

MINUTES of a meeting of **CABINET** held on 20 December 2018 at County Hall, Matlock.

PRESENT

Councillor B Lewis (in the Chair)

Councillors A Dale, A Foster, C A Hart, T King, S A Spencer and J Wharmby.

Also in attendance was Councillor A Western.

Declarations of Interest

Councillors C A Hart, T King and B Lewis declared personal interests in agenda item 6(f) – Local Growth Fund Programme – update and proposals for Whittington Moor Roundabout as members of the Infrastructure and Investment Board.

Councillor T King declared a personal interest in agenda item 6(g) - Draft Elvaston Castle Master Plan as a Trustee of the Elvaston Castle and Gardens Trust.

297/18 MINORITY GROUP LEADERS' QUESTIONS

Councillor A Western, Leader of the Labour Group, asked the following question relating to agenda item 6(a) – Public Library Strategy:

Events were held last summer in the 20 communities where Community Managed Libraries are proposed, to ascertain the level of interest in the community to take this proposal forward. With how many community groups, and in which communities, is the Council working as a result of this exercise?

Councillor B Lewis, Leader and Cabinet Member - Strategic Leadership, Culture and Tourism responded that the level of interest in the community was not a question in the proposal as it would have potentially prejudged the consultation outcome. The level of interest would be gauged once the report had been approved and he would therefore, be able to provide an answer to the question in the fullness of time.

298/18 MINUTES RESOLVED that the non-exempt minutes of the meeting of Cabinet held on 29 November 2018 be confirmed as a correct record and signed by the Chairman.

299/18 CABINET MEMBER MEETINGS – MINUTES RESOLVED to receive the non-exempt minutes of Cabinet Member meetings as follows:

- (a) Council Services – 15 November 2018

- (b) Health and Communities – 22 November 2018
- (c) Strategic Leadership, Culture and Tourism – 4 December 2018
- (d) Young People – 4 December 2018

300/18 PUBLIC LIBRARY STRATEGY (Strategic Leadership, Culture and Tourism) The Strategic Director – Commissioning, Communities and Policy informed Cabinet of the results of the public consultation on the draft Derbyshire Public Library Service Strategy and the outcome of the Equality Impact Analysis (EIA) and sought approval to implement a revised strategy, based on feedback from the public consultation. Approval was also sought to agree one-off funding of £742,000 to support the transition to Community Managed Libraries (CMLs) and to send notification of the proposals as amended to the Secretary of State at the Department for Digital, Culture, Media and Sport (DCMS).

At its meeting on 5 April 2018, Cabinet gave approval to send notification of the outline proposals contained within a draft Derbyshire Public Library Service Strategy, Libraries for Derbyshire, to the Secretary of State at the DCMS and to commence a consultation period on the draft Strategy.

A range of promotion was undertaken to raise awareness of the proposals contained within the draft Strategy and to encourage people to complete the consultation. All the information gathered from the consultation had been fed into the analysis document, further details of which were presented at Appendix 2 to the report.

In response to feedback on Proposal 1, “To deliver the library service through 25 libraries under direct Council control and 20 community libraries”, it was considered that, despite the number who disagreed with the proposal, the transfer of 20 libraries to community management, represented the best opportunity to maintain and potentially improve on the current levels of provision, as evidenced by CMLs across the UK. A model in which CMLs remain within the library network and were managed in a new and collaborative way with communities, was more likely to be sustainable, particularly as the new culture and approach to service delivery began to embed itself. It retained a coherent library network across Derbyshire, meaning that the Council continued to meet its statutory obligations.

Every library, including CMLs, would continue to be part of Derbyshire’s statutory service and the Strategy made clear the level of service that would be available in all tiers of libraries. Consequently, a focus on ensuring that the offer from an individual library meets the standard specified by the Council was key, and this could be effectively provided by a CML, with support in place from Derbyshire Libraries. CMLs would also have the opportunity to build upon the standards of provision outlined in the Libraries for Derbyshire document and exceed them.

Some respondents identified a need for enhanced support at the beginning of the process of establishing CMLs, e.g. becoming constituted as a charity, managing budgets, and there were also concerns about the loss of trained library staff. Any proposed new structure for the public library service, which would be the

subject of a separate report to Cabinet, would ensure that the service retained adequate paid staff to support CMLs over the long-term. They would continue to receive the benefits of skilled, professional support from staff employed by the County Council. To address issues raised around training of volunteers, comprehensive training would be provided to any group taking responsibility for a CML, including training in data protection issues. The Service would also help to establish an effective support network of CMLs within the County, and signpost to the national CML network.

Agreement was sought to allocate a one-off sum, up to £50,000, to cover the cost of securing time limited external support from the voluntary sector to assist groups in setting themselves up to manage libraries.

