

**DERBYSHIRE COUNTY COUNCIL  
CABINET MEMBER FOR COUNCIL SERVICES**

**5 December 2013**

**Report of the Chief Executive and the Director of Finance**

**BUDGET MONITORING MONTH 5 2013-2014**

**1. Purpose of the Report**

To inform the Cabinet Member of the latest budget monitoring position.

**2. Information and Analysis**

The controllable budget for the Council Services portfolio is approximately £50m. As at month 5, the budget is showing a forecast overspend of nearly £1m for the year. The position statement at month 5 is attached as Appendix 1.

**Key variances**

**Registrars – projected underspend £0.267m**

The under-spend is due to the over recovery of income for the various Registrar fees and charges.

**HR Development - projected underspend - £0.487m**

The main area of underspend relates to vacancies and unpaid staff absences. There are also underspends on the access to work budget at the moment, but this budget responds to demands from departments

**Property Division – projected underspend £0.223m**

There are a number of posts against the establishment that are currently being held vacant

**County Buildings – projected overspend £0.279m**

A new hub has opened at Mercian Close, Ilkeston. Budget has not yet been transferred from tenanted departments to cover the running costs.

**Industrial Development – projected overspend £0.767m**

The main reasons for the overspend are the under recovery of forecasted income for industrial units and small business centres brought about by the difficult economic climate, and the additional costs due to non-domestic rates liability payable on empty properties.

The Director of Property and Head of Regeneration together with the Director of Finance are undertaking a joint review of the industrial unit and small business centre portfolio. However, there is no simple answer as the sites still contribute £1.4m to the Council on an annual basis.

### **CRD Centrally Held Budgets – projected underspend £0.214m**

The department has adopted a strategy of front loading its savings. These are scheduled to be fully utilized by 2014/15.

### **Corporate Management – projected underspend - £0.212m**

This underspend represents a saving due to reductions in general subscriptions and audit fees.

### **Corporate Efficiencies – projected overspend £1.519m**

These are the unallocated efficiency savings which have yet to be identified within Corporate budgets.

## **3. Considerations**

In preparing this report the relevance of the following factors has been considered: financial, legal, prevention of crime and disorder, equality and diversity, human resources, environmental, health, property and transport considerations.

## **4. Key Decision**

No.

## **5. Background Papers**

Files and reports held by the Director of Finance in rooms 237 and 202.

## **6. OFFICERS' RECOMMENDATIONS**

That the Cabinet Member notes the position on the 2013-14 Revenue Budget.

**IAN STEPHENSON**  
**Chief Executive**

**PETER HANDFORD**  
**Director of Finance**

## Appendix 1

<b>COUNCIL SERVICES PORTFOLIO</b> <b>BUDGET MONITORING 2013/14</b> <b>AUGUST 2013</b>					
<b>DIVISION</b>	<b>2013/14 CONTROLLABLE BUDGET</b>	<b>ACTUALS TO DATE</b>	<b>REST OF YEAR FORECAST</b>	<b>2013/14 CONTROLLABLE FORECAST</b>	<b>CONTROLLABLE (UNDER)/ OVER</b>
	£	£	£	£	£
<b>CORPORATE FINANCE</b>					
- Corporate Finance Division	2,964,053	1,825,858	997,230	2,823,088	(140,965)
- Adult Care - Extracare Scheme	0	12,245	(12,245)	0	0
- BSF/PFI	43,397	51	19,997	20,048	(23,349)
- Insurance	3,257,170	1,728,330	1,528,840	3,257,170	0
- Pension Fund Contribution	1,000,000	1,000,000	0	1,000,000	0
- Invest to Save	0	0	0	0	0
- Revenue Contributions to Capital Outlay	141,999	0	0	0	(141,999)
- VR/CR Scheme	475,156	0	475,156	475,156	0
- Core Systems	1,669,728	958,240	704,225	1,662,465	(7,263)
<b>TRANSFORMATION SERVICES</b>					
- Transformation Division	11,785,567	4,345,113	7,246,120	11,591,233	(194,334)
- Change Management	1,329,177	132,233	1,090,000	1,222,233	(106,944)
<b>LEGAL SERVICES</b>					
- Legal Services Division	2,913,686	1,232,400	1,747,733	2,980,133	66,447
- Coroners	1,305,670	476,578	821,652	1,298,230	(7,440)
- Registrars	71,089	(187,912)	(8,430)	(196,342)	(267,431)
<b>H.R. DIVISION</b>					
- HR Development	3,120,400	1,074,184	1,559,684	2,633,868	(486,532)
- Shared Service Centre	1,415,217	1,142,595	423,907	1,566,502	151,285
- Derbyshire Business Centre	724,779	416,052	253,316	669,368	(55,411)
<b>COUNTY PROPERTY</b>					
- Property Division	4,597,328	3,042,032	1,331,886	4,373,918	(223,410)
- Building Maintenance	9,965,755	4,703,359	5,262,396	9,965,755	0
- Carbon Reduction	200,000	0	200,000	200,000	0
- County Buildings	2,292,914	1,253,439	1,318,309	2,571,748	278,834
- South Normanton JSC	76,400	147,702	103,363	251,065	174,665
- Industrial Development	(1,841,160)	(383,147)	(690,840)	(1,073,987)	767,173
<b>CRD CENTRALLY HELD BUDGETS</b>	857,723	130,912	513,309	644,221	(213,502)
<b>MEMBERS</b>					
- Members' Services	284,988	113,357	144,045	257,402	(27,586)
- Chairs Fund	37,361	0	37,361	37,361	0
- Elections	1,008,948	879,802	129,146	1,008,948	0
- Democratic Representation and Mgt	1,404,972	548,974	800,572	1,349,546	(55,426)
- Member Community Leadership Scheme	274,800	49,667	225,133	274,800	0
<b>MISCELLANEOUS</b>					
- Corporate Management	601,936	206,980	183,000	389,980	(211,956)
- Unapportionable Central Overheads	40,367	747	12,281	13,028	(27,339)
- Flood Defence Levies	283,533	150,553	150,553	301,106	17,573
- Efficiencies	(1,519,048)	0	0	0	1,519,048
- Other	(155,591)	(47,727)	65,157	17,430	173,021
<b>TOTAL</b>	<b>50,628,314</b>	<b>24,952,617</b>	<b>26,632,856</b>	<b>51,585,473</b>	<b>957,159</b>
<b>PROPERTY DSO</b>	<b>COSTS TO AUGUST</b>			<b>INCOME TO AUGUST</b>	<b>(SURPLUS)/ DEFICIT</b>
	13,263,153			13,329,744	(66,591)

