

Agenda Item No.7 (g)

DERBYSHIRE COUNTY COUNCIL

CABINET

3 November 2015

Report of the Strategic Director of Corporate Resources

**CONTRACT FOR THE SUPPLY OF PERSONAL COMPUTERS
(COUNCIL SERVICES)**

1 Purpose of the Report

To seek approval under Protocol 2 of the Council's Financial Regulations to participate in a Crown Commercial Services (CCS) Framework, which will include an e-auction for the procurement of personal computers.

2 Information and Analysis

In February 2012 the County Council, alongside 46 other local authorities, took part in a Government Procurement Services (GPS) e-auction for the procurement of PCs. The contract, which has resulted in significant financial savings, is due to expire on the 30th April 2016.

The functions of the GPS have now been incorporated into the Crown Commercial Services (CCS) and it intends to hold an e-auction for PCs, laptops, tablets and other end user computing devices. It is proposed that the Council participates in a reverse e-auction for the supply of the equipment referred to above. Participation in the Framework will be for an initial period of two years with an option to extend for two further periods of 12 months.

All participating Local authorities will jointly specify computer equipment and give an indication of the numbers they will purchase. The e-auction will be conducted on-line with pre-qualified suppliers being invited to compete on published award criteria. They will be able to improve their bids in a visible and competitive environment. The Council will enter into a standard CCS contract with the winning supplier(s). Effectively the e-auction will constitute a mini-competition under the CCS Framework.

Around 50 organisations are expected to take part in the 2016 e-auction. This will allow the Council to benefit from the large buying power of the collaboration. It will also negate the need for the Council to undertake its own separate procurement exercise, thereby reducing both the time and costs involved.

3 Financial Considerations

During the first two years of the existing contract the Council has purchased approximately 600 PCs, 900 laptops and 1,100 monitors. However, a significant amount of hardware used by departments is nearing the end of its economic life and in the short term replacement numbers may increase. It is difficult to accurately predict the annual expenditure, but based on the above number of units it is estimated to be around £400,000. The funding for personal computers is held within departmental service budgets.

4 Legal Considerations

Regulation 35 of the Public Contracts Regulations 2015 sets out the procedure to be used by the Council for electronic auction (e-auction) procurements. The e-auction will be held against a framework advertised in OJEU and established in accordance with the Regulations.

5 Other Considerations

In preparing this report the relevance of the following factors has been considered: prevention of crime and disorder, equality of opportunity, environmental, health, human resources, property and transport considerations.

6 Key Decision

No.

7 Call-in

Is it required that call-in be waived in respect of the decisions proposed in the report?

No.

8 OFFICER'S RECOMMENDATION

That Cabinet approve under Protocol 2 of the Council's Financial Regulations participation in a Crown Commercial Services (CCS) Framework for the procurement of computer equipment, which will include an e-auction, for an initial period of two years, with an option to extend for two further periods of 12 months.

Judith Greenhalgh
Director of Corporate Resources