

Public

MINUTES of a meeting of the **CABINET MEMBER FOR COUNCIL SERVICES** held on 21 September 2015 at County Hall, Matlock

PRESENT

Cabinet Member – Councillor A Botham

Also in attendance – Councillor S J Ellis

115/15 **MINUTES RESOLVED** that the minutes of the meeting held on 25 August 2015 be confirmed as a correct record and signed by the Cabinet Member.

116/15 **BUDGET MONITORING MONTH 3 2015-16** The controllable budget for the Council Services portfolio was approximately £42m. As at month 3, the budget was showing a forecast overspend of £0.9m for the year. The position statement at month 3 was attached as Appendix 1 to the report. The key variances were as follows:-

HR Division – projected underspend £0.270m
The underspend was due to vacancy control.

Industrial Development – projected overspend £0.719m
The main reasons for the overspend were the under recovery of forecasted income for industrial units and small business centres brought about by the difficult economic climate, and the additional costs due to non-domestic rates liability payable on empty properties.

Corporate Efficiencies – projected overspend £0.519m
These were the unallocated efficiency savings which had yet to be identified within Corporate budgets.

Budget reductions totalling £4.2m had been allocated and the table showing performance against target was attached as Appendix 2 to the report. The majority of the savings would be achieved by the end of the financial year.

Earmarked reserves totalling £50m were currently held to support future expenditure. Details of all reserves were shown at Appendix 3 to the report and the larger ones were as follows:-

Property DSO £4.302m
The reserve mainly covered the replacement of large pieces of equipment and also provided a contingency against future losses.

CRD Reserve £8.976m

The department had provided for building projects which had received member approval but not yet started.

Change Management £6.273m

The Change Management Reserve had been established to meet the one-off costs of the change management programme that could not be met from within the annual base budget.

Insurance and Risk Management Reserve £17.524m

This was established to meet the costs of liabilities and claims incurred but not yet made against the Council. The adequacy of this balance was regularly verified by independent actuaries.

RESOLVED to note the position on the 2015-16 Revenue Budget.

117/15 **EXCLUSION OF THE PUBLIC** **RESOLVED** to exclude the public from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of exempt or confidential information.

SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC WERE EXCLUDED FROM THE MEETING

1. To confirm the exempt minutes of the meeting held on 25 August 2015 (contains exempt information)

118/15 **MINUTES** **RESOLVED** that the exempt minutes of the meeting held on 25 August 2015 be confirmed as a correct record and signed by the Cabinet Member.