

Public

MINUTES of a meeting of the **CABINET MEMBER FOR COUNCIL SERVICES** held on 2 November 2015 at County Hall, Matlock

PRESENT

Cabinet Member – Councillor A Botham

124/15 PETITION RESOLVED (1) to receive a petition relating to Willow Tree Family Farm, Langwith Road, Shirebrook; and

(2) that the Director of Property be asked to investigate the matters raised in the petition.

125/15 MINUTES RESOLVED that the minutes of the meeting held on 12 October 2015 be confirmed as a correct record and signed by the Cabinet Member.

126/15 BUDGET MONITORING MONTH 5 2015-2016 The controllable budget for the Council Services portfolio was approximately £42m. As at month 5, the budget was showing a forecast underspend of £0.7m for the year. The position statement at month 5 was attached as Appendix 1 to the report. The key variances were as follows:-

HR Division – projected underspend £0.265m
The underspend was due to vacancy control.

Industrial Development – projected overspend £0.637m
The main reasons for the overspend were the under recovery of forecasted income for industrial units and small business centres brought about by the difficult economic climate, and the additional costs due to non-domestic rates liability payable on empty properties.

Corporate Efficiencies – projected overspend £0.519m
These were the unallocated efficiency savings which had yet to be identified within the Corporate budgets.

Budget reductions totalling £4.2m had been allocated and would be achieved by the end of the financial year. The table showing performance against target was attached at Appendix 2 to the report.

Earmarked reserves totalling £50m were currently held to support future expenditure. Details of all reserves were shown at Appendix 3 to the report and the larger ones were as follows:-

Property DSO £4.302m

The reserve mainly covered the replacement of large pieces of equipment and also provided a contingency against future losses.

CRD Reserve £8.976m

The department had provided for building projects which had received member approval but not yet started.

Change Management £6.273m

The Change Management Reserve had been established to meet the one-off costs of the change management programme that could not be met from within the annual base budget.

Insurance and Risk Management Reserve £17.524m

This was established to meet the costs of liabilities and claims incurred but not yet made against the Council. The adequacy of this balance was regularly verified by independent actuaries.

RESOLVED to note the position on the 2014-15 Revenue Budget.

127/15 AUTO-ENROLMENT OF EMPLOYEES INTO PENSION SCHEME The Council's auto-enrolment duties emerged from the Pensions Act 2008 which required employers to automatically enrol employees who met a defined set of criteria into their relevant pension scheme. Council employees were eligible for the Local Government Pension Scheme, Teachers' Pension Scheme or NHS Pension Scheme dependent on their role. Employers were allocated a 'staging date' from when their auto-enrolment duties commenced. At its meeting on 27 November 2012 Cabinet approved a plan for meeting the Council's duties as an employer for the implementation of auto-enrolment from its allocated 'go live' staging date of 1 February 2013.

The Cabinet Member was asked to approve an adjustment to the Council's policy for the auto-enrolment of employees into the appropriate pension scheme and agree a date for the first automatic re-enrolment exercise.

RESOLVED that (1) the three month rolling average condition for auto-enrolment be replaced for casual and relief employees and that they should have their auto-enrolment formally postponed for three months at the date they initially became an eligible jobholder, and be auto-enrolled into the pension scheme on the first occasion they were classed as an eligible jobholder after the end of the postponement period; and

(2) the first auto re-enrolment date would be 1 February 2016.

128/15 EXCLUSION OF THE PUBLIC RESOLVED to exclude the public from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of exempt or confidential information.

SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC WERE EXCLUDED FROM THE MEETING

1. To confirm the exempt minutes of the meeting held on 12 October 2015
2. To consider the exempt reports of the Strategic Director Corporate Resources on:-
 - a) Property at Church Gresley, Derbyshire
 - b) Wayleave Agreement
 - c) A6096 Ilkeston-Awsworth Link Road
 - d) Appointment of Microsoft 2010 'End User' Training Provider
(contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))