

MINUTES of a meeting of the **CABINET MEMBER FOR HEALTH AND COMMUNITIES** held on 3 December 2013 at County Hall, Matlock

PRESENT

Cabinet Member – Councillor D Allen

Also in Attendance – Councillors C A Hart, P J Smith and E S Wilcox

67/13 **MINUTES RESOLVED** that the minutes of the meeting of the Cabinet Member for Health and Communities held on 12 November 2013 be confirmed as a correct record and signed by the Cabinet Member.

68/13 **HMCTS PROPOSAL TO MERGE DERBYSHIRE LOCAL JUSTICE AREAS RESPONSE TO CONSULTATION** The Improvement and Scrutiny Committee – Places had been asked to formulate the County Council's response to statutory consultation which was being undertaken by the HM Courts and Tribunals Service (HMCTS) on its intention to merge the three Local Justice Areas in Derbyshire. A consultation document had been published, and the deadline for responses was 16 December 2013.

The Committee had a responsibility to have an overview of services which worked to reduce crime and disorder, and should have an active role in gathering evidence from stakeholders in the local justice system in order to respond to the consultation. In undertaking this role, the Committee had developed a response on behalf of the County Council.

The Justices Clerk (Derbyshire and Nottinghamshire Cluster) had recently been invited to attend the Improvement and Scrutiny Committee – Places to give details of the HMCTS proposals. Essentially, the proposal was to merge the three current Local Justice Areas (High Peak, North East Derbyshire and Dales and Southern Derbyshire) either into one countywide area or to merge the High Peak with North East Derbyshire and retain Southern Derbyshire as a separate area. Members of the Committee had also met with a range of other stakeholders.

The work of the Council's Legal Services Division, which would require Court liaison, was almost exclusively linked to safeguarding and protecting children or vulnerable adults. Many of the cases required immediate or rapid access to legal remedies and Court orders. The Family Courts dealt with these requirements and had specialist Magistrates panels which already operated on a countywide basis. However, the Legal Services Division would seek assurances that any merger of the Local Justice Areas would not lead to a reduction in the number of Magistrates, Magistrates Clerks, or Court administrative staff which could lead to delays in processing urgent protection cases, or the closure of Court venues.

The Committee was aware that the Magistrates' representatives would respond to the consultation independently, although it had consulted the Chairs of the High Peak and North East Derbyshire and Dales benches. It had been noted that the two Chairs were opposed to the proposed merger of the Local Justice Areas, and the principal reasons were stated. It was felt that the estimated efficiency savings had not been sufficiently evidenced, and the additional time commitment required by Magistrates to travel further to attend Courts would prevent many from continuing in their role. The exclusion of Magistrates who worked, did not drive or did not exclusive use of a vehicle would diminish the principle of Magistrates coming from all sectors of the local community. It was stated that the overriding principle of the Justice system was that justice should be locally based, with the accused being tried by their peers, and the merger could exclude some Magistrates and compromise this principle. It was also felt that the impact on any changes should be measured against the 'locality' principle, and the public's confidence in the system.

The County Council's Youth Offending Team had been consulted, and the Head of the Youth Offending Service had responded that the proposal to merge the Local Justice Areas would not have a direct impact on the team's service provision, and there were no objections to either of the proposed options.

The way in which the HMCTS operated to prevent crime, and how this would be affected by the proposed merger of the Local Justice Areas, was pivotal in the Committee's considerations. The Committee sought to be assured that any changes would continue to allow access to the judicial system, especially for the most vulnerable groups within local communities.

RESOLVED to approve the submission of the response to the HM Courts and Tribunal Service, as set out below:-

"Derbyshire County Council does not support the merger of LJAs into one county-wide bench as this compromises the "locality" principle of the law. A north/south division of the LJAs (as set out in Option 2 of the proposals) would be more acceptable providing the following concerns are addressed;

- 1) Magistrates being required to travel further distances and commit more time to their duties could exclude some from continuing in their role – and prevent new Magistrates from applying. This could diminish the diversity of the Magistrate "pool" and affect the "locality" principle of the system
- 2) The Council requests assurances from the HMCTS that there will be –
 - 2.1) no reduction in the number of Magistrates

- 2.2) no reduction in the number of Magistrates Clerks or Court administration staff which might lead to delays in processing urgent protection cases
- 2.3) no closure of the Court venues within the county.”

69/13 FUNDING REQUEST TO PROVIDE A MULTI USE GAMES AREA IN SOMERCOTES A request for funding to provide a multi-use games area (MUGA) in Somercotes had been made on behalf of the local community. The proposed site was an open, green space accessed from Scott Drive and Bonnington Drive on the Thurston Avenue estate. This was a sloping, grassed area, and was the only place on the estate where young people could play ball games. There were a number of smaller green areas on the estate, but most had house walls abutting onto them, and following complaints about young people playing ball games on the green spaces, the local housing provider, Futures Homescapes, had erected ‘No Ball Games’ signs.