During the consultation, the four years of grant funding proposed was considered too short a period for CMLs to become sustainable, and could limit the funding they could bid for, as many organisations required five years of match funding. It was therefore proposed that tapered grants be provided to CMLs, for five years from the date of handover of each library, rather than the four-year period originally proposed.

Questions were also raised in the consultation about the ability of community organisations to manage their financial obligations effectively. It was therefore proposed that, alongside the support outlined above, the Council could take responsibility for handling some of the financial transactions, e.g. the payment of utility bills, rates etc., for a maximum of the first two years after the transfer, with a phased transfer to the responsible community organisation. However, if an established group, with sound financial practices in place, wished to receive its full annual grant to administer themselves, the Council would endeavour to facilitate this. Details of the proposed schedule of funding were attached as Appendix 3 to the report.

There were views expressed in the consultation that community support for CMLs might not be sustainable. Maintaining open communication channels and an on-going relationship between CMLs and library staff would help to identify and address problems by offering additional support from within the Council's wider resources. Derbyshire Libraries staff already had a proven track record of working with, and supporting, a wide range of volunteers. CMLs offered a community based solution to sustaining the valuable network of local libraries and might facilitate innovative approaches to service delivery. By addressing the specific issues raised during the consultation and learning from the experience of other authorities and the voluntary sector, Derbyshire should be able to establish a robust estate of CMLs, in line with developments elsewhere in the UK.

It was proposed that the following 20 libraries be offered for community management: Borrowash, Etwall, Clowne, Duffield, Creswell, Brimington, Whaley Bridge, Killamarsh, Melbourne, Hadfield, Holmewood, Gamesley, Whitwell, Wingerworth, Pinxton, Hayfield, Tideswell, Old Whittington, Somercotes and Woodville.

As part of the process, the service would undertake a two-stage engagement exercise. The first stage would seek to identify interested groups and key stakeholders in local communities and officers would engage with them, to help encourage a whole community response. During the second stage, interested community groups would be asked to put together a Business Plan and support would be provided, as required, to assist with this process. If groups did not come forward, staff and partners would work within communities to build capacity.

Despite the significant amount of initial and on-going support that would be offered by the County Council, it was recognised that, in some communities, no groups or organisations may come forward to take responsibility for managing their local library. In this eventuality, officers would need to identify alternative methods of delivering library services in those communities and any proposed changes would be the subject of additional public consultation before any decisions were made.

All CMLs would be asked to agree a Service Level Agreement (SLA) which would lay out in detail, what the Council would expect from the community group, and what the group can expect from the Council.

In response Proposal 2: “To use tiering to allocate future resources and services”, respondents expressed the view that all libraries should be equal. However, there were already significant differences and variations across the range of services available at Derbyshire’s 45 libraries. It would not be practical or cost effective to offer the same range and depth of services at all libraries and the Derbyshire pattern of provision was mirrored across the UK. It was proposed that a tiered approach to provision be introduced as outlined in Appendix 4 to the report.

In response Proposal 3: “To reduce the overall amount of time that libraries are open to the public”, the primary concern was ensuring that libraries were open at times that meet user needs and that any changes did not deny access to working people, students and children. Details of existing opening hours and the proposed changes were included as Appendix 5 to the report.

In response Proposal 4: “To reduce the amount of new materials and library resources”, respondents thought that libraries needed to provide a range of up to date, quality resources to stay relevant and well used. To address this, the service would ensure that resources acquired were effectively distributed and circulated across the whole library network. All libraries stock was purchased for the whole County, so would remain available for requests from any library, including CMLs.

With regard to Proposal 5, “To seek greater community involvement from voluntary/community organisations in the provision of the Mobile Library Service”, it was proposed that the two mobile libraries, as well as the two spare vehicles, be offered for Community Management, further details of which were presented in the report and at Appendix 6.

In response to feedback on Proposal 6, “To consider the future implementation of smart libraries in the 25 retained libraries”, a number of

respondents indicated that they would not feel safe or secure when using an unstaffed library and there were concerns that buildings, stock and equipment might be at risk of theft or damage. Other local authorities, who had already successfully implemented smart libraries, faced similar issues. They addressed these by undertaking comprehensive and robust risk assessments, ensuring extensive CCTV coverage, providing effective user education, asking customers to agree to meet a number of key criteria before they were provided with access and recruiting volunteers to cover some unstaffed periods. It was proposed that the concept be piloted at a future date, subject to the availability of funding, and following a formal tendering exercise, in a small number of libraries. In those libraries, unsupervised self-service would only be provided for part of the week. Subject to a successful pilot, the scheme could be rolled out to other libraries on a phased basis.

In response to feedback on Proposal 7, “That the library service stops providing a DVD loan service”, it was proposed to discontinue the service from 1 April 2019. To mitigate the impact of this, smaller collections of children’s DVDs and classic films would be retained in the tier one and two libraries, which currently stock DVDs, and these would be available to borrow free of charge. Requests for DVDs from other libraries would also be free of charge. No new items would be added to stock, and all remaining DVDs would be withdrawn on 31 March 2021.

