

**MINUTES** of a meeting of **CABINET** held on 15 March 2018 at County Hall, Matlock.

## **PRESENT**

Councillor B Lewis (in the Chair)

Councillors A Dale, A Foster, C A Hart, T King and J Wharmby.

Apologies for absence were submitted on behalf of Councillor S A Spencer.

## **Declaration of Interest**

There were no declarations of interest.

## **Allison Thomas, Service Director, Economy, Transport and Environment**

The Chairman reported that this was Alison's last meeting of Cabinet prior to leaving the Authority to take up a position with South Derbyshire District Council. On behalf of the Cabinet Members, he thanked Alison for her work with the Council and wished her well in the future.

## **74/18      MINORITY GROUP LEADERS' QUESTIONS**

There were no Minority Group Leaders' questions.

**75/18      MINUTES RESOLVED** that the non-exempt minutes of the meeting of Cabinet held on 22 February 2018 be confirmed as a correct record and signed by the Chairman.

**76/18      CABINET MEMBER MEETINGS – MINUTES RESOLVED** to receive the non-exempt minutes of Cabinet Member meetings as follows:-

- (a) Adult Care – 15 February 2018
- (b) Economic Development and Regeneration – 16 February 2018
- (c) Council Services – 22 February 2018
- (d) Highways, Transport and Infrastructure – 22 February 2018
- (e) Strategic Leadership, Culture and Tourism – 1 March 2018

## **77/18      BUDGET MONITORING 2017-18 AS AT 31 DECEMBER 2017**

(Strategic Leadership, Culture and Tourism) The Director of Finance and ICT provided an update of the Revenue Budget position for 2017-18 as at 31 December 2017.

The report summarised the controllable budget position by Cabinet Member Portfolios as at 31 December 2017 and it was noted that further reports would also be considered at Cabinet Member meetings, Audit Committee and Cabinet in accordance with the Budget Monitoring Policy and Financial Regulations. Details of the projected

outturn compared to controllable budget was presented which included the use of one-off funding for the Highways, Transport and Infrastructure and Young People portfolios.

A portfolio underspend of £1.805m was forecast after the use of Earmarked Reserves to partly fund Young People and the use of the General Reserve to support local bus services. Any underspends in 2017-18 would be used to manage the budget in 2018-19.

The Debt Charges and Risk Management Budgets had an underspend of £7.170m, however, the balance would support the management of a balanced budget in future years.

Interest on balances was estimated to break even by the year-end. Whilst the interest base rate remained at 0.50%, the Council utilised a range of investments to maximise income. Details of the Council's Earmarked Reserves balances as at 31 December 2017 were set out in Appendix One to the report.

**RESOLVED** to note the 2017-18 budget monitoring position as at 31 December 2017.

**78/18      REVIEW OF GUARANTEED MINIMUM CONTRACTS FOR RELIEF WORKERS** (Council Services) The Strategic Director – Commissioning, Communities and Policy reported on the findings of the review of Guaranteed Minimum Contracts (GMC) and, in light of the findings of the review, sought agreement that GMCs should no longer be offered.

In November 2016, Cabinet approved the introduction of average guaranteed minimum hours contract arrangements for relief workers who had no other contractual hours guaranteed with the Council, with effect from 1 April 2017. The basis of the proposed framework was to offer an average guaranteed minimum contract (GMC) based on 70% of the average hours actually worked over the previous three year period or where the period of employment is less, pro rata to the period worked. The approval was subject to the arrangements being reviewed.

In March 2017, 469 variation to contract offer letters were issued to relief workers requiring them to confirm whether they accepted the GMC offer or preferred to remain as a relief worker. In April 2017, 111 individuals (24%) who had accepted the offer, transferred on to the new contractual arrangements.

As the offers were based on employees in post on 25 October 2016, a second offer was issued in August 2017 to 70 relief workers who commenced working for the Council after 25 October 2016 of which 15 employees accepted (21 %) the offer and started their GMC on 1 October 2017 to 31 March 2018.

The review had now been undertaken. A total of 126 employees accepted a GMC, representing 23% of the relief workers who received the offer. This was much

lower than had been anticipated. For those that accepted a GMC, the HR & payroll system was configured to simplify the inputting and monitoring arrangements for managers to ensure that the number of hours worked against their contractual guarantee was balanced at the end of the financial year. As at 31 January 2018, the total number of hours that employees had been paid for that remained not worked was 698.71 hours which represented a cost of £7k to the Council. Further details were presented in the report.

