

**MINUTES** of a meeting of **CABINET** held on **9 September 2014** at County Hall Matlock.

**PRESENT**

Councillor A Western (in the Chair)

Councillors D Allen, J Dixon, K Gillott, C Neill and B Ridgway.

Councillor B Lewis also attended the meeting.

Apologies for absence were submitted on behalf of Councillor K P Morgan.

Declaration of Interest – Councillor C Neill declared a personal interest in Agenda Item 7(h) – Independent Sector Home Care fees as a member of Unison.

**295/14      PUBLIC QUESTIONS**

There were no public questions.

**296/14      MINORITY GROUP LEADER QUESTIONS**

Councillor B Lewis had submitted the following questions:-

**Agenda Item 7c – Healthy Workplaces**

There was a proposal to spend £138,000 including recruiting 2 staff to assist private sector businesses to reduce their absenteeism, surely those businesses have sufficient commercial incentive to invest their own resources in achieving this?

Councillor Allen, Cabinet Member for Health and Communities, responded that he disagreed with Councillor Lewis's view. The investment was designed to assist employment in small and medium sized businesses whilst also promoting healthy living generally. The position would be reviewed after two years.

**Agenda item 7f – Glossopdale Community College**

In our administration we work closely with the school and community to improve matters and work towards an objective of building a new school. Will you be honouring our commitment to build a new building on a single site?

Councillor K Gillott, Cabinet Member for Children and Young People, responded that he recalled Councillor Longden's promise in a Derby Telegraph article in March 2013, that £250m would have been made available to rebuild and repair Derbyshire schools should the Conservatives have been returned to power. The Council had bid for £91m for Derbyshire schools but had received between £8-9m compared to one London selective free school which had been given £45m. The Councillor said he had met with the College and if a solution could be found the Council would do so.

**297/14      MINUTES   RESOLVED** that the non-exempt minutes of the meeting of Cabinet held on 5 August 2014 be confirmed as a correct record and signed by the Chair.

**298/14      CABINET MEMBER MEETINGS - MINUTES      RESOLVED**  
To receive the non-exempt minutes of Cabinet Member meetings as follows;

- (a) Children and Young People – 5 August 2014
- (b) Health and Communities – 5 August 2014
- (c) Jobs, Economy and Transport – 5 August 2014
- (d) Strategic Policy and Budget – 5 August 2014
- (e) Council Services – 18 August 2014

**299/14      CORPORATE ENVIRONMENT POLICY** (Strategic Policy and Budget) The Chief Executive sought Cabinet approval for the adoption of the revised corporate environment policy, a copy of which was appended to the report.

**RESOLVED** To approve the adoption of the revised corporate environment policy and to make it publicly available.

**300/14      PREPARATION OF BUDGET 2015-16** (Council Services) The Director of Finance sought approval for the proposed timetable for the Council's 2015-16 budget preparation and associated consultation arrangements, details of which were attached at Appendix A to the report.

**RESOLVED** to approve (1) the timetable for completion of the 2015-16 budget; and

(2) the proposed consultation arrangements in respect of the 2015-16 budget.

**301/14      HEALTHY WORKPLACES** (Health and Communities) Cabinet considered a joint report of the Director of Public Health and Strategic Director of Economy, Transport and Environment seeking approval for the development of a healthy workplaces approach, the adoption of a Derbyshire

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Healthy Workforce Charter and the recruitment of two staff to implement the work.

It was proposed that the healthy workplaces approach would target small to medium sized businesses that were either located in disadvantaged areas or had a high percentage of low pay, low skilled manual or retail staff (or both) and carrying a higher burden of ill health. This would fit with Public Health priorities of addressing health and equalities, as well as those in other strategies such as the Derbyshire Economic Strategy Statement.

For the approach to be fully effective, it was essential that work was developed in partnership with the Chamber of Commerce, local businesses and the relevant departments in the eight district and borough councils who had a statutory duty to advise on health and safety in the workplace. The approach had been discussed with the Chamber of Commerce who were fully supportive of the proposals as they saw it as an opportunity to work with employers to reduce staff absenteeism.

It was proposed that two permanent staff would be employed within the Public Health Service who would be responsible for delivering the Council's healthy workplace approach. The posts would be ring-fenced to internal candidates and would be fixed-term until March 2017 to allow for evaluation of the effectiveness of the approach. Subject to a satisfactory evaluation consideration would be given to the posts becoming permanent. A contribution to the funding of the posts would be discussed with the Chamber during the fixed-term period.

