

PUBLIC

**MINUTES** of a meeting of the **CABINET MEMBER FOR STRATEGIC POLICY AND BUDGET** held on 12 November 2013 at County Hall, Matlock

**PRESENT**

Cabinet Member – Councillor Ms A Western

Also in attendance – Councillor A I Lewer

**20/13** **MINUTES RESOLVED** that the minutes of the meeting held on 22 October 2013 be confirmed as a correct record and signed by the Cabinet Member.

**21/13** **BUDGET MONITORING MONTH 5 2013-14** The budget for the Strategic Policy and Budget portfolio was approximately £5.1m. The budget monitoring was projecting an underspend for the year of £0.769m. The position statement at month 5 was detailed in the report. The key variances were as follows:-

**Communications – projected underspend £0.617m**

The key underspends related to staffing particularly within the Contact Centre (£0.195m), and the reduction in expenditure on publications and campaigns (£0.170m). Also, as part of the revenue outturn, the Communications Division were successful in securing £0.100m as a contribution towards the replacement of the GIS system, and £0.070m towards a speech recognition system in the Contact Centre.

It was requested that these two items be transferred to an earmarked reserve until the funding was required.

**Policy Unit – projected underspend £0.078m**

The main area of underspend related to staffing vacancies and maternity leave.

**RESOLVED** to (1) note the position on the 2013-14 Revenue Budget for the portfolio; and

(2) approve to transfer the GIS and voice recognition budgets to an earmarked reserve.

**22/13**        **EXCLUSION OF THE PUBLIC RESOLVED** to exclude the public from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of exempt or confidential information.

**SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC WERE EXCLUDED FROM THE MEETING**

1.        To confirm the exempt minutes of the meeting held on 22 October 2013 (contains exempt information)

**23/13**        **MINUTES RESOLVED** that the exempt minutes of the meeting held on 22 October 2013 be confirmed as a correct record and signed by the Cabinet Member.