The following summary of the feedback from departments was presented;

- The requirement to bank hours to offset for periods where an employee might not meet their quota hours put employees off accepting a GMC as they preferred to receive the full pay for what they had worked.
- Some employees had found it difficult to accept offers of work as they had another position outside of the Council.
- Managers reported that although some employees genuinely preferred a contractual guarantee, others only accepted the offer as there was a fear that their allocation of relief shifts would reduce as priority went to those with a GMC.
- Managers had found it difficult to manage the quota of hours to ensure that the employees with a GMC were allocated the correct number of hours.
- Despite briefing sessions, departmental support and detailed guidance, some employees did not fully understand the implications of what they were accepting, for example, the requirement to accept offers of work made within reasonable timescales.
- Some services were excluded due to the seasonal nature of the work or where services could not sustain offering a GMC to all reliefs as contract offers in this service were already very low and therefore the minimum offer of one hour would represent an unachievable commitment for the service.

The purpose of introducing GMCs was to enhance the status of relief workers by offering them a contract of employment and stability through guaranteed hours and regular and consistent salary payments. However, in considering the outcome of the review, it seems that there were other factors for the majority of the Council's relief workforce which outweighed these benefits. Therefore, in light of the low take up, deficit in hours worked and the feedback above, it was proposed that GMC arrangements were no longer offered to new employees or existing employees not already on a GMC. Those currently on GMCs would have the option to continue with a GMC in accordance with the current Framework, or would be given the option to revert to their previous arrangements as reliefs.

The Framework Agreement under the terms of which the Council offered GMCs would be amended to reflect that the Council would no longer offer GMCs to new employees or existing employees not already on a GMC. The Framework Agreement would only continue for those already on GMCs who wish to remain on them.

It was proposed that all future decision making in respect of GMCs be delegated to the Strategic Director of Commissioning, Communities and Policy in consultation with the Cabinet Member for Council Services.

**RESOLVED** to (1) agree that GMCs should no longer be offered and that the Framework Agreement be varied accordingly; and

(2) delegate all future decision-making in respect of GMCs to the Strategic Director of Commissioning, Communities and Policy.

**79/18      GENDER PAY GAP REPORTING REQUIREMENTS** (Council Services)  
The Strategic Director – Commissioning, Communities and Policy informed Cabinet of the Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017 with regards to Gender Pay Gap reporting requirements.

The Regulations required that all public, private and voluntary sector organisations with over 250 employees, publish and report specific data on their gender pay gap by April 2018. Organisations were required to publish the following gender pay gap data, together with a supporting narrative on their website and report the data on the Government Equalities Office website:

- Mean and median gender pay gaps, based on gross hourly rates of pay
- Percentage of men and women in each salary quartile of the pay range

The Council's job evaluation scheme ensured all jobs are evaluated and graded consistently to ensure equal pay for work of equal value.

Details of the reporting requirements and the composition of the Council's workforce were set out in Appendices 1 and 2 respectively to the report. The Council would continue to develop its approach to equality and diversity by identifying good practice in employment, service delivery and how it engaged with local people. The Council would also continue to ensure that everyone associated with the Council was made aware of our Equality and Diversity Policy and understood their responsibilities for implementing it. The Gender Pay Gap Reporting Narrative was set out at Appendix 3 to the report and provided further information about data and the Council's work towards tackling the pay gap.

**RESOLVED** to note the report and the proposed data to be published.

**80/18      ELVASTON CASTLE MASTER PLAN – DRAFT FOR PUBLIC CONSULTATION** (Highways, Transport and Infrastructure) The Strategic Director – Economy, Transport and Environment reported that on 26 July 2016, Cabinet requested that officers prepare a detailed costed capital development/regeneration Master Plan for the phased repair, regeneration and enabling works (e.g. new access road, car park, etc.) of the physical infrastructure at the Elvaston Castle Country Park. This was to broadly follow a phased approach recommended by an earlier study, the Regeneration Framework Plan, which was produced by consultants commissioned by

the Elvaston Development Board, the forerunners of The Elvaston Castle & Gardens Trust, in May 2016.

A draft Master Plan had now been prepared, a copy of which was attached at Appendix 1 to the report and approval was sought to consult the public on it. The Master Plan was the central document developed to underpin plans for the on-going work to provide a sustainable future for Elvaston Castle and Estate, relieve the Council of the significant on-going annual, albeit reducing, maintenance and running costs which have previously been as high as £900,000 per annum and resolve the major backlog of capital works to the buildings and landscape (circa £6.4m), whilst maintaining public access to an Estate that over 350,000 people visited every year.