The target group was young people aged between 8-13 who lived on the estate and surrounding area. The land was owned by Amber Valley Borough Council, who would tender for the work, project manage the build and maintain the 10x20 metre junior MUGA. The total cost was estimated at £49,350. Match funding had been secured from Futures Homescapes (£4,300) and Somercotes Parish Council (£5,000). A further £5,000 had been sought from the Police and Crime Commissioner, but it was thought that this had been unsuccessful.

The timescale for the tendering process was approximately ten weeks, but work would not start until Spring 2014. The proposed funding of £40,050 could be met from the Communities budget, which together with the match funding totalled £49,350.

RESOLVED that the sum of £40,050 be awarded from the Communities Budget to support the design and construction of a multi-use games area in Somercotes which in turn will reduce the level of crime and anti-social behaviour.

70/13 DERBYSHIRE SPORT AND ACTIVE RECREATION PLAN – DERBYSHIRE INSTITUTE OF SPORT PARTNERSHIP Approval was sought to continue to contribute to the Derbyshire Institute of Sport partnership initiative with Derby City Council and the University of Derby to support the delivery of the Derbyshire Sport and Active Recreation Plan. The Plan had three ambitions – to increase participation, to develop talent and to build capacity. The County Council, through Derbyshire Sport, was involved in a wide range of sports development programmes and initiatives, and these supported individuals and communities by building capacity and confidence, and encouraging diverse groups to take part in physical activity. Progress had

been made in increasing participation during the last three years, but more remained to be achieved. Further increasing participation would remain the key priority for partners who were engaged in delivering the plan for sport and active recreation.

There had been significant progress in relation to the ambition of developing talent following the establishment of the Derbyshire Institute of Sport, which was a three-way funded partnership project between the County Council, Derby City Council and the University of Derby. County Council funding of £50,000 per annum up to 2013/14 had previously been approved by Cabinet, and this had been matched by partners and had facilitated the establishment of the Institute programme to address the gap in the sports system in the county. The investment had supported talented young people who competed at regional and national level, but who did not receive lottery funding, to fulfil their potential. The Institute had provided stronger talent identification and development systems, had improved the levels of coaching, and access to sports science, medical and conditioning support and higher competition to fulfil the ambition within the plan.

The Institute was now ensuring that the most talented young sports people were able to access the right support systems to fulfil their capacity and compete at top level. It was now embedded within the sports structure, working with local school sports partnerships and the national governing bodies. Results were improving, making a significant difference to the youngsters who then became positive role models.

Governance for the programme was overseen by a Management Committee. The initial phase of the programme had proved successful and the Management Committee was recommending that the three-way funding partnership should continue for the next three years, prior to further review. The annual budget for the Derbyshire Institute of Sport was £210,000, to be funded equally between the County Council, Derby City Council and the University of Derby. The County Council's contribution of £70,000 could be met by maintaining the existing budgetary commitment of £50,000 for the three year period to 2016/17, supplemented by a one-off sum of £60,000 from projected underspends from the 2013/14 Communities budget. The County Council's contribution would be subject to matching contributions from the City Council and the University of Derby.

RESOLVED that funding to support the Derbyshire Institute of Sport Partnership Initiative be approved.

71/13 DERBYSHIRE LIVES IN THE FIRST WORLD WAR HLF BID
2014 would see the start of the national commemoration of the centenary of the First World War. In anticipation of this, Derbyshire Record Office had submitted a successful bid on behalf of the Cultural and Community Services

Department to the Heritage Lottery Fund (HLF) for a grant of £84,600, and this would be used to fund the 'Derbyshire Lives in the First World War' project. This would put in place a comprehensive programme of support for community groups to enable them to learn about and share their First World War heritage. The project would provide advice, training and equipment to help community groups deliver their own projects locally, ensure groups contributed to the national commemorative projects, market local events countywide and make good use of social media, bring together local histories to show the impact of the war across the county, and give local volunteers the skills and knowledge to permanently preserve and make accessible their heritage. After the commemorative period was over, the project would create a permanent legacy that would ensure the impact of the war in Derbyshire was fully understood, captured and remembered, and would support groups and communities to build wider skills and capacity.

The project would run from January 2014 – December 2015, and would be managed by the Archives and Local Studies Manager. The HLF funding would be primarily used to establish the post of fixed-term Project Officer (First World War) to deliver the project by liaising with community and interest groups, organising training, publicity and a final exhibition. As the project drew to a close, the Project Officer would bring together a group of people from local community groups who would take the project forward for the remainder of the commemorative period, and potentially bid for further funding. The post of Project Officer had been evaluated at Grade 10.

