

DERBYSHIRE COUNTY COUNCIL

MEETING OF CABINET MEMBER – JOBS, ECONOMY AND  
TRANSPORT

15 July 2014

Report of the Strategic Director – Economy, Transport and Environment

**APPOINTMENT OF ‘YEAR-OUT’ ARCHAEOLOGY  
UNDERGRADUATE STUDENT PLACEMENT IN THE  
CONSERVATION AND DESIGN SECTION**

(1) **Purpose of the Report** To seek the Cabinet Member’s approval to proceed with appointing a student placement to work on the Historic Environment Record in the Conservation and Design Section, within the Economy, Transport and Environment Department.

(2) **Information and Analysis** At the Cabinet meeting on 4 March 2014, it was agreed to transfer funding currently held on the Historic Environment Record Revenue cost centre to an earmarked reserve to fund a ‘year-out’ archaeology undergraduate placement on terms outlined in the report (Minute No. 82/14 refers). The job and person profile has been developed and the post has been graded at scale 6. Approval to appoint has been received from Economy, Transport and Environment Departmental Management Team. Final approval to recruit is now being sought.

(3) **Financial Considerations** Funding of £43,301 is currently held in an earmarked reserve for the purpose of funding such student placements for at least two years.

(4) **Human Resources Considerations** Derbyshire County Council policies are being followed in the recruitment of the position.

In preparing this report the relevance of the following factors has been considered: legal, prevention of crime and disorder, equality and diversity, environmental, health, property and transport considerations.

(4) **Background Papers** The case for establishing an undergraduate placement scheme was set out in the report presented to Cabinet on 4 March 2014 (Minute No. 82/14 refers). Officer contact details – Dave Barrett, extension 39774.

## **Public**

(5) **Key Decision**    **No**

(6) **Call-In**    Is it required that call-in be waived in respect of the decisions proposed in the report? No.

(7) **OFFICER'S RECOMMENDATIONS**    That:

- 7.1 Approval be given to proceed with appointing a 'year-out' archaeology undergraduate placement to enhance the Historic Environment Record in the Conservation and Design Section of the Economy, Transport and Environment Department.
- 7.2 The position can be recruited to in subsequent years until the reserve is exhausted.

**Mike Ashworth**  
**Strategic Director – Economy, Transport and Environment**