The Master Plan developed the concept of a three phase approach including vehicular access proposals, a sequential strategy, works already in progress and evolution of the master plan, further details of which were presented in the report.

It was intended to publish the draft Master Plan and request feedback and comments from the community. The consultation was proposed to run for a six week period to conclude in early May with a further report being presented to a future Cabinet meeting for formal adoption and publication.

The Cabinet Report of 26 July 2016, also recommended that, in conjunction with the Master Plan, an EIA and a Funding Strategy be produced, detailing what the Master Plan would deliver in terms of economic benefits and how the regeneration framework would be financed. The Council tendered for EIA consultants in October 2017 and DC Research of Leicester was selected to undertake this work. The initial findings of the EIA were summarised as follows:

“Based on the analysis of visitor data and a face to face visitor survey of over 430 visitors in October and December 2017, DC Research estimates that in 2017 Elvaston Castle Country Park (ECCP) generated gross on and off site spending impacts in the Derby and Derbyshire economy of £2.64million, and net additional impacts of £1.48million. This is based on a core audience of local (i.e. Derby and Derbyshire) visitors who mainly use the grounds for leisure purposes, predominately walking.

If Phase 1 of the ECCP Draft Masterplan was developed (including the new road and services upgrade), and those buildings identified for commercial use were occupied, DC Research estimates that ECCP could support up to 135 FTE jobs in professional, craft, events and hospitality, and retail occupations, which would equate to an additional 73 net additional jobs in the local economy.

If the Draft Masterplan was fully developed in terms of the gardens along with improved access, car parking and visitor facilities, it would be reasonable to expect shift over time in audience type, attracting heritage and horticultural visits, and young families, leading to increased visitors from outside the local area, longer dwell times, and increased on and off site spending.”

A Funding Strategy was yet to be prepared and it was proposed that a procurement exercise be undertaken to procure consultants to undertake this work and the EIA would inform the brief for this tender.

Completion of the finalised Master Plan, combined with a current EIA and a Funding Strategy would then facilitate the preparation of a phase 1 funding bid, which, once finalised, would be the subject of a future Cabinet report. Funding was likely to be requested from a range of sources, including the HLF, D2N2 (Derby, Derbyshire, Nottingham and Nottinghamshire), South Derbyshire District Council Section 106 contributions (from nearby housing development levies), and as match funding from the Council itself, through the leasehold disposal of surplus site assets (e.g. Home Farm), invest-to-save bids and borrowing through future capital bids. Match funding could also be provided from the revenue budget, either directly, or through the recently established reserve fund, which was set up to ensure that all Elvaston funding and revenue could be used as strategically and efficiently as possible (e.g. by carrying reserves forward to co-ordinate with bids as match funding and as a result lever in extra external funding). This reserve arrangement was approved by Cabinet as part of the budget transfer arrangements from Corporate Property to the Economy, Transport and Environment Department (ETE) agreed in their report of 11 January 2018.

In the Cabinet Report of 26 July 2016, it was also noted that tender documents had been prepared to commission a Garden Maintenance and Management Plan for the Estate to better direct the work of the gardeners, support the Council in bidding for external resources and address one of the key concerns outlined by Historic England and the HLF in their assessment of the site. The necessary expertise to carry out this specialist work was not available within the Council and a procurement exercise was undertaken and Colson Stone consultants of Taunton were appointed.

This report also sought approval for a Memorandum of Understanding (MoU) and associated paper entitled 'Working Relationships' between the Elvaston Castle Gardens Trust (ECGT) and the Council. The Cabinet Report of 26 July 2016, approved the creation of the ECGT and further to subsequent discussions between the Director of Legal Services and ECGT, a draft Memorandum of Agreement between the two bodies had been produced, a copy of which was attached at Appendix 2 to the report. This document defined the respective roles and responsibilities of the Council and the Trust in working towards meeting the objective of ultimately transferring the Estate to the Trust. The MoU was intended to give a good working basis for the relationship between the Council and the Trust during the process of seeking to agree the Transfer and aimed to give a framework for each Party to work with one another for mutual benefit, whilst also retaining freedom for both to pursue their own core objectives.