If adopted, healthy workplaces would have a number of components including the development of a Workplace Charter. The Charter was a national initiative and was a statement of intent by employers to demonstrate their commitment to the health of their employees. It was proposed that Derbyshire would base its Charter on the national framework adapting it to the needs of small and medium sized businesses.

**RESOLVED** to approve the development of a healthy workplace approach including the adoption and implementation of a Derbyshire Healthy Workforce Charter and the creation of two established posts of public development workers as detailed in the report, to support the implementation of the approach.

**302/14      SCHOOLS' FUNDING 2015/16** (Children and Young People)  
The Strategic Director – Children and Younger Adults informed Cabinet of recent national and local developments in respect of the schools' funding including the Department for Education announcements in respect of Dedicated Schools Grant (DSG) allocations for 2015-16 and associated technical matters and the outcomes of the recent Authority consultation with

schools regarding potential formula changes for 2015-16, further details of both were presented in the report.

**RESOLVED** to (1) note the increased DSG funding announced by the DfE for 2014-16;

(2) note the other technical changes to the schools funding framework as set out in Section 2.2 of the report;

(3) note the views of schools to the Authority's recent consultation;

(4) to agree in principle following the responses to the consultation in 3 above to, increase the multipliers as detailed in the report;

(5) confirm in principle that additional funding will be allocated to schools to help with the costs of single status on the same basis as in 2014-15;

(6) confirm in principle, the increases in Special School and PRU top-ups as set out in Section 2.3 of the report;

(7) confirm in principle, the reductions in the non-term time top-up for early years provision in nursery schools and nursery units as set out in Section 2.3 to the report;

(8) note the continuing financial pressures facing schools, in particular secondary and special schools; and

(9) note the proposals to allocate the residual DSG increase would be considered by Cabinet as part of the 2015-16 budget setting process.

**303/14      EDUCATION SERVICES GRANT (ESG) 2015/16** (Children and Young People) The Strategic Director – Children and Younger Adults informed Cabinet of the details of the Department for Education's recent announcement in respect of the ESG arrangements for 2015-16, further details of which were presented in the report.

**RESOLVED** to note the ESG changes for 2015-16 and the potential impact on schools, academies and the Authority's funding.

**304/14      GLOSSOPDALE COMMUNITY COLLEGE** (Children and Young People) The Strategic Director – Children and Younger Adults sought Cabinet approval to provide revenue funding to support Glossopdale Community College.

The college currently occupied three separate sites, two of which were approximately two miles apart and the vast majority of the accommodation on all three sites was in relatively poor condition with a total maintenance backlog of around £5.4m, the highest for any Derbyshire Secondary School. Over the last ten years there had been a significant reduction in the numbers of students attending the college and the financial impact of this pupil number reduction on the school had been significant, further details of which were attached at Appendix 1 to the report.

Glossop Community College historic split-site allocations were attached at Appendix 2 to the report. The amount payable had reduced over recent years mainly due to the changes in pupil numbers. The intention of the split-site indicator was to provide additional support to schools which were required to operate on more than one site and thus incurred extra costs as a result. Anecdotal information from other local authorities indicated that Derbyshire's split-site funding arrangements were not significantly out of line with other local authorities.

The Authority worked with the College to review the reasonableness of its spending plans, including the curriculum offer, teaching numbers, support staffing levels and non-employee costs. Given the schools organisational constraints and the curriculum needs there was only limited scope for further reductions details of the current medium-term financial plan were presented in the report.

The College would have to reduce its staffing still further to reflect continuing reductions in pupil numbers and would also benefit from the impact of the £16.3m additional DSG funding from 2015-16. However, some of this would be offset by increases in costs and the net savings from these two sources were unlikely to be sufficient to cover the in-year deficits in the next three years.

Glossopdale was now facing severe financial difficulties which had undoubtedly been exacerbated by the need to operate three very large sites at the same time as the resources to fund these sites had decreased due to formula changes and reduction in NOR. The Governors and Principal of Glossopdale had now formally asked the Authority for assistance.

