

PUBLIC

MINUTES of a meeting of the **CABINET MEMBER FOR COUNCIL SERVICES** held on 18 July 2017 at County Hall, Matlock

PRESENT

Cabinet Member – Councillor A Foster

Also in attendance – Councillor P Murray

54/17 **MINUTES RESOLVED** that the minutes of the meeting held on 29 June 2017 be confirmed as a correct record and signed by the Cabinet Member.

55/17 **OUTTURN 2016-17** The controllable budget for the Council Services portfolio was £40.254m and the controllable underspend was £1.297m. The final outturn position statement was attached at Appendix 1 to the report. The key variances were as follows:-

Transformation Division – underspend £0.231m

There were a number of vacancies within the Division, and higher than anticipated levels of income from trading with schools had also contributed to the underspend.

HR Division – underspend £0.559m

The key variance related to vacancies within the Division and higher than anticipated income, particularly for Occupational Health services.

County Buildings – projected underspend £0.374m

The key areas of underspend related to utilities and rates in the buildings on the County Hall complex.

CRD Centrally held budgets – overspend £0.009m

The Department had a number of posts which were created on the basis that they would become self-financing over the medium term. A number of initiatives were under way which would meet the financing objectives for these posts and would result in additional resources being transferred into this heading at the point the impact of the posts had been assessed and realised. Due to a re-assessment of the bad debt provision, the department had received a one-off 'credit' of £0.233m, which offset other overspends in this area.

Budget savings totalling £3.419m had been identified against a target of £3.366m for this financial year. The savings were set out in Appendix 2 to the report.

RESOLVED to note the outturn position on the 2016-17 Revenue Budget.

56/17 LONG SERVICE AWARDS Long service awards, including presentation evenings had been held since 1994 to recognise employees of the Council who had attained 25 years' and 40 years' continuous service. It was proposed that awards ceremonies were arranged for those employees who had achieved 25 and 40 years' service up to 31 December 2017. There were approximately 204 employees, including teachers, who were currently eligible for 25 years' service and approximately 23 employees eligible for 40 years' service. Whilst appreciating the importance of recognising employees' long service, the costs had been reviewed and the revised arrangements were designed to keep costs to a minimum. However, the ceremonies would continue to be held in the Members' Room at County Hall, Matlock and it was proposed that the recipients be offered recognition in the form of gift vouchers. A cold finger buffet for recipients and one guest each would be provided.

RESOLVED to approve the proposals to hold a series of presentation evenings as detailed in the report, for those employees achieving 25 and 40 years' service during 2017.

57/17 OPERATIONAL RISK MANAGEMENT PROJECTS The County Council had provided funding assistance for risk management schemes in schools and other County premises since the 1990s. The purpose of these risk management schemes was to protect the safety of the pupils, visitors and employees and protect assets from vandalism damage, arson and theft, particularly of IT equipment.

All schools were asked to complete a property risk assessment form as part of the insurance renewal process. This information formed the basis for selection of priorities for funding, in line with Government guidance in respect of school security. Approval for a further five projects was attached at Appendix 1 to the report. The total estimated cost of these additional risk management improvements was £80,713.50.

RESOLVED to approve the risk management capital projects set out in Appendix 1 to the report.

58/17 EXCLUSION OF THE PUBLIC **RESOLVED** to exclude the public from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of exempt or confidential information

SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC WERE EXCLUDED FROM THE MEETING

1. To confirm the exempt minutes of the meeting held on 29 June 2017.
2. To consider the exempt reports of the Strategic Director Corporate Resources on:-
 - (a) Low value Ad-Hoc ICT requirement for schools
 - (b) Sale by auction, property at Eckington
 - (c) Disposal of land
 - (d) Deed of easement - New Care Home Site, Brown Edge Road, Buxton
 - (e) Modification of Restrictive Covenant
 - (f) Urgent decision of the Chief Executive
(contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))
3. To consider the exempt report of the Strategic Director Corporate Resources on proposed redundancy, Corporate Resources Property Division (contains information which is likely to reveal the identity of an individual)