Attached at Appendix 3 to the report was the MOU, a document outlining how the relationship between the Council and ECGT operated, including how decisions by the Council were made and were informed by The Trust where appropriate.

ECGT was in the process of developing a draft business plan for the first year of the Trust's operation with support from the National Trust. The top priorities in this Business Plan had been agreed as to agree a Memorandum of Understanding (MoU) as to how it would work collaboratively with the Council until such time as it was ready to take full responsibility for running the Estate; to develop a Trust funding strategy which would look at securing start-up funds for the early days of the Trust's operation, including the possibility of appointing a Project Officer who could focus on charitable fund-raising and small scale projects to grow the track record of the Trust in advance of any transfer; and to negotiate a lease with the County Council for the ultimate transfer of the Estate – probably on a phased basis, linked to the regeneration of the Estate as set out in the Master Plan.

**RESOLVED** to (1) approve the draft Elvaston Castle Master Plan in order that public consultation on the draft Master Plan could be undertaken;

(2) receive a further report requesting adoption of the final Elvaston Castle Master Plan following the consultation exercise;

(3) note and endorse the initial summary findings of the Economic Impact Assessment based on the Master Plan

(4) note and welcome the production of a Gardens Maintenance and Management Plan based on the Master Plan, a significant management tool to guide future work on the gardens;

(5) approve the procurement of the Funding Strategy;

(6) approve and adopt the Memorandum of Understanding between the Council and The Elvaston Castle & Gardens Trust and the associated 'Working Together' document;

(7) note that, once completed, the Master Plan, combined with a current Economic Impact Assessment and an initial Funding Strategy would facilitate the preparation of a phase 1 funding bid, which, once finalised, would be the subject of a future Cabinet report;

(8) note that, subject to expenditure of the current Challenge Fund financial allocation to the project, further funds might be required to resource the phase 1 funding bid, which would be the subject of a future Cabinet report as and when required; and

(9) note that quarterly update reports would be submitted.

**81/18      MAJOR ROAD NETWORK** The Strategic Director – Economy, Transport and Environment reported on the Council's proposed response to the Government's proposals to create, define and operate a Major Road Network,

elements of which would be managed and maintained by the County Council.

During July 2017, Government published its Transport Investment Strategy which introduced the concept of a Major Road Network (MRN) for England. This recognised the importance of local highway authority roads, alongside the Strategic Road Network (SRN) operated by Highways England, to regional and national prosperity. Government had also committed to a proportion of the National Roads Fund (derived from vehicle excise duty) being allocated to the MRN.

On 22 December 2017, Government started a period of consultation with local authorities and other interested parties on its MRN proposals, including core principles, definition of the network, investment planning, eligibility and investment assessment. Full details of the consultation process, which closes on 19 March 2018, and also the proposed response, were presented in the report.

**RESOLVED** to (1) agree the draft response to Government set out in the report on proposals for the creation of a major road network for England; and

(2) delegate authority to the Strategic Director – Economy, Transport and Environment to submit a formal response by 19 March 2018 deadline.

**82/18      LOCALITIES AND PLACE-BASED PROGRAMME AND INVESTMENT 2018-19** (Health and Communities) The Director of Public Health sought approval for on-going investment in the Public Health Locality and Place-based Programme in 2018-19 and for the use and allocation of the 2018-19 investment for the Public Health Locality and Place-based Programme.

The Public Health Localities and Place-based approach delivered a broad range of locally-developed projects and programmes, which were monitored and reported annually. The following headlines were taken from the 2016-17 county-level annual report:

- 80+ local projects delivered in communities;
- 45,758 local people participated in and benefited from projects;
- 792 groups and networks engaged and involved in wellbeing activities;
- 26,459 local people supported to live healthier lifestyles;
- 16,996 reported improvements in their ability to access services which support their wellbeing;

This activity showed how the Public Health Localities and Place-based approach supported the delivery of the Council Plan and the Council's place-based work and local engagement. It also impacted upon Derbyshire's Health and Well-being Strategy, contributed to the Prevention and Place work streams of Joined-up Care Derbyshire, and district and borough Community Strategies, where appropriate.

Joint working was well-established in the Localities and Place-based approach, and this created considerable secondary gain across the localities, both in



terms of in-kind contributions from partners and also match-funding. Analysis of fourteen local projects showed that £0.171m locality investment attracted additional match-funding of £0.228m, demonstrating how the Localities and Place-based approach could maximise the Council's investment in local communities. Activity and achievements for 2017-18 would be collated at the end of the financial year and reported in May 2018.