The optimum financial solution would be to reduce the College's day to day running costs, but realistically this could only be achieved following the creation of a new single site school and the Authority was endeavouring to provide a solution to this within its very tight capital constraints. In the interim, the Authority was asked to consider making contributions towards the revenue shortfall. The College had assessed the additional costs of the split-site as being between £419K and £528K per annum, the higher figure including the impact of additional teaching time and catering costs. One model of calculating support would be as follows:-

Item	£	Comments
Additional cost of Hadfield site per school	£527,945	2013-14 fig
Add: uplift for inflation – 2% (2 yrs notional)	£10,559	
Less: likely split site allocation 2015-16	£108,929	2015-16 est
Notional premises funding in AWPU	£154,816	2015-16 est

Calculated annual shortfall	£274,259	
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It was proposed that the above annual allocation be funded from April 2015 until 31 August 2017 with any on-going support beyond August 2017 being the subject of a further review taking into account progress towards a single site school. The cost of the additional support for the period April 2015 to August 2017 would be £662,793 and the Authority would endeavour to meet this cost from the Dedicated Schools Grant. However, the current simplified formula arrangements made targeting funding in this way problematic and an application to the Department for Education to treat funding for Glossopdale as an exceptional case may be required but this could not be guaranteed to be approved.

In order that the College could plan its finances, it was proposed that the financial support detailed in the report be underwritten by CAYA's own resources and any non-DSG contribution would be met by drawing down funding from CAYA reserves. As at 31 March 2014, £690K was retained on the balance sheet in respect of grant income from the Education Funding Agency (EFA) for post-16 teacher threshold funding. All the allocations had been made to schools and the EFA had now abolished the grant. If necessary, this reserve could be released to the revenue account to fund the financial support to Glossopdale.

**RESOLVED** to note the financial difficulties faced by Glossopdale Community College and agree (1) to provide additional funding as set out in Section 2.3 to the report;

(2) to seek to fund the cost from the DSG and;

(3) subject to above, to underwrite the costs from the YPLA post-16 threshold reserves.

**305/14      PROPOSED FEE LEVEL INCREASES FOR INDEPENDENT SECTOR HOMES** (Adult Social Care) Cabinet considered a joint report of the Strategic Director – Adult Care and the Director of Finance on the outcome of the recent consultation of the proposal to set independent sector fee levels at an appropriate level to reflect the actual cost of care.

A comprehensive review of the fee levels for independent sector care services was undertaken annually and consultative meetings were held on a quarterly basis to enable care home owners to advise the Council of particular business pressures affecting the care market and their costs. The proposed fee rates were approved by Cabinet at the start of the financial year.

In May 2011, the Council received a “letter before action” from solicitors acting on behalf of the Derbyshire Care Home Association (DCHA), threatening the Council an application for Judicial Review of the fee rate increase set by the Council. Advice was sought from leading Counsel. It was argued by DCHA, that the Council’s fee rates were unlawful on a number of grounds, the main reason being that the Council had failed to take into account the actual costs of the care incurred by care providers, not allowing for reasonable profit levels and local factors. Further details of the legal challenge with the legal context and affordability were presented in the report.

The report detailed;

- Proposed fee levels for 2013-14
- Proposed residential fee rates
- Proposed nursing fee rates
- Proposal to discontinue standard residential older persons fee rate
- Impact of the proposals on care home fees for other client groups
- Fee increases for 2014-15
- Proposed review of quality premium payments
- Proposed introduction of dementia care payment
- Community and equality impact assessments
- Feedback from the consultative process.

The request from the local Care Home Association to review the fee rates was originally made in the financial year 2011-12. Since this original request the County Council had made interim increases against the fee rates of 2% per annum. The Council therefore proposed to backdate payments for the following financial years 2011-12, 2012-13 and 2013-14. It was proposed to split the increase of the fee rate over the past three years as detailed in the report.

**RESOLVED** to (1) approve the proposed fee increases for independent sector care homes for the financial years 2011-12, 2012-13, 2013-14 and 2014-15 as detailed in Appendix 1 to the report;

(2) approve the backdating of payments to care homes that were impacted by proposed changes to fee rates;

(3) note the non-payment of backdated payments for the period a care home was subject to a suspension of new placements due to poor performance;

(4) note the proposal to backdate payments to homes that were sold or closed down being considered on a case by case basis;

(5) approve the discontinuance of the “standard” residential older person’s fee rate from 1 April 2014;

(6) note the proposal for the introduction of a new dementia care payment being introduced together with a set of dementia care standards being developed in partnership with representatives of the care home sector and;

(7) note the proposals to review the Quality Premium Scheme in partnership with representatives of the Care Home Sector.