Concerns were expressed about the impact proposed changes could have on deprived, isolated and vulnerable communities and in areas of social and economic disadvantage, the important role of libraries in terms of safeguarding, and libraries remaining as designated Safe Places. A full Equality Impact Analysis had been undertaken in relation to the implementation of the Strategy as detailed at Appendix 7 to the report.

A diverse range of feedback was received throughout the consultation and not all of the proposals put forward received universal support. The library service had used the feedback received, to develop a way forward which addressed many of the issues raised. The proposed reductions to opening hours, and the materials fund, provoked the highest levels of disagreement. This indicated that moving forward with the other proposals in the Strategy, ensured no additional reductions were needed in these areas, and should be the preferred approach.

Overall the consultation process stimulated a considerable amount of debate and encouraged many people to engage with the County Council. The implementation of the Library Strategy would support the Council’s ambitions to be an Enterprising Council. It would help to ensure services were focused on supporting communities, enabling them to come together around common goals, sharing their experiences and having access to a wide range of resources tailored to local needs.

ICT services were working closely with the Library Service to provide appropriate support for the implementation of the proposed Strategy, and to ensure that any ICT solutions are secure, and good value for money, further details of which were presented.

The potential savings from delivering the Library Strategy were estimated to be £1.6m. It was proposed that CMLs and mobiles receive a five-year tapered financial package of support from the Council. Details of the proposed schedule of funding were attached at Appendices 3 and 6 to the report. It was also proposed to allocate a one-off sum of up to £50,000 to cover the cost of securing time limited, external support from the voluntary sector to assist community groups to become established. Cabinet were therefore asked to allocate a total sum of £742,000 for this purpose.

RESOLVED to (1) note the results of the public consultation and the outcome of the Equality Impact Analysis;

(2) approve the implementation of the revised Libraries for Derbyshire Strategy, as amended in light of feedback from the public consultation;

(3) agree one-off funding of £742,000 to support the transition to Community Managed Libraries;

(4) approve officers sending notification of the proposals contained within the report to the Secretary of State at the Department for Digital, Culture, Media and Sport; and

(5) agree that further decisions relating to the implementation of the Libraries for Derbyshire Strategy, except as stated in the report to be subject to future Cabinet decisions, be delegated to the Strategic Director Commissioning, Communities and Policy in consultation with the Cabinet Member for Strategic Leadership, Culture and Tourism.

301/18 BUDGET MONITORING 2018-19 (Strategic Leadership, Culture and Tourism) The Director of Finance and ICT informed Cabinet of the latest revenue budget monitoring position as at 31 August 2018.

The report gave details of the controllable budget position by Cabinet Member Portfolios and further reports would be considered at Cabinet Member meetings, Audit Committee and Council in accordance with the Budget Monitoring policy and Financial Regulations. A portfolio underspend of £0.380m was forecast after the use of £3,084m of Earmarked Reserves to support the Highways, Transport and Infrastructure portfolio. Any underspends in 2018-19 would be used to manage the budget in 2019-20.

The Risk Management Budget was forecast to underspend by £0.598m, however this balance would support the management of a balanced budget in future years. Details of the Council's Earmarked Reserves balances as at 30 June 2018 were detailed in Appendix 1 to the report and the recent review of the Council's reserves' balances had been reported to Cabinet on 20 September 2018.

RESOLVED to note the current revenue budget position as at 31 August 2018.

302/18 CORPORATE CHARGING POLICY (Strategic Leadership, Culture and Tourism) The Director of Finance and ICT sought Cabinet approval to the update Corporate Charging Policy, a copy of which was appended to the report.

RESOLVED to approve the updated Corporate Charging Policy.

303/18 MID-YEAR TREASURY MANAGEMENT REPORT (Council Services) The Director of Finance and ICT updated Cabinet on the latest performance of the Treasury Management function and sought approval to adopt changes to the Council's borrowing limits, further details of which were presented.

RESOLVED to (1) note the interim report on Treasury Management for 2018-19;

(2) note compliance with the prudential indicators as detailed in the report;

(3) approve an increase in the short-term (one-year or less) borrowing limit from £62m to £100m, to give the Council additional capacity and flexibility to respond to unforeseen expenditure;

(4) approve that the maturity structure of borrowing be amended as follows:

(a) Loans under twelve months – Upper Limit increased from 20% to 30% as additional short-term borrowing be utilised to smooth out cash-flow peaks and troughs;

(b) Loans over thirty years – Lower Limit be reduced to nil, as the Council continued to follow the policy of utilising internal borrowing rather than incurring additional interest costs from borrowing externally.

