

## DERBYSHIRE COUNTY COUNCIL

MEETING OF THE CABINET MEMBER FOR STRATEGIC LEADERSHIP,  
CULTURE AND TOURISM

26 FEBRUARY 2019

Joint Report of the Strategic Director of Commissioning, Communities and Policy, the Strategic Director of Economy, Transport and Environment and the Director of Finance & ICT

## BUDGET MONITORING 2018-19 – MONTH 9

## 1. Purpose of the Report

To inform the Cabinet Member of the current budget monitoring position as at the end of month 9 (April to December 2018).

## 2. Information and Analysis

## 2.1 Summary

The budget for the Strategic Leadership, Communities and Tourism portfolio currently stands at £13.159m. The budget monitoring for month 9 is currently showing an underspend of £0.393m.

	Controllable Budget £m	Full Year Forecast £m	Forecasted (under)/over Spend £m
<b>COMMISSIONING, CULTURE AND POLICY</b>			
Communications	3.447	3.203	-0.244
Policy	1.717	1.582	-0.135
Libraries	7.518	7.490	-0.029
<b>TOTAL CCP</b>	<b>12.682</b>	<b>12.275</b>	<b>-0.407</b>
<b>ECONOMY, TRANSPORT AND ENVIRONMENT</b>			
Conservation	0.263	0.326	0.063
Tourism & Twinning	0.214	0.165	-0.049
<b>TOTAL ETE</b>	<b>0.477</b>	<b>0.491</b>	<b>0.014</b>
<b>TOTAL SLCT</b>	<b>13.159</b>	<b>12.766</b>	<b>-0.393</b>

## **2.2 Key variances**

### **Communications – underspend £0.244m**

The key underspend relates to staff turnover and vacancies, mainly in the Contact Centre.

### **Policy – underspend £0.135m**

The main underspend relates to vacancies, payment of a grant to Bolsover CVP (no longer in operation) and a reduction in running costs.

### **Conservation**

The Environmental Studies were allocated a savings target of £0.120m which they are not going to achieve this year.

The Conservation and Design section have transferred £0.200m to an earmarked reserve to fund two grade 10 posts over two years

## **2.2 Growth Items**

There were no growth items allocated to this portfolio in this financial year

## **2.4 Budget Savings**

The savings allocated for 2018/19 are set out in appendix 2. The savings allocation for the Portfolio is £0.568m, of which £40k has been achieved. The balance relating to Libraries will be met by the implementation of the Library Strategy in 2019/20.

For Communications and Policy, these savings are scheduled to be met in 2019/20, along with £0.220m from previous years, mainly by re-structuring the services. The shortfall is being met by funds allocated by Council in the 2019/20 budget, reserves and underspends.

In respect of ETE, the Environmental Studies and Forest Schools were allocated a saving of £0.120m, but this will not be achieved until 2020/21.

The shortfall is being met by funds allocated by Council in the 2019/20 budget (£0.214m), reserves and underspends (£0.314m).

## **2.5 Potential risks**

The main financial risks included in the risk register are:

Traded services with schools and the potential loss of income.

For this portfolio, this is relatively small. There is an income target of £43k for the Communications Division, and the School Library Service is being closed.

Under achievement of budget savings

It is imperative that the portfolio has in place a programme of savings to meet the targets allocated by Council

## **2.3 Reserves**

The current balances on the Portfolio's Earmarked Reserves, totaling £4.132m, are listed in Appendix 1. These have been earmarked for corporate issues or committed to projects and initiatives that contribute to the Council's Council Plan pledges and priorities.

## **3. Considerations**

In preparing this report the relevance of the following factors has been considered: financial, legal, prevention of crime and disorder, equality and diversity, human resources, environmental, health, property, transport and social value considerations.

## **4. Key Decision No.**

## **5. Background Papers**

Working papers held in the Corporate Finance Accountancy section and ETE finance section

## **6. Call-in**

Is it required that call-in be waived in respect of decisions proposed in the report? No.

## **7. OFFICERS' RECOMMENDATIONS**

That the Cabinet Member notes the monitoring position for period 9 of the 2018-19 revenue budget.

**Emma Alexander**  
**Strategic Director of Commissioning, Communities and Policy**

**Mike Ashworth**  
**Strategic Director of Economy, Transport and Environment**

**Peter Handford**  
**Director of Finance and ICT**

## APPENDIX 1

### Ear Marked Reserves

	Balance at 31.12.2018
Thriving Communities Initiative	153,030
Literacy	16,838
Performance Management	133,460
Derbyshire Challenge Fund	678,436
Call Derbyshire automation - Speech recognition	100,000
GIS	35,000
Partnership Forum	29,007
Transformation Challenge Award	116,869
Combined Authority Consultant	9,525
Strategy Policy Budget underspends	896,821
Customer Segmentation	80,000
Money Matters	27,000
Action Grants	625,000
Cresswell Craggs	40,000
D2N2 Visitor Economy	50,000
Museum Acquisition	23,444
Digital Exclusion	21,000
Library Strategy Implementation	428,645
Matinee - Paul Hamlyn Foundation	60,197
New Burdens Funding for Records Office	64,273
Literature Development - Arts Council Grant	16,074
Quality Improvement Work - Made in Derbyshire	45,500
Proceeds from sale of Mobile Libraries	37,600
Arts Partnership	48,895
Derwent Valley Mills Heritage Site	216,241
Rural and Community Touring	4,036
School Library Service	39,481
County Records	48,779
Paul Mellon Fund	8,843
Arts Council	71,501
Collections in the Landscape	6,167
	<b>4,131,662</b>

## APPENDIX 2

<b>2018/19 Savings</b>	<b>Planned £</b>	<b>Projected £</b>	<b>Balance remaining £</b>
<b>C.C.P.</b>			
Museum staff	40,000	40,000	0
General budgets	51,000	0	51,000
<b>Environmental Services</b>			
Historic Buildings	40,000	40,000	0
Environmental Studies	120,000	0	120,000
<b>Total</b>	<b>251,000</b>	<b>80,000</b>	<b>171,000</b>
<b>Balance remaining</b>	<b>317,000</b>		<b>317,000</b>
<b>Balance remaining funded by:</b>			
One year growth	<b>214,000</b>		<b>214,000</b>
Underspends/Reserves	<b>103,000</b>		<b>274,000</b>