**306/14      INDEPENDENT SECTOR HOME CARE FEES** (Adult Social Care) The Acting Strategic Director – Adult Care sought Cabinet approval to the proposed fee increase for independent sector home care fees from 29 September 2014 and for amendments to the Council’s Contract Terms and Conditions for the Provision of Home Care Services to promote improvements in the terms and conditions for provider employees. It was proposed that home care fees be increased in response primarily to the changes to the minimum wage which would require an increase of 2% on care fees and 5p on all travel payments from 1 October 2014. This would result in an increase of 24p on hourly fee rates which would enable providers to increase their staff hourly rate to the minimum wage and also enable providers to meet other inflationary pressures. The impact of the proposals was detailed in the table below and the proposed fee increase would not impact on the level of Quality Premium Payment. This was a payment made to providers who had evidenced that they had met a set of additional standards particularly in respect of training their staff.

<b>Current Rates</b>	<b>Day Time Rate</b>	<b>Night Time Rate (After 8pm)</b>
<b>Home Care Base Fee Rate</b>	£10.56	£11.28
<b>Base Fee Rate Plus Quality Premium</b>	£11.28	£11.88
<b>Proposed Rates from week commencing 29<sup>th</sup> September 2014</b>	<b>Day Time Rate</b>	<b>Night Time Rate (After 8pm)</b>
<b>Home Care Base Fee Rate</b>	<b>£10.80</b>	<b>£11.52</b>
<b>Base Fee Rate Plus Quality Premium</b>	<b>£11.52</b>	<b>£12.12</b>



To facilitate some of the actions required to promote improvements to staff terms and conditions, it was proposed to amend the Terms and Conditions for Provision of Home Care to reinforce the minimum wage requirements and Human Rights Act obligations. The Director of Legal Services had advised upon the proposed amendment clauses to be adopted. Providers would be contacted to advise them of the proposed contract variation giving four weeks' notice as required by the Terms and Conditions. Failure to agree to the new clauses and the associated expectations would be classed as a notice to terminate the contract. The minimum wage clause to be adopted in the terms and conditions would allow adult care contract officers to confirm with providers that they paid travel time.

**RESOLVED** to approve (1) the proposed fee increases for the independent sector home care fees from 29 September 2014, by 2% on home care paid per hour and 5p on all travel/visit rates; and

(2) the proposal to amend the Councils contract Terms and Conditions for the Provision of Home Care Services to promote improvements in the terms and conditions for provider employees.

**307/14      A610 RIPLEY–CODNOR-WOODLINKIN IMPROVEMENTS**

(Jobs, Economy and Transport) The Strategic Director – Economy, Transport and Environment sought delegated authority for the Strategic Director in discussion with the Cabinet Member for Jobs, Economy and Transport, to formulate a response to evidence provided in support of a highway proposal promoted by Amber Valley Borough Council, details of which were presented in the report.

**RESOLVED** to (1) note the observations in the report on the “need” for a by-pass scheme for the A610 in Ripley and Codnor; and

(2) authorise the Strategic Director – Economy, Transport and Environment to formulate a response to evidence on a possible by-pass scheme in consultation with the Cabinet Member for Jobs, Economy and Transport.

**308/14      DAY OPPORTUNITIES FOR OLDER PEOPLE AND PEOPLE WITH LEARNING DISABILITIES IN ASHBOURNE AREA AND DISTRICT**

(Adult Social Care) The Acting Strategic Director – Adult Care reported on various matters relating to day opportunities for older people and people with learning disabilities in the Ashbourne area and district.

In January 2013, the Adult Care Senior Management Team agreed a new model of day opportunities in the Ashbourne area. The vision was to create an integrated day service model using the new library building in Ashbourne and Waltham House facility in Wirksworth to offer a varied menu of building based and community activities to older adults and adults with a learning disability. The activities offered would be specifically designed around individual identified needs and it was envisaged that there might be certain activities that were appropriate for both older adults and individuals with a learning disability and activities could be run for both the participating jointly and this would be fully supported. However, mostly there would be separate sessions/days for the two service user groups in line with their specific support needs. The County Council were currently looking at a range of opportunities to fully utilise the buildings including specific re-ablement/life skills sessions, drop-in sessions and opportunities for carers to meet.

