county and across HWB organisations.
- 5.1.4 Additional meetings may be convened at the request of the Chair or Vice Chair.

5.2 Voting

- 5.2.1 At this stage of its development the HWB will operate on a consensus basis

5.3 Declaration of Interests

- 5.3.1 Any interests held by Members or co-opted members should be declared on any item of business at meeting in accordance with the Council's Code of Conduct for Members and the Localism Act 2011

5.4 Quorum

- 5.4.1 A quorum of five will apply for meetings of the HWB including at least one elected member from the County Council and one representative of the CCGs.

5.5 Access to Information/Freedom of information

- 5.5.1 The Board shall be regarded as a County Council committee for access to information purposes and meetings will normally be open to the press/public.

5.6 Board papers

- 5.6.1 The agenda and supporting papers shall be circulated at least five clear working days in advance meetings and published on the County Council website.
- 5.6.2 The minutes of decisions taken at meetings will be kept and circulated to partner organisations as soon as possible.
- 5.6.3 Minutes will be published on the County Council web site.

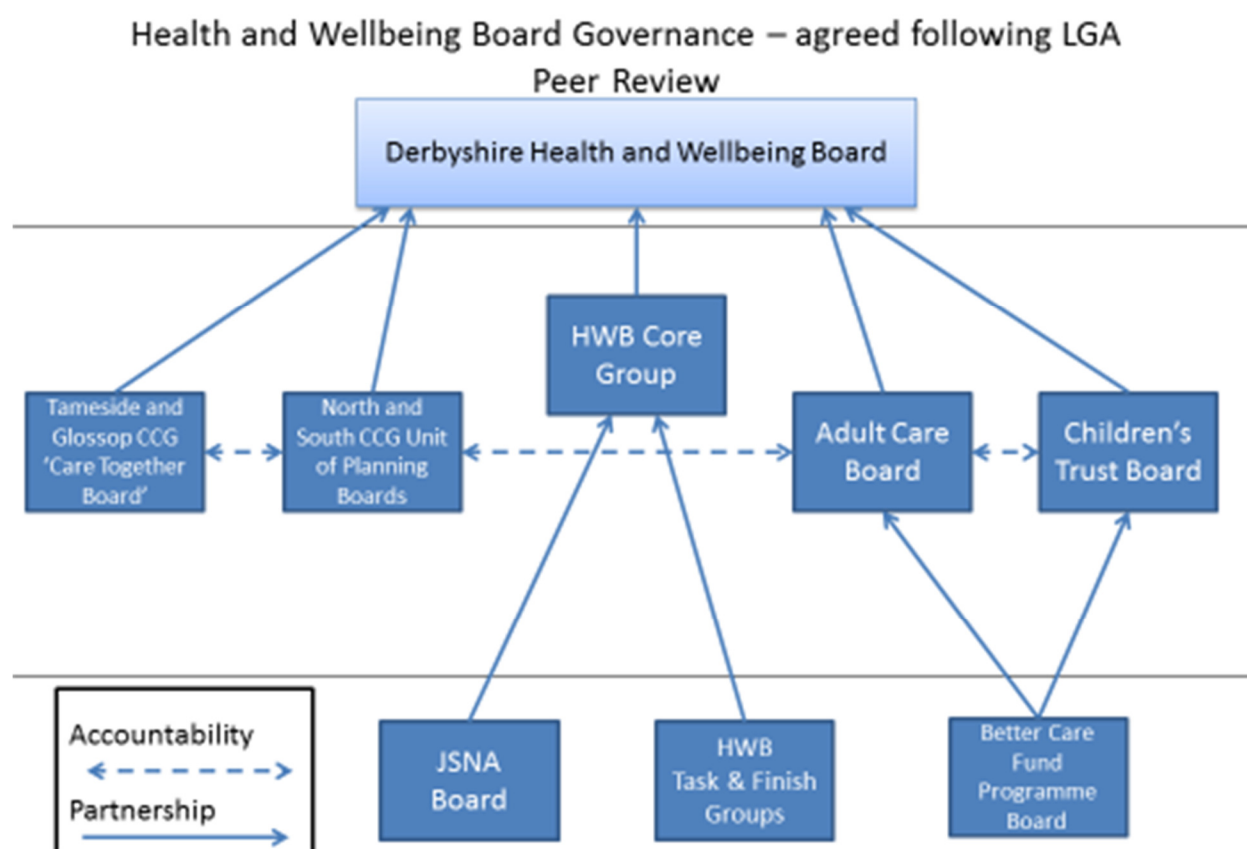
6 Scrutiny

- 6.1 Decisions of the HWB will be subject to scrutiny, but will not be subject to the “call-in powers” of the Improvement and Scrutiny Committee.