The overall cost of the project was £167,100, of which the HLF was contributing 51%. The remainder would be funded from Capital (approved from the 2011/12 departmental outturn) of £38,000, Revenue from within Cultural and Community Services of £42,000, and £2,500 income from training. Revenue funding would be contributed over three financial years, and would largely be drawn from the library materials fund. This would reflect planned spending on library resources that related to the First World War. Included in the match funding were annual online subscriptions for Ancestry and other resources that could be used to help people research their First World War ancestors.

RESOLVED to (1) approve the expenditure of the HLF grant as outlined; and

(2) agree to the establishment of the post of fixed-term Project Officer (First World War), Grade 10, until 31 December 2015.

72/13 NATIONAL CATALOGUING GRANTS PROGRAMME BID In 1987, the archive of the Harpur Crewe family had been accepted by the nation in lieu of inheritance tax, and had been donated to Derbyshire Record Office. The archive was extensive, and the records included information about many

people involved in the estate. As the archive came into the Record Office, each box had been briefly listed, and an index had been created, but due to its size and complexity, the collection had never been properly catalogued.

Calke Abbey, the home of the Harpur Crewe family, was now owned by the National Trust. Through discussions with the National Trust at Calke Abbey, it had become clear that staff and volunteers were largely unaware of the archive and its contents. Cataloguing the archive would enable the National Trust to use it to inform its own understanding of the property and to create new opportunities for interpreting the Abbey to its visitors.

Over recent months, the Record Office had been working with a small team of volunteers from Calke Abbey to convert the paper lists into electronic format. This work had been completed, and added to the online catalogue. Whilst this work was undertaken, the Record Office had applied to the National Cataloguing Grants Programme for a grant of £37,325 for a project entitled 'A Catalogue of Eccentricity' to appoint a qualified archivist for a period of 13 months to arrange and properly catalogue the collection. The post had been evaluated at Grade 10. The project would also involve volunteer input.

The project had a number of additional strategic aims over and above the cataloguing of the Harpur Crewe archive, including to review and improve archive cataloguing standards at the Record Office, to trial new methods of cataloguing and evaluate whether they would enable collections to be catalogued more quickly and efficiently, to develop policies, plans and procedures relating to collections information, which were required for the Record Office to become accredited under the new mandatory Archive Service Accreditation, and to strengthen links with the National Trust.

The overall cost of the project was £75,725, of which the National Cataloguing Grants Programme was contributing 49% to cover the salary of the cataloguing archivist. The remainder would be funded through in kind contributions from staff within the Record Office, including project management and conservation time.

RESOLVED to (1) note the report;

(2) approve the expenditure of the National Cataloguing Grants Programme grant as outlined; and

(3) agree to the establishment of the post of fixed-term Archivist, Grade 10, for 13 months.

73/13 NATIONAL DIGITISATION CONSORTIUM In 2009, the Association of Chief Archivists in Local Government (ACALG) had proposed

that a consortium be established to allow local authority archive services to cooperate in order to offer school admission registers for commercial digitisation, and a National Digitisation Consortium Working Group had been convened to explore the idea. ACALG had subsequently become one of the merger partners which had founded the Archives and Records Association (ARA), and in 2011, the ARA Board had agreed to continue with the project, and a tender had been put out. Brightsolid had been the preferred bidder. The process of negotiating the contracts had taken longer than anticipated, but they had been agreed and signed on 1 August 2013.

The material to be digitised comprised school records, which largely consisted of admission registers, but could also include other relevant material. To ensure compliance with the Data Protection Act, all records selected for digitisation would be over 100 years old, and therefore would not contain information relating to living individuals. The material would be digitised and indexed by Brightsolid, at no cost to the Record Office.

The contracts ran for ten years from 1 August 2013, and the material would be made available to customers on a pay-per-view basis through the Findmypast website. The royalty rate received by partners was 14%, and this would be paid every six months. As a partner, the Record Office would be able to offer customers free access to Derbyshire's digitised school registers at the Record Office, and free access would also be made available in a limited number of libraries.

The National Digitisation Consortium was concerned purely with school registers. The Record Office was currently procuring a concession to digitise parish registers with a commercial partner, and once parish and school registers had been digitised, the Record Office would consider other suitable material for digitisation, and these would be negotiated separately.

RESOLVED to agree to the Record Office entering into partnership with the National Digitisation Consortium for the digitisation of school records.

74/13 TEMPORARY CLOSURE OF BRIMINGTON LIBRARY Cabinet had previously approved the 'Revenue Outturn 2012/12 (Council Services)' report, and this had included budgetary provision for the refurbishment of a number of libraries, one of which was Brimington Library at an estimated cost of £25,000.

