

Public

MINUTES of a meeting of the **CABINET MEMBER FOR COUNCIL SERVICES** held on 20 October 2014 at County Hall, Matlock

PRESENT

Cabinet Member – Councillor B Ridgway

Also in attendance – Councillor M V Longden

115/14 **MINUTES RESOLVED** that the minutes of the meeting held on 29 September 2014 be confirmed as a correct record and signed by the Cabinet Member.

116/14 **BUDGET MONITORING MONTH 5 2014-2015** The controllable budget for the Council Services portfolio was approximately £45m. As at month 5, the budget was showing a forecast underspend of £0.77m for the year. The position statement at month 5 was attached as Appendix 1 to the report. The key variances were as follows:-

Corporate Finance – projected underspend £0.202m

The main area of underspend was on staff vacancies.

VR/VER Costs – projected underspend £0.275m

During 2012-13 a decision was taken to meet the cost of any severance payments from the General reserve thus generating an underspend on this budget.

Transformation Division – projected underspend £0.310m

The main area of underspend was on staff vacancies. There were also some project costs that were coming in under budget.

Registrars – projected underspend £0.266m

The underspend was due to the generation of additional income for the various Registrar fees and charges.

HR Development – projected underspend £0.450m

The main area of underspend related to vacancies and unpaid staff absences. There were also underspends on the access to work budget at the moment, but this budget responded to demands from departments.

Business Support (Derbyshire Business Centre) – projected underspend £0.381m

The main area of underspend was on staff vacancies and generation of additional income.

County Property – projected underspend £0.102m

Again the underspend was due to vacancy management.

Industrial Development – projected overspend £0.724m

The main reasons for the overspend were the under recovery of forecasted income for industrial units and small business centres brought about by the difficult economic climate, and the additional costs due to non-domestic rates liability payable on empty properties.

CRD Centrally held budgets – projected overspend £0.136m

The Senior Management structure was agreed by Cabinet in November 2013. This re-introduced the post of Strategic Director Corporate Resources. This new post was to be self-financing within two years through structural changes and procurement savings.

Corporate Efficiencies – projected overspend £0.519m

These were the unallocated efficiency savings which had yet to be identified within Corporate budgets.

RESOLVED to note the position on the 2013-14 Revenue Budget.

117/14 EXCLUSION OF THE PUBLIC RESOLVED to exclude the public from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of exempt or confidential information.

SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC WERE EXCLUDED FROM THE MEETING

1. To confirm the exempt minutes of the meeting held on 29 September 2014 (contains exempt information)
2. To consider the exempt reports of the Strategic Director Corporate Resources on:-
 - a) Vendor Invoice Management (VIM)
 - b) Use of Internet and E-mail Services
 - c) Provision of Caretaking/Handyperson Services for Bolsover and North East Derbyshire District Councils
 - d) Former School site in Danesmoor
 - e) Grant of lease at Holmewood Business Park
 - f) Lease of land at Pinxton
 - g) Proposed Scape Group Restructure
(contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))