The total Localities and Place-based budget for 2018-19 was £0.890m and would be apportioned as follows:

- £0.579m of the budget would continue to be allocated to the 8 Locality Health and Wellbeing Partnerships, this represented 65% of the overall budget. The allocations would be determined using a fair-share formula; a weighted calculation, taking into account population size, health outcomes, and key determinants of health, to achieve an equitable distribution of resources across the County.
- £0.311m would be retained in-house, this represents 35% of the overall budget and would be used to implement public health priorities at a local level; this would include allocating £10,000 to each locality for Health & Wellbeing Community Small Grants.
- An additional £80,000 transitional funding would be provided to Bolsover Health and Wellbeing Partnership in 2018-19. Historically Bolsover Health and Wellbeing Partnership had received a greater proportion of the overall budget than other partnerships. There was an expectation that there should be a move to fair-share allocation across all partnerships. In the short-term, this additional contribution would assist Bolsover Health and Wellbeing Partnership with the transition to a significantly reduced annual allocation.

All Health and Wellbeing Partnerships would be required to use their locality allocations to deliver the public health priorities set out in the 2018-19 Public Health Locality and Place action plans. These were agreed annually by each place-based Health and Wellbeing Partnership. Governance arrangements would ensure that the investment was used to complement and not duplicate other work of the Council, including other public health programmes.

**RESOLVED** to approve (1) the on-going funding of the Public Health Localities and Place-based programme in 2018-19; and

(2) the release of the locality investment for 2018-19 to Locality Health and Wellbeing Partnerships to deliver the priorities set out in the Public Health Locality Plans.

### **83/18      INDEPENDENT SECTOR CARE HOME FEES 2018-19**

(Adult Social Care) The Strategic Director – Adult Care reported that a comprehensive review of fee levels for independent sector care services was undertaken annually. To assist with this review, representatives of the Derbyshire Care Providers Association

("the Association") were invited to meet with Councillor Jean Wharmby, Cabinet Member for Adult Care and Joy Hollister, Strategic Director for Adult Care on the 16 January 2018 to set out particular business pressures affecting the care market and their costs. The Association continued to express its view that the detailed fee analysis and consultation previously undertaken by the Council was flawed and the fee rates did not cover their actual costs. The views shared at this meeting had assisted the Council in detailing 2018-19 fee proposals as proposed.

The fee proposals were also shared with the Provider Representatives with a request to feedback any further comments to the Council. A detailed explanation of the providers' concerns, were presented at Appendices 4-5 of the report. The Council would further respond to the Association following the decision by Cabinet in respect of 2018-19 fee rates.

Fee proposals were proposed as detailed below:

- increase the rate paid to independent sector care homes for the financial year 2018-19 by 4.68% per week;
- make an inflationary payment of up to 4.5% for specialist care home placements where evidence was provided of inflationary pressures;
- set a rate of £38.28 per session (from £36.56 per session) for a day care placement in a care home;
- increase the dementia fee rate to £42.84 per week (from £40.95)
- make an inflationary payment of up to 3% for well-performing block contracts in specific circumstances.

**RESOLVED** to (1) approve an increase the rate paid to independent sector care homes for the financial year 2018-19 by 4.68% per week as summarised in Appendix 3;

(2) make an inflationary payment of up to 4.5% for specialist care home placements where evidence was provided of inflationary pressures;

(3) approve an updated fee rate of £38.28 per session for a day care placement in a care home;

(4) approve an updated dementia fee rate of £42.84 per week; and

(5) make an inflationary payment of up to 3% for well-performing block contracts in specific circumstances.

**84/18      INDEPENDENT SECTOR HOME CARE FEES 2018-19** (Strategic Leadership, Culture and Tourism) (Adult Social Care) The Strategic Director – Adult Care sought approval to changes and increases in independent sector home care fees for 2018-19.

There were approximately 3,169 people currently in receipt of home care support from up to 50 independent sector home care providers, which was equivalent to 80% of the commissioned home care market. The Derbyshire Homecare Association (“the Association”) represented many of the home care providers. It had requested, on behalf of their members, that the Council considered an increase in fees for 2018-19 to assist with meeting costs associated with the continued promotion of the National Living Wage. Adult Care had also received additional requests from other providers not represented by the Association for a fee increase to reflect inflationary pressures.