During the refurbishment, the old shelving would be removed, paintwork and flooring would be made good and new modern shelving would be installed. The new shelving would be moveable, enabling a more flexible use of the space. In the interests of health and safety, the work could only be carried out if the library was closed to the public.

During the period of closure, staff would be redeployed to other libraries in the area, undertake training or development activities or take annual leave for all or part of the period of closure.

RESOLVED to approve (1) the expenditure of £25,000 from the revenue outturn budget on the refurbishment of Brimington Library; and

(2) the temporary closure of Brimington Library from 13 – 27 January 2014.

75/13 TEMPORARY CLOSURE OF MATLOCK LIBRARY Property Services had identified that the current heating system at Matlock Library was inadequate, and that a replacement heating system needed to be installed throughout the building. The new system would be more economical, efficient and would reduce overall carbon emissions. As part of the installation process, all power to the library would be turned off on a regular basis and there would also be hazardous working conditions throughout the building. In the interests of health and safety, the work could only be carried out if the library was closed to the public.

During the period of closure, staff would be redeployed to other libraries in the area, undertake training or development activities or take annual leave for all or part of the period of closure.

RESOLVED to approve the temporary closure of Matlock Library from 16 January – 10 March 2014.

76/13 IMPROVING THE PHYSICAL HEALTH OF INDIVIDUALS WITH A SERIOUS MENTAL ILLNESS – SERVICE PROCUREMENT People with a serious mental illness were a vulnerable population group that experienced profound health inequalities. It was stated that individuals with a serious mental illness died on average twenty years earlier than the rest of the population, and this was often attributable to lifestyle behaviours. The majority of the premature deaths in this population were potentially avoidable through provision of good physical health care. Often however, individuals with a serious mental illness received poor physical care, and the importance of improving the physical health of people with a serious mental illness was reflected in a number of key national documents.

Based on GP records, in 2011/12, there were an estimated 5,272 individuals with a serious mental illness in Derbyshire. Of the indicators that related to the physical health care of people with a serious mental illness, performance in Derbyshire for five out of the six indicators was marginally lower than the national average. As the majority of people with a serious mental illness lived in the community, it was essential that primary and secondary care services worked together to look after both their mental and

physical health. Within Derbyshire, a collaborative approach had been used to develop the Healthy Body, Healthy Mind programme, which had provided specialist support to primary and secondary care services to improve the physical health of people with serious mental illness.

Clinical Commissioning Groups within Derbyshire currently contributed £50,000, with Public Health contributing an additional £30,000 towards the work. The funding enabled Derbyshire Healthcare NHS Foundation Trust to employ a programme manager and a health facilitator post for the Healthy Body, Healthy Mind programme. Details were provided of the impact that the programme had had since being established in 2007. Despite the achievements, further work was required, and performance between GP practices and mental health teams varied across Derbyshire.

Continuation of funding would allow further development of the work to improve the physical health of people with a serious mental illness across Derbyshire, and reduce the inequalities experienced by this group. It would allow for further engagement with GP practices in improving the quantity and quality of physical health checks for people with serious mental illness, further establishment of the delivery of physical healthcare within Derbyshire Healthcare NHS Foundation Trust and further development of appropriate service provision within lifestyle services commissioned by the Council. In addition, there was scope to broaden the work to improve the physical health of all individuals with a mental health problem, and initially this would be through developing referral pathways between lifestyle services commissioned by the Council and talking therapy services commissioned by Clinical Commissioning Groups.

In order to determine the impact that the service was having, an evaluation would be undertaken, and this would include annual monitoring of expected outputs, assessing the views of health professionals within GP practices and mental health services on the impact of the service, assessing the views of individuals with a serious mental illness, and assessing whether the service was successful in raising awareness of the physical health issues associated with serious mental illness amongst a range of professional groups.

A total of £30,000 per annum would be required to continue the work, and this had already been identified within the existing Public Health budget. It was proposed to fund the project for three years, commencing from the financial year 2014/15.

RESOLVED to agree to continue to fund work for a further three years to improve the physical health of individuals with a serious mental illness across Derbyshire, at a cost of £30,000 per annum commencing from the financial year 2014/15.

77/13 **EXCLUSION OF THE PUBLIC RESOLVED** to exclude the public from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of the kind of information detailed in the following summary of proceedings:-

SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC HAD BEEN EXCLUDED FROM THE MEETING

1. To consider the exempt report of the Deputy Chief Executive and Strategic Director – Health and Community Safety on Funding Request to Provide Training for Professionals Working with Victims of Domestic Abuse within the Lesbian, Gay, Bi-sexual and Transgender Community (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))