7 Review

- 7.1 These terms of reference will be reviewed annually or earlier if required.

Appendix 2: Current governance structure



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Appendix 3: Current HWB membership (correct 1 September 2017)

Position:	Organisation:	Name:
Cabinet Member, Health and Communities (Chair)	Derbyshire County Council	Cllr Carol Hart
Leader of the County Council	Derbyshire County Council	Cllr Barry Lewis
Cabinet Member, Young People	Derbyshire County Council	Cllr Alex Dale
Cabinet Member, Adult Care	Derbyshire County Council	Cllr Jean Wharmby
Shadow Cabinet Member, Health and Communities	Derbyshire County Council	Cllr Dave Allen
Director, Public Health	Derbyshire County Council	Dean Wallace
Strategic Director, Adult Care	Derbyshire County Council	Joy Hollister
Strategic Director, Children and Younger Adults	Derbyshire County Council	Jane Parfremment
Chief Executive	Chesterfield Borough Council	Huw Bowen
Elected Member - district	tbc	tbc
Elected Member - district	Bolsover District Council	Cllr John Ritchie
Deputy Director for Healthcare Public Health	Public Health England	Ben Anderson
Locality Director, North Derbyshire and Nottinghamshire	NHS England Locality Team	Oliver Newbould
Locality Director, South Derbyshire and Shropshire	NHS England Locality Team	Vikki Taylor
Chair	Erewash CCG	Dr Avi Bhatia
Chief Officer	Erewash CCG	Rakesh Marwaha
Chair	Hardwick CCG	Dr Steven Lloyd
Chief Officer	Hardwick CCG	Andy Gregory
GP representative	North Derbyshire CCG	Dr Ben Milton
GP representative	Southern Derbyshire CCG	Dr Andrew Mott
Chief Officer	Southern Derbyshire CCG	Gary Thompson
Chair	Southern Derbyshire CCG	Paul Wood
Chief Officer	North Derbyshire CCG	Steve Allinson
Chair	Tameside and Glossop CCG	Dr Alan Dow
Accountable Officer	Tameside and Glossop CCG	Steve Pleasant
Chair	Healthwatch	John Simmons

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Chief Executive	Healthwatch	Karen Ritchie
Chief Executive	Chesterfield Royal Hospital	Simon Morritt
Chair	Chesterfield Royal Hospital	Helen Phillips
Chief Executive	Derbyshire Community Health Services	Tracy Allen
Chair	Derbyshire Community Health Services	Prem Singh
Chief Executive	Derby Royal Hospital	Gavin Boyle
Chair	Derby Royal Hospital	John Rivers
Chief Executive	Derbyshire Healthcare Foundation Trust	Ifti Majid
Chair	Derbyshire Healthcare Foundation Trust	Caroline Maley
Chief Executive	NDVA	Jacqui Willis
Chief Executive (rep on behalf of)	South Derbyshire CVS	Pam Wood
Police and Crime Commissioner	Derbyshire Police and Crime Commissioner	Hardyal Dhindsa
Deputy Chief Fire Officer	Derbyshire Fire and Rescue	Gavin Tomlinson
Chief Executive	East Midlands Ambulance Trust	Richard Henderson
Chief Executive	Derbyshire Health United	Stephen Bateman
Head of Derbyshire National Probation Service Midlands Division	Derbyshire Probation Service	Karen MacLeod
Legal Services	Derbyshire County Council	Simon Hobbs
Chief Executive	Peak District Park Authority	Sarah Fowler
Governing Body representative	Peak District Park Authority	Cllr Twigg