

Agenda Item 2

MINUTES of a meeting of the **DERBYSHIRE HEALTH AND WELLBEING BOARD** held at County Hall, Matlock on 19 April 2018.

PRESENT

Councillor A Dale (Derbyshire County Council)
(in the Chair)

L Allison	3D/Amber Valley CVS
H Bowen	Chesterfield Borough Council
H Dhindsa	Derbyshire Police and Crime Commissioner
Dr A Dow	Tameside and Glossop CCG
J Hollister	Derbyshire County Council
I Majid	Derbyshire Healthcare NHS FT
P Mitchell	Derbyshire Fire and Rescue Service
J Parfremment	Derbyshire County Council
J Simmons	Healthwatch Derbyshire
D Wallace	Derbyshire County Council
Councillor J Wharmby	Derbyshire County Council

Also in attendance – Councillor D Allen, Councillor J Boulton, S Critchlow (Derbyshire County Council), J Lakin (Derbyshire County Council), A Searle (Adult Safeguarding Board) and D West (Public Health)

Apologies for absence were submitted on behalf of T Allen, Dr C Clayton, Councillor C Hart, S Hobbs, B Milton, T Slater, D Swaine, V Taylor and P Woods.

1/18 **MINUTES RESOLVED** that the Minutes of the meeting of the Board held on 7 December 2017 be confirmed as a correct record.

2/18 **'FALLS ARE EVERYBODY'S BUSINESS'** Age UK Derby and Derbyshire gave a presentation of Strictly No Falling strength and balance exercises as part of the About the Falls Prevention Service in Derbyshire and the launch of the Spring into Action campaign.

3/18 **CONFIRMATION OF NEW HEALTH AND WELLBEING BOARD TERMS OF REFERENCE AND FUTURE MEETING DATES** Following the recent Governance Review of the Health and Wellbeing Board (HWB), the Terms of Reference for the Board had been reviewed. The review had focussed on the HWB's fit with the Derbyshire Sustainability and Transformation Partnership (STP) system-wide governance structure; the size and composition of the HWB to ensure that it did not duplicate the STP Board or other STP groups, but continued to represent the wide range of partners which need to be

engaged; and the sub-structure to the HWB which would be required to drive forward strategy development and implementation.

As a result of the review all members of the HWB had been consulted about the new Terms of Reference and these were agreed by the Board in March 2018. The number of members who were required to attend Board meetings had been reduced and future meetings would take place quarterly. The next HWB meeting would take place on Thursday 12 July 2018. Further dates would be sent out to all Members of the Board and published on Derbyshire County Council website.

Derbyshire County Council had approved the new Terms of Reference on 11 April 2018 and were detailed in Appendix 1 to the report.

RESOLVED to note the report.

4/18 KEY ISSUES AND THEMES IDENTIFIED IN DERBYSHIRE SAFEGUARDING CHILDREN ANNUAL REPORT 2016-2017 Jane Lakin presented the Derbyshire Safeguarding Children Board (DSCB) annual report for 2016/17. The Board's strategic priorities during this time had been to promote, monitor, coordinate and evaluate multi-agency effectiveness in safeguarding children and young people across the child's journey; to strengthen and support a competent and equipped workforce that was committed to learning and developing safeguarding practice with assurance that safeguarding was everyone's responsibility; and to evidence the impact of the DSCB.

In relation to the annual work plan the report highlighted the work which had been undertaken in relation to Serious Case Reviews. The DSCB had also introduced a new website as part of the engagement strategy with both the public and professionals and a new performance report, which was presented at each DSCB meeting highlighting statistical information which related to key areas of DSCB activity. The high level of child protection activity was demonstrated in the numbers of children subject to child protection plans.

The work of the DSCB linked closely with the HWB's priority of supporting the emotional health and wellbeing of children and young people. Given the changes that would take place in the future in terms of the abolition of Children's Safeguarding Boards and the creation of multi-agency safeguarding arrangements, opportunities to work effectively with other existing structures was to be fully explored, including discussions with Derby City Council to increase efficiencies across the two areas. The new arrangements were required to be in place by September 2019.

This year's focus included multi-agency input, early help work and assessments, and reducing risk and exploitation of risk.

It was suggested that items for consideration at future meetings of the Health and Wellbeing Board could include County Lines exploitation and working with parents and communities.

RESOLVED to note the Derbyshire Safeguarding Children Board annual report for 2016/17.

5/18 DERBYSHIRE SAFEGUARDING ADULTS BOARD ANNUAL REPORT 2016-17 Andy Searle presented the Derbyshire Safeguarding Adults Board (DSAB) Annual Report, which included information on performance and key issues from the previous year.

