

Public

MINUTES of a meeting of the **CABINET MEMBER FOR COUNCIL SERVICES** held on 25 August 2015 at County Hall, Matlock

PRESENT

Cabinet Member – Councillor A Botham

105/15 **MINUTES RESOLVED** that the minutes of the meeting held on 10 August 2015 be confirmed as a correct record and signed by the Cabinet Member.

106/15 **REVENUE OUTTURN 2014-15** Attached at Appendix 1 to the report was a statement setting out the final outturn position for 2014-15. Controllable net expenditure was £39m against a budget of £40m resulting in a controllable underspend of £1m. The key variances were highlighted.

Budget reductions totalling £2.7m were allocated and had been achieved.

The commitments for the use of underspends were highlighted. It was reported that Cabinet on 7 July allocated £0.298m to the portfolio from underspend to be used on specific, one off projects. The schemes that were proposed to be funded from this allocation were as follows:

Procurement & implementation of Traded Services	
software package	£78k
CIPS training	£19k
Property rationalisation/office moves	£46k
Stonewall membership	£2k
SAP development pay/non pay team support	£17k
SAP development-consultancy support	£20k
L&D system-support & maintenance	£42k
E-recruitment system-implementation costs	£74k
Total	£298k

A further significant workload pressure had also been identified within the Coroner's Service resulting in the need for an extra four staff and an increase in Assistant Coroners' time. This would potentially cost approximately £70k in 2015-16, with the full year cost of approximately £150k. The cost in 2015-16 would need to be met from existing Corporate Resources Department resources and the ongoing costs would be subject to a growth bid in 2016-17.

The earmarked reserves that related to the Council Services portfolio were highlighted and listed in Appendix 3 to the report.

Once the commitments and bids were accounted for, there was a transfer to general reserves of £0.554m. The position was summarised in Appendix 2 to the report.

RESOLVED to (1) note the revenue outturn position for 2014-15; and

(2) approve the use of underspends to meet the commitments outlined in the report.

107/15 **EXCLUSION OF THE PUBLIC** **RESOLVED** to exclude the public from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of exempt or confidential information.

SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC WERE EXCLUDED FROM THE MEETING

1. To confirm the exempt minutes of the meeting held on 10 August 2015 (contains exempt information)
2. To consider the exempt reports of the Strategic Director Corporate Resources on:-
 - a) Proposed relocation of Matlock Register Office from Matlock Town Hall to County Hall
 - b) Extension of the Asset Manager Software Licences and Maintenance Contract
 - c) Demolition of Derwent House HOP, Chesterfield
 - d) Demolition of Clay Cross Depot
 - e) Hatton Adult Community Education Centre – Future Disposal of School House
 - f) Former School Site, Newbold Road, Chesterfield
(contains information which is likely to reveal the identity of an individual); (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information)) and (contains information relating to an individual)