

## Agenda Item No 4

## DERBYSHIRE COUNTY COUNCIL

MEETING OF THE CABINET MEMBER FOR STRATEGIC LEADERSHIP,  
CULTURE AND TOURISM

4 December 2018

Report of the Strategic Director Commissioning, Communities and Policy, the Strategic Director of Economy, Transport and Environment and the Director of Finance & ICT

## BUDGET MONITORING 2018-19 – MONTH 5

**1 Purpose of the Report**

To inform the Cabinet Member of the current budget monitoring position as at the end of month 5 (April to August 2018).

**2 Information and Analysis****2.1 Summary**

The budget for the Strategic Leadership, Communities and Tourism portfolio currently stands at approximately £13.072m. The budget monitoring for month 5 is currently showing an underspend of £0.158m.

	<b>Controllable Budget</b>	<b>Full Year Forecast</b>	<b>Forecasted (under)/over Spend</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>
<b>COMMISSIONING, CULTURE AND POLICY</b>			
Communications	3.432	3.261	-0.171
Policy	1.652	1.529	-0.123
Libraries	7.499	7.618	0.119
<b>TOTAL CCP</b>	<b>12.583</b>	<b>12.408</b>	<b>-0.175</b>
<b>ECONOMY, TRANSPORT AND ENVIRONMENT</b>			
Conservation	0.275	0.348	0.073
Tourism & Twinning	0.214	0.158	-0.056
<b>TOTAL ETE</b>	<b>0.489</b>	<b>0.506</b>	<b>0.017</b>
<b>TOTAL SLCT</b>	<b>13.072</b>	<b>12.914</b>	<b>-0.158</b>

## **2.2 Key variances**

### **Communications – underspend £0.255m**

The key underspend relates to the non-filling of vacancies throughout the section.

### **Policy – underspend £0.123m**

The main underspend relates to the non-filling of vacancies. Other areas of underspend relate to a reduction in expenditure on running costs, and the non-payment of grant to a voluntary body that has ceased to operate.

### **Libraries - overspend £0.119m**

The main area of overspend relates a delay in the achievement of budget savings pending the outcome of the library strategy review.

## **2.3 Growth Items**

There were no growth items allocated to this portfolio in this financial year

## **2.4 Budget Savings**

The savings allocated for 2018-19 are set out in Appendix 2. In respect of CCP, the allocation was £0.528m, of which £40k has been achieved. The balance relating to Libraries will be met by the implementation of the Library Strategy in 2019-20.

For Communications and Policy, these savings are scheduled to be met in 2019-20, along with £0.220m from previous years, mainly by re-structuring the services.

The shortfall is being met by funds allocated by Council in the 2018-19 budget, reserves and underspends.

In respect of ETE, the Environmental Studies and Forest Schools were allocated a saving of £0.120m, with the aim of the service being self-funded. This will not be achieved until 2020-21, and the shortfall will be covered by other departmental underspends

## **2.5 Potential risks**

The main financial risks included in the risk register are:

Traded services with schools and the potential loss of income.

For this portfolio, this is relatively small. There is an income target of £43k for the Communications Division.

Under achievement of budget savings.

It is imperative that the portfolio has in place a programme of savings to meet the targets allocated by Council.

## **2.3 Reserves**

The current balances on the Portfolio's Earmarked Reserves, totaling £4.511m, are listed in Appendix 1. These have been earmarked for corporate issues or committed to projects and initiatives that contribute to the Council's Council Plan pledges and priorities.

## **3 Considerations**

In preparing this report the relevance of the following factors has been considered: financial, legal, prevention of crime and disorder, equality and diversity, human resources, environmental, health, property, transport and social value considerations.

## **4 Key Decision - No.**

## **5 Background Papers**

Working papers held in the Corporate Finance Accountancy section and ETE finance section

## **6 Call-in**

Is it required that call-in be waived in respect of decisions proposed in the report?

No.

## **7 Officers' Recommendation**

That the Cabinet Member notes the monitoring position for period 5 of the 2018-19 revenue budget.

EMMA ALEXANDER  
Strategic Director Commissioning Communities and Policy

MIKE ASHWORTH  
Strategic Director of Economy, Transport and Environment

PETER HANDFORD  
Director of Finance & ICT

**APPENDIX 1****Ear Marked Reserves**

	<b>Balance at 31.08.2018</b>
Thriving Communities Initiative	153,030
Literacy	16,838
Performance Management	133,460
Derbyshire Challenge Fund	678,436
Call Derbyshire automation - Speech recognition	100,000
GIS	35,000
Partnership Forum	29,007
Innovations & Transformation	270,032
Transformation Challenge Award	116,869
Combined Authority Consultant	9,525
Strategy Policy Budget underspends	1,005,669
Customer Segmentation	80,000
Money Matters	27,000
Action Grants	625,000
Cresswell Craggs	40,000
D2N2 Visitor Economy	50,000
Museum Acquisition	23,444
Digital Exclusion	21,000
Upgrade Broadband in Libraries	255,000
PSA1 Reward Grant	173,645
Matinee - Paul Hamlyn Foundation	60,197
New Burdens Funding for Records Office	64,273
Literature Development - Arts Council Grant	16,074
Quality Improvement Work - Made in Derbyshire	45,500
Proceeds from sale of Mobile Libraries	37,600
Arts Partnership	48,895
Derwent Valley Mills Heritage Site	216,241
Rural and Community Touring	4,036
School Library Service	39,481
County Records	48,779
Read, Write, Re-Tell	8,843
Arts Council	71,501
Collections in the Landscape	6,167
	<b>4,510,542</b>

## APPENDIX 2

## SLCT Budget Savings 2018-19

Savings	Planned £	Projected £	Balance remaining £
<b>Communities</b>			
Museum staff	40,000	40,000	0
General budgets	51,000	0	51,000
Library Strategy 19/20		0	
<b>Policy</b>			
To be met in 19/20	0	0	
<b>Communications</b>			
To be met in 19/20	0	0	
Environmental Studies	120,000	0	120,000
<b>Total</b>	<b>211,000</b>	<b>40,000</b>	<b>171,000</b>
<b>Balance remaining</b>	<b>317,000</b>		<b>317,000</b>
<b>Funded by</b>			
One year growth	<b>214,000</b>		<b>214,000</b>
Underspends/Reserves	<b>103,000</b>		<b>274,000</b>