304/18 RESPONSE TO THE HIGH SPEED 2 LTD WORKING DRAFT ENVIRONMENT STATEMENT AND WORKING DRAFT EQUALITIES IMPACT ASSESSMENT CONSULTATIONS (Highways, Transport and Infrastructure) The Strategic Director – Economy, Transport and Environment set out the County Council's response to the recently published Working Draft Environmental Statement (WDES) and Working Draft Equalities Impact Assessment (WDEIA) for High Speed Rail 2 (HS2) and sought approval to submit the response to Government before the closing date on 21 December 2018. Approval was also sought for the Strategic Director - Economy, Transport and Environment, in consultation with the Cabinet Member for Highways, Transport and Infrastructure, to approve the final response for submission by 21 December 2018. A copy of the full response was attached at Appendix 1 to the report.

The report was considered as urgent and therefore, not subject to call-in in view of the need to meet the deadline of 21 December 2018 for consultation responses to Working Draft Environmental Statement and Working Draft Equalities Impact Assessment for High Speed Rail 2. Councillor S Bull, Chairman of the

Improvement and Scrutiny Committee - Places, had been consulted and he had agreed that the decision proposed was reasonable in all the circumstances and to it being treated as a matter of urgency.

RESOLVED to (1) agree the draft response to the Working Draft Environment Statement and Working Draft Equalities Impact Assessment for Phase 2b;

(2) delegate authority to the Strategic Director – Economy, Transport and Environment, in consultation with the Cabinet Member - Highways, Transport and Infrastructure, to approve the final response for submission by 21 December 2018; and

(3) note that call-in had been waived in respect of this decision.

305/18 LOCAL GROWTH FUND PROGRAMME UPDATE AND PROPOSALS FOR WHITTINGTON MOOR ROUNDABOUT (Highways, Transport and Infrastructure) The Strategic Director – Economy, Transport and Environment reported on the progress and issues regarding planned improvements to Whittington Moor roundabout and implications for external funding and the Council's Capital Programme.

Cabinet had received a number of previous reports on projects supported by the Local Growth Fund (LGF) programme of the Derby, Derbyshire, Nottingham and Nottinghamshire Local Enterprise Partnership (D2N2 LEP).

Cabinet was aware that the overarching A61 Growth Corridor Programme was designed to bring forward key regeneration projects (new jobs and houses) at the Avenue site, Wingerworth and Chesterfield Station. It also sought to manage the demand for travel generated by these and other developments adjacent the A61 such as Peak Resort and Waterside, through providing better infrastructure for walking and cycling and through 'intelligent' traffic management. The signalisation of the Whittington Moor roundabout formed one of the key projects in this broad programme.

Planned improvements to the operation and road safety of Whittington Moor roundabout had been a long-held aspiration of the Council, having first been included in the Local Transport Plan 2011. In 2013, LGF grant became available and agreement in principle was secured from this fund to support some moderate improvements at the roundabout. Of the numerous options considered, and against a background of increasing traffic levels, it was evident that none of the possible options could be introduced without some management of traffic over a wider highway network. Over the last year, therefore, a signalisation option for the roundabout with associated traffic management at Sheepbridge and nearby roads had been designed and views sought from stakeholders over its acceptability.

Improvements at Whittington Moor roundabout to address existing levels of congestion and road safety issues had been planned for six years and recently, had been subject to successful bids for external funding from the LGF. As a result, a provisional grant offer of £3.24m had been made from the LEP towards an appropriate improvement scheme (ring-fenced within the £16m A61 Growth Corridor programme), subject to a suitable business case being evidenced and monies being spent by March 2020.

Whittington Moor roundabout was one of the more complex and well-used junctions on the northern section of the A61 corridor. Given the technical design complexity of the existing roundabout, substantial investigation and traffic modelling had taken place by external experts on potential options for a suitable improvement scheme. It was important to note that in order to take advantage of the available LGF grant, any design solution needed to demonstrate a sound 'value for money' business case, particularly in relation to its effective impact on reducing journey times.

The numerous scheme options that had been explored had confirmed that reducing congestion through the installation of signals at the roundabout could not be achieved without consequence to the entry/exit arrangements. The critical operational problem was the combination of heavy northbound flows on the A61 itself and on the parallel Sheffield Road. If these were to be accommodated without worsening queues on these approaches, traffic released from these entries could not be held at further signals on the circulatory (roundabout) carriageway. For this reason, traffic entering the roundabout from the B5020, Dunston Road was particularly problematic when seeking a suitable scheme.

Over the course of the summer of 2018, a series of public engagement exercises, including face to face to discussions, were held in the local vicinity and views were encouraged from a range of stakeholders such as Elected Members, businesses, residents, public transport providers, emergency services, local schools, church and health centres. Details of the outcomes of the public engagement events was presented in the report.

Strong views were expressed regarding the proposed closure of Dunston Road entry and exit, along with the impacts of displacing Dunston Road traffic onto other local roads, including St John's Road, Peveril Road and Stand Road. In addition to the proposals to restrict access onto Dunston Road, further improvements to signalise the Sheepbridge Lane, and introduce traffic control at the Stand Road/Sheffield Road junction would add to cost to the overall scheme but would not necessarily provide commensurate benefits. This would negatively affect the value for money business case for LGF grant.