There had been 2,958 Safeguarding referrals/concerns raised with Derbyshire County Council (DCC) Adult Care within the year April 2016-March 2017, which was an increase from the previous year where 2,375 safeguarding concerns had been reported. Of the 2,958 safeguarding referrals, 485 had resulted in a Safeguarding enquiry being undertaken.

A three year Strategic Plan and corresponding Business Plan detailing the priorities and progress of DSAB had been agreed in June 2016 and a formal review and refresh of the Strategic Plan had taken place March 2018. Quarterly DSAB newsletters were produced and widely disseminated for professionals and the public and published on the Safer Derbyshire website. DSAB continued to work hard to ensure that safeguarding focussed on the personalised outcomes desired by people with care and support needs. In February 2017, two Making Safeguarding Personal conferences had taken place with over 150 attendees from a wide variety of organisations. A DSAB financial abuse working group had been meeting regularly to improve awareness raising and information sharing across DSAB partners and develop resources for the public and professionals around all aspects of financial abuse. The Safeguarding Adults Review (SAR) process had been formalised with a DSAB SAR Policy now in place.

DSAB continued to see 'Think Family' as a priority across all organisations. It had become a recognised initiative and all organisations promoted the initiative using posters, training and other materials. DSAB has further strengthened its links with Derbyshire Safeguarding Children Board (DSCB) in a number of ways including the introduction of information sharing meetings. A Risk Register for DSAB was now in place and was reviewed quarterly.

The joint Derby and Derbyshire Safeguarding Policy and Procedures were continually reviewed and refreshed to reflect national guidance and policy as well as the views and experiences of adults who had a need for care and

support, their families and professionals in Derbyshire. A formal review with Derby City had taken place in the summer of 2017.

The Vulnerable Adults Risk Management (VARM) process was continuing to prove successful in Derbyshire in supporting adults who were assessed to have mental capacity and who were at risk of serious harm/death through self-neglect, risk taking behaviours or refusal to engage with service providers.

The six principles which the DSAB worked to were empowerment, protection, prevention, partnership, proportionality, and accountability. Its vision was 'we will all work together to enable people in Derbyshire to live a life free from harm, fear and abuse' and would continue to focus on areas in conjunction with the 3 year strategic.

It was suggested that a review of the membership on the DSAB should be undertaken to enable it to be more strategic and ensure that it had a greater impact/role and that a report be prepared for consideration at a future Health and Wellbeing Board.

RESOLVED to note the annual report of Derbyshire Safeguarding Adults Board.

6/18 SPECIAL EDUCATIONAL NEEDS AND DISABILITY REFORMS
UPDATE The Strategic Director for Children's Services provided the Board with an update on the key areas of focus in implementing the Special Educational Needs and Disability (SEND) Reforms in Derbyshire and progress since the SEND Local Area Inspection in November 2016.

Derbyshire Parent Carer Voice (DPCV) continued to be heavily involved in all the work of the Special Educational Needs and Disability (SEND) reforms and had representation on all the key groups and SEND Strategic Board.

The Department's Participation Manager had been working regionally on a good practice guide for children and young people's participation, which included a 10 point good practice checklist. A SEND Officer for Participation had been appointed to take a lead on implementing the SEND Participation Action Plan and was linked with young people's groups in order to assist with their input into strategic developments around SEND in Derbyshire.

Following the SEND Local Area Inspection a Strategic Plan had been developed to address not only the areas identified in the Inspection but also other areas for development and actions that had been identified through Derbyshire's own Self Evaluation.

Details were also provided in the report on Derbyshire's SEND locality restructure which had now been completed with six Locality Teams, each with a Lead SEND Officer; continued link with colleagues regionally; progress on Data SEND timeliness/conversions; commissioning hub; home to school transport review; development of the Derbyshire local offer website; needs assessment; sufficiency review; high needs capital money allocation; and tribunals single route of redress.

RESOLVED to note the key priorities of the SEND Reforms in Derbyshire and the actions that have been taken following the Local Area SEND Inspection

7/18 HEALTH AND WELLBEING PERFORMANCE FRAMEWORK A Performance Task and Finish group had been established to develop a reporting mechanism to assure Board Members on the current state of the health and social care system in Derbyshire.

A summary of outcomes from the Task and Finish group had included a set of metrics, initially aligned to support regular monitoring against the 4 priorities of the Derbyshire Health and Wellbeing Strategy 2015-2017; the HWB metrics were designed to take a broad approach considering both longer-term outcomes and shorter-term performance measures encompassing the wide range of partners that contribute to the health and wellbeing of local Derbyshire residents; full metadata had been developed incorporating data source, latest time period, update schedule, lowest geography, reporting period, value type and rationale to enable dashboard construction; a themed report and dashboard had been developed to highlight specific areas for action to the HWB adopting an Outcomes Based Accountability (OBA) approach to complement the STP methodology, ensuring consistency in reporting in order to provide high level assurance and oversight.

