

**DERBYSHIRE COUNTY COUNCIL**

**MEETING WITH CABINET MEMBER, HEALTH AND COMMUNITIES**

**18 February 2016**

**Report of the Strategic Director, Health and Communities**

**TRADING STANDARDS MANAGEMENT SYSTEM PROCUREMENT**

**1. Purpose of the report:**

To seek approval under Protocol 2 of the Council's Financial Regulations to utilise a Crown Commercial Services (CCS) Framework for the supply of a Trading Standards Management System.

**2. Information and analysis:**

The current Trading Standards Management System ('TSMS'), called Authority Public Protection ('APP'), is provided by Civica Ltd and has been operated by the Council since 1994.

It is used within the Trading Standards service to record all enforcement activity, provide performance and management information, maintain a business database available for Trading Standards and other DCC services, export formal statistical returns and manage the Trusted Trader and Heart of Derbyshire schemes.

On 3 March 2015 Cabinet Member approval was given to extend the current contract for the supply of Civica APP software for a further four years until 31 March 2019.

At a periodic contract review prior to the annual renewal for 2016-17, it became apparent that an alternative procurement route under the Crown Commercial Services (CCS) Local Authority Software Applications (LASA) Framework RM1059 might offer further significant cost savings.

Permission is requested to conduct an evaluation of suppliers under the CCS LASA framework to determine whether further cost savings are achievable using that framework. The outcome of this exercise will be subject where appropriate to a further report to this meeting.

**3. Financial considerations:**

It is anticipated that cost savings over the life of the contract may be made through a procurement exercise using the CCS LASA framework.

**4. Legal considerations:**

Protocol 2 of the Council's Financial Regulations allows for the use of non-council frameworks such as the CCS LASA framework where contracted expenditure is over £20,000. The Director of Legal Services has advised that it would be appropriate to renew the contract in this case based on the circumstances described in this report.

**5. Other considerations:**

In preparing this report the relevance of the following factors has been considered: prevention of crime and disorder, equality of opportunity, human resources, environmental, health, property and transport considerations.

**6. Background papers:**

Meeting with Cabinet Member, Health and Communities, 03 March 2015: Extension of the Contract for the Trading Standards Management System.

**7. Key Decision:**

No

**8. Call-in:**

Is it required that call-in be waived for any decision on this report? No

**9. Officer's Recommendation:**

That the Cabinet member approves, under Protocol 2 of the Council's Financial Regulations, use of a CCS framework for the supply of a Trading Standards Management System.

**David Lowe**  
**Strategic Director**  
**Health and Communities**