The strength of concern expressed by local residents would likely result in strong objections being placed on any subsequent Traffic Regulation Order (TRO), (a necessary statutory procedure required for a scheme of this nature) and potential public inquiry. Whilst this activity had been anticipated and programmed, it does put the overall delivery timescales in serious doubt, which

was not in the best interests of the LGF programme. On balance, whilst a suitable improvement scheme could be technically achieved at Whittington Moor roundabout that would reduce queues and delays and would improve road safety, it was likely these would not be substantial enough to maintain a strong business case to satisfy external funding criteria once additional costs and potential user dis-benefits were taken into account. In addition, given the likely objections to any subsequent TRO, it would not provide certainty of spend in the LGF programme. It was therefore proposed that a recommendation be made to D2N2 to remove Whittington Moor roundabout from the LGF programme.

However, to ensure the LGF programme continued to deliver and meet its overall delivery targets, Council officers were being tasked with exploring other potential schemes to present to the Infrastructure Investment Board (IIB). Notwithstanding the above conclusion in relation to an LGF-funded scheme at Whittington Moor, there were still highway network issues which remain to be resolved that could potentially be funded from local sources.

Having full regard to the above, and specifically to the feedback received from local residents and businesses, further work had taken place to develop options for smaller-scale, lower cost solutions that would provide some amount of respite to the congestion (waiting times and road safety) at Whittington Moor, further details of which were presented.

Currently, a budget of £1.62m was identified in the Economy, Transport and Environment Service Plan for 2018-19 as “[local] contribution to support delivery of D2N2 LGF transport infrastructure improvements, including partial signalisation of the A61 Whittington Moor roundabout”. It was proposed this existing scheme and funding proposal be amended to support the much-reduced, interim improvement scheme outlined in the report instead i.e. “the design and delivery of a traffic improvement scheme at the A61 Whittington Moor roundabout”. It was recommended that the budget of £1.62m be retained in full initially, with any savings being re-allocated in due course within the Local Transport Plan programme.

Over the long-term, a major improvement scheme for grade-separation at three roundabouts on the A61 Chesterfield Inner Relief Road (Whittington Moor, Lockoford Lane and Horns Bridge) was identified as a future scheme in the Derbyshire Local Transport Plan. Such a scheme would inevitably require significant investment and to this end, an announcement was expected from Government over the definition of a national Major Road Network (MRN). The MRN was intended to form a top tier of local authority roads eligible for support from the National Roads Fund and typical would include classifications of roads such as the A61.

Initial assessment and sifting of potential schemes would be carried out through regional evidence bases, which for Derbyshire, would be carried out by Midlands Connect as the relevant sub-national transport area. It was therefore proposed to forward the grade separation of the three A61 roundabouts to

Midlands Connect as a possible MRN scheme. It was noted that the extent to which the National Roads Fund for MRN projects would need to be supported by local contributions at this stage. However, no commitment to any funding was being made at this stage and without inclusion as a potential funded project, there would be no possibility of a funded scheme coming forward.

RESOLVED to (1) note that the A61 Whittington Moor roundabout scheme was proposed to be withdrawn from the Local Growth Fund programme of the Derby, Derbyshire, Nottingham and Nottinghamshire Local Enterprise Partnership (D2N2 LEP);

(2) note that programmed schemes for improvements at Sheepbridge Lane in Chesterfield would proceed as planned;

(3) agree the inclusion of potential longer-term major improvements at Whittington Moor, Lockoford Lane and Hollis Lane in the County Council's initial submission of potential Major Road Network projects to Midlands Connect;

(4) agree to the re-allocation of the existing £1.62m local contribution to a revised Whittington Moor scheme within the existing Capital Programme to support "design and delivery of an improvement scheme at the A61 Whittington Moor roundabout"; and

(5) note the undertaking of work to explore potential alternative schemes suitable for LGF grant to be put to the IIB for approval.

306/18 REVISED ELVASTON CASTLE MASTER PLAN (Highways, Transport and Infrastructure) The Strategic Director – Economy, Transport and Environment asked Cabinet to consider responses to the public consultation on the Elvaston Castle Master Plan and to sought approval to amendments to the draft Master Plan.

On 15 March 2018, Cabinet approved the draft Elvaston Castle Master Plan in order that public consultation on the draft Plan could be undertaken and agreed that a further report would be produced requesting adoption of the final Elvaston Castle Master Plan following the consultation exercise, further details of which were presented.

On 15 October 2018, a petition signed by over 10,000 people objecting to the Master Plan was received from a newly formed group, the Elvaston Castle Action Group (ECAG). The petition was presented to Full Council on 5 December 2018 followed by a presentation outlining the Group's alternative Master Plan proposals, which were noted by the Council.

