

Public

**MINUTES** of a meeting of the **CABINET MEMBER FOR COUNCIL SERVICES** held on 4 April 2014 at County Hall, Matlock

**PRESENT**

Cabinet Member – Councillor B Ridgway

Also in attendance – Councillor M V Longden

Apologies for absence were received on behalf of Councillor J Owen

**46/14      INFORMATION SECURITY MANAGEMENT (ISO27001) CERTIFICATION** The importance of information security had grown significantly in recent years. In recognition of this the Information Governance Group (IGG) was formed to improve the Council's security policies and operating procedures. A key objective for the Group had been to achieve compliance with the Information Security Management Standard (ISO 27001). ISO 27001 was the defacto international standard on establishing, maintaining and improving information security policies and procedures.

To comply with the ISO27001 standard it was not sufficient to have the correct policy documents in place, it was also necessary to demonstrate a high level of awareness in relation to information security issues and ensure that improvements to existing processes were fully implemented. Having completed all the preparatory work the Council was assessed against the ISO27001 standard in September 2013 by a team of accredited external assessors and a number of minor issues were identified that needed to be addressed. A follow-up assessment visit took place in January 2014 and based on the remedial work that had been undertaken the assessors recommended the County Council for ISO27001 certification. The certificate was registered on 3 March 2014 and expired on 1 September 2016. It was a requirement of the standard that external surveillance audits must take place on a regular basis. The first audit for the Council would take place between 22 - 25 April 2014. The Cabinet Member wished to thank departments for the work that had been carried out in achieving this standard.

**RESOLVED** to note (1) that the County Council was certified as complying with the international Information Security Management standard (ISO27001) on 3 March 2014;

(2) that the Council would be subject to regular surveillance audits during the current certification period which was due to expire on 1 September 2016; and

(3) that there would be an on-going requirement to communicate with service users, staff, Elected Members and partner organisations in relation to developments of the Council's Information Security policies and procedures.

**47/14      EXCLUSION OF THE PUBLIC RESOLVED** to exclude the public from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of exempt or confidential information.

**SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC WERE EXCLUDED FROM THE MEETING**

1. To consider the exempt report of the Director of Property on SCAPE Business Plan 2014-2017 (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))