

MINUTES of a meeting of the **CABINET MEMBER FOR HEALTH AND COMMUNITIES** held on 15 March 2016 at County Hall, Matlock

PRESENT

Councillor D Allen – Cabinet Member

Also in Attendance – Councillors Julie Hill and E Wilcox

An apology for absence was received from Councillor C Hart

23/16 **MINUTES RESOLVED** that the minutes of the meeting of the Cabinet Member for Health and Communities held on 18 February 2016 be confirmed as a correct record and signed by the Cabinet Member.

24/16 **GRANT TO DERBYSHIRE GYPSY LIAISON GROUP** An application for a grant for 2015/16 had been received from the Derbyshire Gypsy Liaison Group for £3,500. The Group played an important role in supporting the three Council-owned Traveller sites in Derbyshire, and other activities included the production of a newsletter, assistance with private site planning applications and dealing with issues of education, health and welfare of travellers. The Group relied on small annual grants to cover the baseline running costs. Budgetary provision of £3,500 had been made to support Traveller organisations in the current year.

RESOLVED that the Derbyshire Gypsy Liaison Group be awarded £3,500 for the year 2015/16, subject to the County Council's standard conditions of grants.

25/16 **COMMUNITY ARTS GRANTS** The Council's latest Five Year Financial Plan showed that cuts of at least £109m were required over the five year period to 2020/21. The Health and Communities Department budget for 2016/17 had been cut by a further £1.247m, with significant additional cuts required in future years. As part of the proposed cuts for the department, it had been agreed to restructure sections of the Libraries and Heritage Service and to reduce grants to arts groups to achieve a saving of £0.290m.

The Council was reviewing its investment in the voluntary and community sector (VCS), and for the Health and Communities Department, this review included the nine community arts organisations which had received funding from the County Council in 2015/16. In order to give sufficient time for the Council to review and complete its investment strategy in the VCS, funding was being made available from the General Reserve for a six month period to continue payments to those organisations caught by the review. For the nine community arts organisations, the funding amounted to £62,115. Additionally, funding of £80,000 was available from the Public Health grant to support

grants to these organisations. As such, there was sufficient one-off funding in place to continue funding for 2016/17 at the 2015/16 level. This totalled £124,230. The review of investment relating to future support for the VCS would determine future proposals to be effective in 2017/18.

RESOLVED to approve the continuation of payments to nine community arts organisations, as set out in the report.

26/16 PROCUREMENT OF THE CONTRACT FOR THE TRADING STANDARDS MANAGEMENT SYSTEM The current Trading Standards Management System (TSMS), called Authority Public Protection (APP) was provided by Civica Ltd. The current contract ended in March 2016 and permission was requested to procure a TSMS contract for up to seven years from April 2016. The proposed procurement would be under the Crown Commercial Services (CCS) Local Authority Software Applications (LASA) framework. This arrangement allowed a change in license type to perpetual, which would allow cost savings over the proposed life of the new contract. An evaluation of the suppliers on the CCS LASA framework had resulted in the selection of Civica Ltd as the preferred supplier.

Civica Ltd had provided an approximate quotation of £24,500 per annum under the current contract. Under the CCS LASA framework, an initial one-off cost of £46,812 for the first year would allow subsequent annual licenses to be purchased at £9,312 each year. The annual cost saving over three years would be £7,952, rising to overall savings of £38,253 by 2020/21. The costs could continue to be met from the existing revenue budget.

Protocol 2 of the Council's Financial Regulations allowed for the use of non-council frameworks where contracted expenditure was over £20,000. The Director of Legal Services had advised that it would be appropriate to renew the contract in this case.

RESOLVED that approval be given to award a contract for the supply of the Civica APP software, via the CCS LASA framework for up to seven years, until 31 March 2023 under Protocol 2 of the Council's Financial Regulations.

27/16 WRITING AMBITIONS – DERBYSHIRE RESIDENCIES Over ten years, Derbyshire's Writing Ambitions programme had worked with many local writers and had delivered a number of creative writing workshops and opportunities. The Arts Service wished to build on the success of the programme to reach new audiences and work with more writers. To support the development of this area of work, the Arts Service had submitted an application to the Arts Council Grants for the Arts scheme to fund a writing residencies project, and this bid had been successful.

The Derbyshire writing residencies project would be for writers at an early stage of their career who were keen to develop their skills in delivering projects and workshops in community settings. The project would run over two years and would include a networking day, a series of practical skills workshops, funding to deliver four residencies with mentoring support from experienced writers, and a final event to highlight good practice. In addition, the Arts Service would continue to work with previous poets laureate to develop poetry workshops, events and commissions, and to offer business development support for writers.