The main concerns further details of which were presented, related to the access road, car park, showground and enabling development, although not all the feedback was negative.

RESOLVED to (1) note the responses received during the public consultation on the draft Elvaston Castle Master Plan;

(2) approve the amendments to the Elvaston Castle Master Plan set out in the report;

(3) note that the Master Plan document would be redrafted to include these amendments further to the procurement and appointment of a suitable external graphic design resource for a formal re-draft of the Master Plan, as referred to in the Principal Revisions to the Master Plan Section above, and that this service would be funded from the Elvaston Reserve Fund; and

(4) note that this Master Plan, combined with a current Economic Impact Assessment and an initial Funding Strategy, would facilitate the preparation of a Phase 1 funding bid to the Heritage Lottery Fund, and that the detail of this bid be the subject of a separate report.

307/18 D2N2 GROWTH HUB 2.0 (Economic Development and Regeneration)
The Strategic Director – Economy, Transport and Environment sought approval for £121,620 match funding over three years towards the proposed “D2N2 Growth Hub 2.0” project to provide enhanced business support to promote economic growth and to give delegated authority to the Strategic Director – Economy, Transport and Environment in consultation with the Cabinet member – Economic Development and Regeneration to agree and sign any necessary partnership agreements.

On 3 November 2015, Cabinet approval was given to provide £36,000 to support the D2N2 (Derby, Derbyshire, Nottingham and Nottinghamshire) Growth Hub project. The project involved the Council working with partners across D2N2 in further developing the Growth Hub Information, Diagnosis and Brokerage (IDB) model supported by European Regional Development Fund (ERDF) resources. Council funding was specifically required to deliver enhanced local services across Derbyshire to ensure full coverage of business support via the Growth Hub to all small – medium enterprises (SMEs) in the County.

The Cabinet Member – Economic Development and Regeneration gave approval in September 2018, to contract the D2 (Derby and Derbyshire) Business Advice Growth Service (D2BAGS) as part of the Growth Hub offer and authorised the Council to enter into a collaboration agreement with Nottingham City Council as accountable body for the full ERDF project.

Following a call for projects under ERDF Priority Axis 3 (SME Competitiveness) in May 2018, the Council, via Derbyshire Economic Partnership (DEP), worked with partners to develop a further project “Growth Hub 2.0” that would enhance delivery of the original ERDF model. The project application also included a Digital Business Grant programme which would further develop the current scheme being delivered by Digital Derbyshire, in partnership with East Midlands Chamber and D2N2 partners through ERDF Priority Axis 2 (Enhancing Access To and Use of ICT). The D2N2 Growth Hub 2.0 project was currently being appraised by the

Ministry of Housing, Communities and Local Government (MHCLG) with a decision due before the end of the calendar year.

Details of the anticipated outputs of extending the existing Hub for a further three years to 2022 were presented in the report. The proposal for Growth Hub 2.0 would enable a more direct approach to extended business support services across D2N2 (these were previously provided through an external contractor). To ensure Derbyshire businesses benefit to as full an extent as possible, it was proposed the DEP (managed via Derbyshire County Council), provide a key account management role for local SMEs, with DEP officers acting as Business Advisers.

Should the extension to Growth Hub 2.0 be approved by Government, it was anticipated that two fixed-term contract officers would be required to deploy the activity on behalf of DEP: one fte Business Adviser and one fte Monitoring Officer. The staff would work with the D2N2 Growth Hub core service on a daily basis to ensure the customer journey was as streamlined as possible. Regular liaison would take place with other business support providers, business representative organisations and district/borough councils to ensure support was effective and avoided duplication. Progress and performance reports would be provided to the DEP Board on a quarterly basis.

If approved, the proposed D2N2 Growth Hub 2.0 project would operate from 1 April 2019 to 31 March 2022. The total value of the LEP-wide approach was £12.1m, of which the Derbyshire element was £243, 240. Whilst 50% of the cost of the Derbyshire element was to be funded via ERDF, the other 50% (£121,620) required local match funding over the three-year period; this resulted in an exceptionally strong leverage ratio of 1:100.

The indicative profile of the proposed match funding contribution was £40,540 per annum across the three years of the project. The contribution would specifically support the extended local DEP services detailed in the report. Subject to approval, the financial contribution would be required from April 2019 for three years and could be met from the Economy and Regeneration Budget.

RESOLVED to (1) approve £121,620 match funding over three years towards the proposed “D2N2 Growth Hub 2.0” Project from the Economy and Regeneration budget;

(2) give delegated authority to the Strategic Director – Economy, Transport and Environment, in consultation with the Cabinet Member - Economic Development and Regeneration to agree and sign any necessary partnership agreements, subject to project approval; and

(3) approve the recruitment of one fte Business Advisor and one fte Monitoring Officer on a fixed-term contract basis until 31 March 2022, subject to appropriate job evaluation and in line with recruitment and selection policy.