Bankcroft provided a day service to sixteen people and could be accommodated within the proposed integrated service model and it was noted that no one would lose a day service as a result of this transfer. Older adults had already transferred from the Henmore Centre to Ashbourne Library and Waltham House and it should be noted that nobody lost a service. There were currently eight to ten older adults who attended the day service three days a week at Ashbourne Library and this was an increase in numbers compared to those attending Henmore.

It was proposed therefore that Bankcroft Day Centre should close and the services transfer to become part of one integrated service provided at Ashbourne Library. A more local service to some current Bankcroft service users may be provided who currently travelled from Wirksworth to Ashbourne for the day care by providing a day service on some days of the week from Waltham House, Wirksworth. This integrated model would have specific building based and community sessions that would mean that the buildings would have capacity to provide up to thirty places per day which would offer an increase in the current numbers attending the day service. The new service model would ensure both overall financial efficiencies and increase levels of support for service users. Formal consultation with clients and family carers had been undertaken between April and June 2014 concentrating on qualitative ways to gather people's views about the proposed changes.

**RESOLVED** to approve (1) the new integrated service as detailed in the report;

(2) the closure of Bankcroft Centre and declare the property surplus to the requirements of the Adult Care department and notice be given to Derbyshire Dales District Council to terminate the rental agreement; and

(3) the revised staffing structure as detailed in the report, subject to consultation with staff and trade unions.

**309/14      JOINT COMMITTEE FOR ECONOMIC GROWTH AND PROSPERITY UPDATE ON GOVERNANCE REVIEW** (Strategic Policy and Budget) The Strategic Director – Economy, Transport and Environment updated Cabinet on the progress and emerging findings of the governance review being undertaken by the D2 Joint Committee and set out the next steps to developing the proposed Combined Authority (CA).

The governance review had taken place over the last three months, supported by a working group of senior economic development officers from the D2 local authorities and led by the Chief Executive of Bolsover and North East Derbyshire District Council.

An objective appraisal of the various delivery options available to local authorities under the Local Democracy, Economic Development and Construction Act 2009 had been completed. The four delivery options considered by the working group were:

- (a) To remain as a Joint Committee for Economic Prosperity (no legal powers)
- (b) To extend the role and functions covered by the existing Joint Committee beyond economic development into other related areas of shared work
- (c) To develop an Economic Prosperity Board: a corporate accountable body with functions that related to economic development and regeneration
- (d) To develop a CA: a corporate, accountable body with functions that related to economic development, regeneration and transport – and bring additional powers and flexibilities.

Throughout the governance review discussions had taken place with the Department of Communities and Local Government (DCLG) to ensure progress and activity was in line with the Government's expectations. Emerging from these discussions, and through recent policy announcements, it was clear there was an unwritten hierarchy of governance models; CAs were clearly the Government's (and Opposition's) preferred model, being viewed as presenting a much stronger form of governance, providing greater confidence in delivery and therefore attracting more resources.

Indeed, the recent announcement of Growth Deals had confirmed a substantial programme of funding for those Local Economic Partnerships (LEP) areas with a CA by allowing local flexibility over funding allocation – this compared favourably to those LEP areas without a CA which only received funding for a small, specified list of projects. It was also clear that

Government expected any CA to identify ambitious priorities that go beyond those set out in the Strategic Economic Plan to identify a number of “big ticket” items that the CA could address as a collective body that typically couldn’t be addressed by a local authority acting alone.

At its meeting in May 2014 the Joint Committee resolved to agree in principle, to the establishment of a CA for the D2 area, with the constituent authorities of Derby City Council, Derbyshire County Council and the eight district and borough councils within the County, subject to further work being undertaken to refine and clarify the detailed proposal. During the period June, July and August, the Joint Committee had undertaken various tasks, details of which were presented in the report. Over the next few weeks, the D2 Working Group would be developing more detailed proposals around “big ticket” items relating to skills and employment, transport, housing and governance and these items would be included in the final CA scheme which would be submitted to Government.