£14,500 had been awarded towards the costs of the project by the Arts Council through the Grants for the Arts scheme. This would cover writers' fees, mentoring, the workshops and the networking day. A condition of the grant was that match funding of £5,000 was provided by the County Council, which would come from the approved Literature Development budget. Permission was sought to transfer any unspent grant money into an earmarked reserve at the end of each financial year, for the duration of the project.

RESOLVED to approve (1) the expenditure of the Arts Council grant; and

(2) the transfer of any unspent grant money into a dedicated reserve at the end of each financial year for the duration of the project.

28/16 ANNUAL REVIEW OF CHARGES IN THE LIBRARIES AND HERITAGE DIVISION The total income received by the Libraries and Heritage Division from charges in 2014/15 was approximately £429,000. The income figures had showed a significant reduction from the previous year, and this trend was likely to continue, particularly given the significant decline in the income received from overdue charges and the loan of DVDs. The growing shortfall in the amount of income received increased the pressure on the total Libraries and Heritage Division budget.

Implicit in the annual review of charges was an assumption that they would increase in line with inflation. However, this was not always practical to implement, given the relative level of some charges. In addition, while there was always pressure on the departmental budget to raise the proportion of income it generated from charges, there was customer resistance to some increases, and increasing charges could lead to a decline in use thus further reducing income. It was therefore proposed that the majority of fees and charges levied for the Libraries and Heritage Division for 2016/17 remained unchanged. However, some changes were proposed.

It was proposed to increase the charge for obtaining a requested item from outside Derbyshire from £4.00 to £4.50. Increases had been made to

the charges levied for photographic and electronic reproduction of material, and the research and copying fees for libraries, the Derbyshire Record Office and Buxton Museum had been aligned and increased to reflect the significant demands placed upon staff time and resources when dedicated research needed to be undertaken. The cost of renting the galleries at the museum had increased, and the charges for the deposit and storage of archaeological archives had been revised and aligned with the charges levied by other museums in Derbyshire. The fees were only charged to commercial developers and community organisations whose excavation was being funded by public grant.

RESOLVED to approve the proposed charges for the Libraries and Heritage Division for 2016/17, with effect from Monday 4 April 2016.

29/16 LIVING WITH LONG TERM CONDITIONS AND DIABETES

PREVENTION The Living with Long Term Conditions Programme was a self-management tool for individuals with any long term condition. The programme was generic and was run over six weeks, following a set text, and a variety of subjects were covered in the programme. The Council had previously provided a grant of £50,000 to Derbyshire Community Health Services to organise and run the programme across Derbyshire. The intention was to now procure a new service for a two year period, with a maximum budget of £100,000. The course would be run across Derbyshire at varying times of the day, so as to be accessible to most people.

The Diabetes and You programme was a one day course for people diagnosed with diabetes, which Public Health had commissioned for a two year period from April 2014. The contract was due to expire on 31 March 2016. During the past two years, CCGs had been considering developing self-care for people living with diabetes. Public Health England and the Department of Health had jointly developed the NHS Diabetes Prevention Programme, which had been launched recently. Public Health was working with the CCGs to lead the implementation of the programme across Derbyshire, and it was proposed that the Council transferred the former budget for Diabetes and You (£114,000 per year) to the four Derbyshire CCGs for a two year period to support them in implementing the Diabetes Prevention Framework.

The success of the new programme relied on being able to refer people to existing commissioned Public Health programmes, and also required the public health commissioned NHS Health Check Programme to be in place. The County Council and Derby City Council, along with the four CCGs, were first wave implementers of the new programme, and over time this would be rolled out across the whole County. Services would be funded nationally by DH and delivered locally to support people at risk of developing diabetes. There was, however, limited funding for the identification and onward referral

of individuals. The programme required practices to undertake searches of the practice register and arrange to invite people at risk into surgery to ensure the programme was appropriate for the individual and to ensure they were ready to optimise the benefit of attending the nine month programme.

Working with and supporting the CCGs to identify and invite people at risk of diabetes to attend services to support a more healthy lifestyle would benefit the population at risk of developing diabetes, and increase referrals in to existing commissioned Public Health services. The funding for diabetes education had been based on an historical arrangement within the former PCT where Public Health had led the commissioning and planning of services for people with diabetes. It was appropriate to maintain the investment in preventing the burden of ill health due to diabetes through appropriate prevention programmes in collaboration with the CCGs.

The budget for the self-management programme was £50,000 per year. The procurement of the service would be awarded using Protocol 6 of the Council's Financial Regulations. The budget for the Diabetes and You service was £114,000 per year, and it was proposed that the budget be transferred on receipt of invoices from the four CCGs.

RESOLVED that (1) the procurement of a self-management programme for people living with long term conditions be approved; and

(2) the funding from the Diabetes and You programme be transferred to the four CCGs within Derbyshire for a period of two financial years from April 2016.