308/18 ADDITIONAL HIGHWAYS MAINTENANCE FUNDING AND CONSTRUCTION RESOURCES (Highways, Transport and Infrastructure))

The Strategic Director – Economy, Transport and Environment sought approval for the receipt of a £8.414m grant for highways maintenance from the Department for Transport (DfT) and to approve the use of the existing Scape Civil Engineering and Infrastructure Framework to support in the delivery of works associated with the grant and under Protocol 2 of the Council's Financial Regulations.

Although this funding was welcomed and most definitely needed to assist the Council in maintaining Derbyshire's highways network, the time constraints being placed upon the Council to utilise this funding before the end of March 2019, placed a logistical concern for delivery of full expenditure. This was approximately the equivalent of a third of the annual Local Transport Plan (LTP) grant with around a third of the year left in which to deliver it.

At this time of the year, the practicalities of undertaking extensive highway works could be severely impacted by adverse weather and comprehensive work programmes had already been set that required full optimisation of existing resources. With this in mind, it must be acknowledged that the Council would need to utilise external resources to complete the additional works, and an element of this support could come through existing arrangements with local suppliers. However, the scale of the extra funding would place pressure on materials suppliers and contractors across the country to meet this tight timeframe.

It was considered imperative that, on top of the Council's regular construction suppliers, the County Council engaged the Scape Civil Engineering and Infrastructure framework as and when required to support the Council's Construction Services. For the past three years, the County Council had employed Balfour Beatty as Scape's civil engineering and infrastructure provider on a variety of projects. Experience had proved this to be a flexible, yet cost-effective way of procuring urgent and/or specialist services that allow for the early involvement of a contractor to plan and develop project proposals. For the purposes of this additional maintenance funding, Balfour Beatty would be utilised to support the Council where capacity issues arose or specialist suppliers were necessary.

The urgency with which Balfour Beatty needed to be engaged had required the Strategic Director – Economy, Transport and Environment to approve the company's appointment under Protocol 2 of the Council's Financial Regulations. A business case had been approved by the Director of Finance and ICT and the Director of Legal Services. The current Framework was awarded for the period 1 February 2015 to 31 January 2019 but, providing contractual arrangements were agreed before 31 January 2019, Scape had confirmed that it would remain active for the duration of this works programme.

The programme of works was still being developed to take account the availability of resources, and there was clearly further work to be done to integrate Balfour Beatty into the delivery team. It was therefore recommended that

agreement of the detail of the programme, and any changes due to prevailing circumstances, such as weather and other factors, be delegated to the Strategic Director – Economy, Transport and Environment in consultation with the Cabinet Member for Highways, Transport and Infrastructure.

RESOLVED to (1) approve receipt of £8.414m grant from the Department of Transport and to add this the 2018-19 Capital Programme;

(2) approve, under Protocol 2 of the Council's Financial Regulations, the use of Balfour Beatty through the Scape Civil Engineering and Infrastructure Framework;

(3) agree that the Strategic Director – Economy, Transport and Environment, in consultation with the Cabinet Member - Highway Transport and Infrastructure, would approve the programme of works and any necessary changes; and

(4) agree that the Strategic Director – Economy, Transport and Environment would determine the call-off under the Scape Framework to deliver the agreed programme.

309/18 RESHAPING THE LEARNING DISABILITY DAY CARE OFFER AND COMMENCING CONSULTATION ON THE FUTURE SERVICE MODEL FOR ALL OTHER SERVICES FOR PEOPLE WITH A LEARNING DISABILITY (Adult Social Care) The Strategic Director – Adult Social Care and Health sought approval to commence formal consultation with people with a learning disability and/or Autism and their carers and with stakeholders on the proposed options for the future delivery of daytime support and to commence engagement and co-production with people with a learning disability and/or Autism and their carers to develop proposals for future service models in relation to other LD services.

The report presented data, analysis and feedback from engagement in relation to the future delivery of day opportunities for people with a learning disability or Autism (ASD) in Derbyshire and drew upon relevant legislation, national and local drivers for change as well as a number of areas of good practice examples from other areas. From the feedback received through the 'My Life My Way' engagement programme, detailed at Appendix 2 to the report, it was clear that it was not only day opportunities for people with a learning disability or ASD that required transformation. As this client group accessed a range of other learning disability specific services, including supported living, residential care, short breaks and community support services, many of which were also rooted in traditional approaches rather than supporting the progression model, it was clear that the Council would need to look at how it could improve and refocus its offer across those services in order to meet people's requirements for the future.

Details of the national and local context of learning disability services were presented in the report along with an overview of current demographic trends

relating to people with a learning disability and ASD, an overview of current provision of learning disability day services and day services operated by direct care.