The Association had been invited to a meeting held on the 16 February 2018 with the Council to discuss the sector’s views about current market conditions and inflationary pressures. The views shared at this meeting had assisted the Council in detailing 2018-19 fee proposals detailed in the report.

As a result, fee proposals were proposed as detailed below:

- to increase fees for independent sector home care from 1 April 2018, by 4.8% on all hourly rates;
- to increase all travel/visit rates by 4.8% from 1 April 2018;
- to make an inflationary payment of up to 4.5% for specialist home care placements where evidence was provided of inflationary pressures;
- to introduce a new standard flat rate payment of £11.64 per hour for provision of a sitting service;
- to introduce a new standard flat rate payment of £1,269.10 per week for live in care.

**RESOLVED** to (1) approve the proposed fee increases for the independent sector home care fees from 1 April 2018, by 4.8% on all hourly rates for home care;

(2) approve an increase of 4.8% on all travel/visit rates from 1 April 2018;

(3) make an inflationary payment of up to 4.5% for specialist home care placements where evidence was provided of inflationary pressures;

(4) introduce a new standard flat rate payment of £11.64 per hour for sitting services; and

(5) introduce a new standard flat rate payment of £1,269.10 per week for Live In Care.

**85/18**      **CENTRAL SCHOOL SERVICES BLOCK 2018-19** (Young People) The Strategic Director – Children’s Services sought to confirm the allocations to be funded from the Central Schools Services Block for 2018-19, further details of which were

presented in the report. The Schools Forum had agreed the allocations and to leaving the balance of the block uncommitted for 2018-19.

**RESOLVED** to (1) note the Central Schools Services Block settlement for 2018-19;

(2) note the decisions of the Schools Forum on 9 January 2018; and

(3) confirm the Central Schools Services Block budgets for 2018-19 as set out in the report.

**86/18      EARLY YEARS BLOCK BUDGETS** (Young People) The Strategic Director – Children’s Services sought approval to the Early Years Block funded budgets within the Dedicated Schools Grant (DSG) for 2018-19, further details of which were presented in the report.

**RESOLVED** to (1) note the 2018-19 Early Years settlement announced by the Department for Education;

(2) agree the 2018-19 Early Years formula multipliers as set out in section 2.4 of the report;

(3) note that the pass-through test would be met for 2018-19;

(4) confirm the Early Years central budgets for 2018-19 in Appendix 1; and

(5) agree to underwrite the proposals in this report from previous years’ DSG reserves.

**87/18      HIGH NEEDS BLOCK BUDGETS** (Young People) The Strategic Director – Children’s Services sought approval to the High Needs Block (HNB) funded budgets within the Dedicated Schools Grant (DSG) for 2018-19, further details of which were presented.

**RESOLVED** to (1) note the 2018-19 High Needs settlement announced by the Department for Education;

(2) agree to fund the High Needs Budgets as set out in Appendices 1, 3 and 4;

(3) agree to maintain top-up rates at the same level as 2017-18;

(4) agree to the request from the Schools Forum to de-delegate and top-slice funding from special schools and PRUs’ 2018-19 budgets as set out in section 2.5; and

(5) underwrite the HNB proposals in this report for 2018-19 by drawing down £0.727m from DSG reserves.

**88/18**      **EXCLUSION OF THE PUBLIC FROM THE MEETING RESOLVED** that the public be excluded from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of the kind of exempt information detailed in the following summary of proceedings.

**SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC HAD BEEN EXCLUDED FROM THE MEETING:**

1. To consider Minority Group Leaders' Questions (if any).
2. To confirm the Exempt Minutes of the meeting of Cabinet held on 22 February 2018.
3. To receive the Exempt Minutes of Cabinet Member meetings as follows:-
  - (a) Adult Care – 15 February 2018
  - (b) Economic Development and Regeneration – 16 February 2018
  - (c) Council Services – 22 February 2018
4. To consider Exempt Reports as follows:
  - (a) Contract for the Supply and Support of a Replacement Learning Management System – Strategic Director Commissioning, Communities and Policy (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information)).
  - (b) Data Centre Storage Platform Refresh – Strategic Director Commissioning, Communities and Policy (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information)).
  - (c) Application for the Payment of a market Supplement to Childcare Solicitors – Strategic Director Commissioning, Communities and Policy (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information)).
  - (d) Young People's Substance Misuse Outreach Service – Director of Public Health (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information)).
  - (e) Closure and Disposal of Gladys Buxton Centre, Dronfield – Strategic Director Children's Services (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information)).