Once the detailed proposals had been developed and shared with the Joint Committee, they would be issued for public consultation, alongside the draft governance scheme. Each local authority would then be required to take forward the final CA scheme for approval at individual council meetings prior to the scheme being submitted to the Government for consideration – probably in mid/late autumn.

**RESOLVED** to note (1) the progress made to date regarding the governance review and the initial draft of proposals for inclusion in the draft CA scheme;

(2) and agrees the next steps set out in Section 2 of the report which would take place between September and October, including the proposed period of consultation and on-going refinement of the detailed proposals; and

(3) that a further report would be presented to Elected Members at Full Council for formal consideration and approval on completion of the negotiations and preparation of the scheme, prior to submission to Government.

**310/14      DERBY AND DERBYSHIRE ANNUAL CASUALTY REPORT**  
**2013** (Jobs, Economy and Transport) The Strategic Director – Economy, Transport and Environment reported on the Derby and Derbyshire Annual Casualty Report for 2013. The report was an annual publication that ensured information on road traffic collision trends was publicly available which indicated performance in casualty reduction measured against agreed indicators.

**RESOLVED** to (1) note the current trends in road casualties as reported in the Derby and Derbyshire Annual Casualty Report 2013; and

(2) approve its wider publication both in electronic and printed form.

**311/14      EXCLUSION OF THE PUBLIC FROM THE MEETING**

**RESOLVED** that the public be excluded from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of the kind of exempt information detailed in the following summary of proceedings.

**SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC HAD BEEN EXCLUDED FROM THE MEETING**

1. To confirm the exempt minutes of the meeting of Cabinet held on 5 August 2014.
2. To receive the exempt minutes of Cabinet Member meetings as follows:
  - (a) Children and Young People – 5 August 2014
  - (b) Health and Communities – 5 August 2014
  - (c) Council Services – 18 August 2014
3. Report of the Strategic Director – Corporate Resources on Floor Cleaning Equipment Repairs and Maintenance – Contract Award (Council Services) (contains information relating to the financial or business affairs of any particular person, including the Authority holding that information).
4. Report of the Strategic Director – Corporate Resources on the Contract for the Provision of a Hybrid Mail Solution (Council Services) (contains information relating to the financial or business affairs of any particular person, including the Authority holding that information).
5. Report of the Strategic Director – Corporate Resources on the Contract for the Supply of Networking Equipment Including Support and Maintenance and Associated Services (Council Services) (contains information relating to the financial or business affairs of any particular person, including the Authority holding that information).
6. Report of the Strategic Director – Children and Younger Adults on the Re-commissioning of the Derbyshire Care Leavers Support Service (Children and Young People) (contains information relating to the financial or business affairs of any particular person, including the Authority holding that information).

7. Report of the Strategic Director – Children and Younger Adults on the Derbyshire Youth Offending Service Review (Children and Young People) (contains information likely to reveal the identity of any individual).
8. Report of the Strategic Director – Children and Younger Adults on School Staff Redundancies 2014 (Children and Young People) (contains information likely to reveal the identity of any individual).
9. Report of the Strategic Director – Economy, Transport and Environment on the Award of School Bus Contracts (PTU152) (Children and Young People) (contains information relating to the financial or business affairs of any particular person, including the Authority holding that information).
10. Report of the Strategic Director – Economy, Transport and Environment on Traffic Signal Maintenance Joint Contract with Derby City Council (Jobs, Economy and Transport) (contains information relating to the financial or business affairs of any particular person, including the Authority holding that information).
11. Report of the Strategic Director – Economy, Transport and Environment on a New Contract for the Supply (Production and Installation) of Bus Shelters for Sites Throughout Derbyshire (Jobs, Economy and Transport) (contains information relating to the financial or business affairs of any particular person, including the Authority holding that information).
12. Report of the Strategic Director – Economy, Transport and Environment on the Approval to Award a Framework Contract for the collection of waste and Jobs, Economy and Transport) (contains information relating to the financial or business affairs of any particular person, including the Authority holding that information).
13. Report of the Acting Strategic Director – Adult Care on the Provision of a Frozen Meals Service in Derbyshire – Award of Contract (Adult Social Care) (contains information relating to the financial or business affairs of any particular person, including the Authority holding that information).
14. Report of the Acting Strategic Director – Adult Care on Waltham House Extra Care Scheme (Adult Social Care) (contains information relating to the financial or business affairs of any particular person, including the Authority holding that information).