The themes identified throughout the engagement period could be used as a framework to shape future service provision, with objectives for all types of services based around achieving these themes/goals. Commissioners could be confident if services were successful in supporting people towards these goals they would be popular, valued and effective. In order to achieve the above goals within a challenging funding framework, there would be a requirement for new ways of delivering support to be developed and far greater integration of service provision with local, mainstream community services, further details of which were presented.

Cabinet approval was requested to consult on the following options:

- DCC start the transition to refocus the service model to deliver specialist building based day services to people with Profound and Multiple Disability (PMLD) and complex support needs as detailed in Appendix 4 to the report.
- Transformation of Work based day services operated by Direct Care as detailed at Appendix 5 to the report.

RESOLVED to (1) commence formal consultation with people with a learning disability and/or Autism and their carers on the proposed options for the future delivery of day time support;

(2) commence engagement and co-production with people with a learning disability and/or Autism and their carers to develop proposals for future service models in relation to other LD; and

(3) agree that a further report be made to Cabinet reporting the outcome of the consultation and the conclusions of the equality impact analysis before any decisions were made.

310/18 CHILDREN'S SERVICES CAPITAL PROGRAMME 2018-19 – SECTION 106 ALLOCATIONS (Young People) The Strategic Director – Children's Services informed Cabinet of the receipt and availability of recent Section 106 developer contributions and to sought approval for the allocation of those contributions to projects in line with the individual Section 106 agreements and that where appropriate, procurement exercises be undertaken to commission services and undertake works associated with the schemes.

Appendix A to the report, detailed the S106 contributions that had been received by the Authority or were available to claim from the District/Borough Councils along with the schools that were to benefit from the investment, together with the planned projects. The total was £471,444.

Where appropriate, it might be necessary to undertake a procurement exercise to commission services in order to undertake works associated with these schemes/budgets, and the report also sought approval to commence this process. It

should be noted that these procurement exercises would normally take the form of a competitive tender process, but should it be decided that using a Framework was the best option, a separate report would be submitted seeking approval.

RESOLVED to (1) note the receipt/availability of S106 funding and approve allocations to the following projects outlined in Appendix A to the report:

- Stanton Primary School: £41,448
- Overseal Primary School: £64,787
- Transfer of funds to Staffordshire County Council: £365,209

(2) approve that where appropriate, procurement exercises be undertaken to commission services and undertake works associated with the schemes.

311/18 CHILDREN'S SERVICES CAPITAL PROGRAMME 2018-19 – FURTHER ALLOCATION (Young People) The Strategic Director – Children's Services sought approval to allocations to a project at Willington Primary School from the Children's Services Capital Programme 2018-19.

On 8 November 2018, Cabinet approved further allocations and refunds to the Children's Services Capital Programme 2018-19 which left an unallocated balance of £2,575,048.

A feasibility study has been carried out for a small extension to infill an external alcove at Willington Primary School that would extend both a general teaching area into a full-sized classroom and extend the library. A tender price had now been received from County Property for £190,000. A Section 106 housing developer contribution of £79,185 had already been received and there was a further S106 agreement in place for an additional £111,815 which was due to be paid in the next financial year. This gave a total fund for the project of £191,000. To enable this project to move forward however, it was requested that the balance of £111,815 be approved from the Children's Services capital balance shown above, and then repaid when the Section 106 contribution was received. This left a balance for further allocations of £2,463,233.

RESOLVED to approve the (1) allocation of £111,815 to a project at Willington Primary School from the Children's Services 2018-19 Capital Programme; and

(2) scheme budget of £191,000.

312/18 EXCLUSION OF THE PUBLIC FROM THE MEETING RESOLVED that the public be excluded from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of the kind of exempt information detailed in the following summary of proceedings.

SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC HAD BEEN EXCLUDED FROM THE MEETING

1. To consider Minority Group Leaders' Questions (if any).
2. To confirm the Exempt Minutes of the meeting of Cabinet held on 29 November 2018.
3. To receive the Exempt Minutes of Cabinet Member meetings as follows:
 - (a) Council Services - 15 November 2018
 - (b) Health & Communities - 22 November 2018
 - (c) Young People – 4 December 2018
4. To consider exempt reports as follows:
 - (a) Award of Contact for the Supply and Support of a Replacement Legal Services Case Management System – Strategic Director Commissioning Communities and Policy (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information)).
 - (b) Elvaston Castle: Proposals for a Major Regeneration Project Bid – Strategic Director Economy Transport and Environment (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information)).
 - (c) Derbyshire Home from Hospital Support Service award of Contract – Strategic Director for Adult Social Care and Health (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information)).
 - (d) Home Improvement Agency in Derbyshire Award of Contract – Strategic Director for Adult Social Care and Health (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information)).
 - (e) Rehabilitation and Advice Services for Blind and Visually Impaired People in Derbyshire - Award of Contract – Strategic Director for Adult Social Care and Health (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information)).
 - (f) Emotional Health and Wellbeing Service for Looked after Children – Contract Extension - Strategic Director for Children's Services (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information)).