

PUBLIC

MINUTES of a meeting of the **CABINET MEMBER FOR COUNCIL SERVICES** held on 14 September 2017 at County Hall, Matlock

PRESENT

Cabinet Member – Councillor A Foster

67/17 **MINUTES RESOLVED** that the minutes of the meeting held on 18 July 2017 be confirmed as a correct record and signed by the Cabinet Member.

68/17 **PROPOSALS FOR THE USE OF THE 2016-17 UNDERSPEND**

At the meeting of Cabinet on 20 July 2017, it was agreed that departments would be allowed to carry forward their 2016-17 underspend and seek approval of their Cabinet Member as to the use of the underspends. The Corporate Resources Department had a controllable underspend of £1.507m and the proposed use of the underspend was as follows:

- Accounting and Management Information requirements - £380k
- Software and hardware requirements - £100k
- Other pressures - £161k
- General Data Protection Regulation (GDPR) training - £25k to be confirmed
- Apprenticeship levy - £25k
- Property rationalisation and staff relocations - £40k
- Training - £21k
- Occupational Health Medicals - £50k

The Council Services portfolio also included Industrial Estates and Small Business Centres. They had under recovered income targets due to the number of voids since 2008, and it was projected to under recover in 2017-18. It would be prudent to ' earmark' approximately £500k of the reserve to cover this shortfall, which would allow the department to manage the under recovery whilst a strategy for the portfolio was developed.

Any remaining balance should be retained to cover any unforeseen demands that may occur during the year, and to cover any possible budget shortfalls.

RESOLVED that the use of the Departmental underspend as outlined in the report be approved.

69/17 **EXCLUSION OF THE PUBLIC RESOLVED** to exclude the public from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of exempt or confidential information

SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC WERE EXCLUDED FROM THE MEETING

1. To confirm the exempt minutes of the meeting held on 18 July 2017.
2. To consider the exempt reports of the Strategic Director Corporate Resources on:-
 - (a) SMS and Textmail Services – award of contract
 - (b) Award of contract for hardware for the EDRM upgrade
 - (c) Land on Derby Road, Chesterfield
 - (d) Park Road, Holmewood
 - (e) Archaeological Way Scheme
 - (f) Supply of LED Spotlights for Buxton Museum
 - (g) Deputy Director of Legal Services re-evaluation of grade
(contains information relating to any individual and information relating to the financial or business affairs of any particular person (including the Authority holding that information))
3. To consider the exempt report of the Strategic Director Economy, Transport and Communities and the Strategic Director Corporate Resources on Chesterfield Canal (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))