

Public

MINUTES of a meeting of the **CABINET MEMBER FOR COUNCIL SERVICES** held on 5 December 2013 at County Hall, Matlock

PRESENT

Cabinet Member – Councillor B Ridgway

Also in attendance – Councillor M V Longden

71/13 **MINUTES RESOLVED** that the minutes of the meeting held on 24 October 2013 be confirmed as a correct record and signed by the Cabinet Member.

72/13 **BUDGET MONITORING MONTH 5 2013-14** The controllable budget for the Council Services portfolio was approximately £50m. As at month 5, the budget was showing a forecast overspend of nearly £1m for the year. The position statement at month 5 was attached at Appendix 1 to the report.

Registrars – projected underspend £0.267m

The underspend was due to the over recovery of income for the various Registrar fees and charges.

HR Development – projected underspend £0.487m

The main area of underspend related to vacancies and unpaid staff absences. There were also underspends on the access to work budget at the moment, but this budget responded to demands from departments.

Property Division – projected underspend £0.223m

There were a number of posts against the establishment that were currently being held vacant.

County Buildings – projected overspend £0.279m

A new hub had opened at Mercian Close, Ilkeston. Budget had not yet been transferred from tenanted departments to cover the running costs.

Industrial Development – projected overspend £0.767m

The main reasons for the overspend was the under recovery of forecasted income for industrial units and small business centres brought about by the difficult economic climate, and the additional costs due to non-domestic rates liability payable on empty properties. The Director of Property and Head of Regeneration together with the Director of Finance were undertaking a joint review of the industrial unit and small business centre portfolio. However,

there was no simple answer as the sites contributed £1.4m to the Council on an annual basis.

CRD Centrally Held Budgets – projected underspend £0.214m

The department had adopted a strategy of front loading its savings. These were scheduled to be fully utilised by 2014-15.

Corporate Management – projected underspend £0.212m

This underspend represented a saving due to reductions in general subscriptions and audit fees.

Corporate Efficiencies – projected overspend £1.519m

These were the unallocated efficiency savings which had yet to be identified within corporate budgets.

RESOLVED to note the position on the 2013-14 Revenue Budget.

73/13 PLANNED MAINTENANCE PROGRAMME 2013-14

RESOLVED that approval be given to the amendments to the Planned Maintenance Programme for 2013-14 and note the orders placed against service programme as set out below:-

		£
Kingfisher House, Ilkeston – settlement of landlords' claims for dilapidations and costs	-	20,000.00
Chesterfield Support Network – kitchen upgrade to comply with environmental health inspection recommendations	-	7,000.00
Shipley Country Park – urgent repairs to retaining wall	-	25,000.00
Swadlincote Library – asbestos removal, damp proofing, decoration and flooring	-	30,000.00

74/13 EXCLUSION OF THE PUBLIC **RESOLVED** to exclude the public from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of exempt or confidential information.

SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC WERE EXCLUDED FROM THE MEETING

1. To confirm the exempt minutes of the meeting held on 24 October 2013 (contains exempt information).
2. To consider the exempt report of the Chief Executive on a contract for the provision of Sustainability Training (contains information relating to

the financial or business affairs of any particular person (including the Authority holding that information))

3. To consider the exempt reports of the Director of Property on:-
 - a) Ashbourne Adult Community Education Centre and Children's Centre – Access Improvements for Disabled People
 - b) Land adjacent to Hoe Grange cutting
(contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))
4. To consider the exempt report of the Director of Human Resources on Qualification Training – request for assistance (contains information relating to any individual)
5. To consider the exempt joint report of the Director of Human Resources and the Director of Transformation on the contract for the supply of an e-Bulk Solution and associated support services (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))
6. To consider the exempt report of the Chief Executive on the employee discount scheme (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))