The initial work completed by the Task and Finish group needed to align with the new Joint Health and Wellbeing Strategy and developments within the STP Business Intelligence workstream.

The work outlined in the report would provide the Board with an agreed set of metrics and themed reports incorporating long term outcomes and contributory performance measures to monitor progress and highlight action towards delivering the Health and Wellbeing Strategy.

RESOLVED to note the progress being made to develop a performance and outcome framework to support the Joint Health and Wellbeing Strategy.

8/18 UPDATE ON REVISED HEALTH AND WELLBEING STRATEGY (Minute No 58/17) Following the Health and Wellbeing Board meeting in October 2017 a refreshed Joint Health and Wellbeing Strategy for 2017-21 was being developed. Key steps in this process included an initial stakeholder

meeting to take place in Spring 2018; gathering intelligence on the greatest areas of need across Derbyshire; understanding the remit and priorities of the STP Prevention Strategy to avoid duplication and maximise synergy; and working with stakeholders to develop an Outcomes Based Accountability (OBA) approach to the revised Strategy that would enable the Board to monitor outcomes using metrics agreed during strategy development.

Ways of working with Derby City to develop a Health & Wellbeing Strategy that was synergistic across the geographies, matching the footprint of the Derbyshire STP was also being explored.

RESOLVED to note the progress being made to develop a Joint Health and Wellbeing Strategy for the period to 2021.

9/18 OUTCOME OF INTERMEDIATE AND URGENT CARE CONSULTATION IN TAMESIDE AND GLOSSOP Consultation of intermediate care with options on the bed based element had run from 23 August to 15 November 2017. Three options had been proposed with the relocation of beds from the Shire Hill site to the Stamford Unit on the hospital site had presented as the prepared option.

At its meeting on 30 January 2018, the Strategic Commissioning Board had given its approval to the proposal, subject to the request that Tameside and Glossop Integrated Care NHS Foundation Trust and the Glossop Integrated Neighbourhood team examine further opportunities to deliver enhanced rehabilitation and recuperation at home for Glossopdale residents; local care providers explore the potential for up to 8 beds for purchase on an individual basis, subject to these reaching the required standards for quality in light of the need to offer choice of provision for residents of Glossop; the need for assurance of the home based Intermediate Care offer working in Glossop; commission the maximum appropriate health and social service provision from Glossop Primary Care Centre; and the Intermediate Care home based offer and bed requirement across Tameside and Glossop be reviewed annually to ensure future demand was continually assessed and planned for future local provision was adapted accordingly.

Following a 12-week public consultation on Integrated Urgent Care, NHS Tameside and Glossop Clinical Commissioning Group (CCG) had agreed to establish a GP-led Urgent Treatment Centre (UTC) at Tameside Hospital and to develop additional Primary Care appointments at five Neighbourhood Care Hubs across Tameside and Glossop.

RESOLVED to note the outcomes of intermediate and urgent care consultations in Tameside and Glossop.

10/18 DERBYSHIRE BETTER CARE FUND 2017-18: QUARTER 3 STATUTORY RETURN The performance and work of the Derbyshire Better Care Fund as at the third quarter of the 2017-18 financial year was reported. The Better Care Support Team had published the Q3 2017-18 National Return template on 13 December 2017 with the expectation that completed templates would be returned by 19 January 2018. The Q3 return was being reported retrospectively to the Health and Wellbeing Board.

A table summarising performance at the Q3 2017-18 reporting period was provided. It was noted that in November, delayed transfers of care across Derbyshire had been the lowest for any shire county (858 total bed days delayed compared to 2,064 in November 2016, a 58% reduction); with Social Care attributable delays at their lowest ever (111 bed days delayed compared to 574 in November 2016 – an 80% reduction).

RESOLVED to (1) receive the report and note the responses provided in the Quarter 3 Statutory Return;

(2) note the improved performance of delayed transfers of care across Derbyshire; and

(3) continue to receive regular updates on the progress of the Integration and Better Care Fund throughout 2017-18.

11/18 HEALTH PROTECTION BOARD The Director of Public Health had circulated a report detailing issues which had been considered at the Derbyshire Health Protection Board on 8 February 2018 under the heads Screen and Immunisation, Infection Prevention and Control, Environmental Health, Emergency Planning and Response, Inequalities, Incidents and Outbreaks, TB Strategy Update and Strategic Issues.

RESOLVED to note the update report from the Health and Protection Board.

12/18 HEALTH AND WELLBEING BOARD ROUND-UP REPORT Joy Hollister had provided HWB members with a written report rounding up key policy announcements in relation to health and wellbeing issues.

RESOLVED to note the information contained in the round-up report.