

Public

MINUTES of a meeting of the **CABINET MEMBER FOR COUNCIL SERVICES** held on 16 June 2014 at County Hall, Matlock

PRESENT

Cabinet Member – Councillor B Ridgway

Apologies for absence were received on behalf of Councillors M V Longden and J Owen

67/14 **MINUTES RESOLVED** that the minutes of the meeting held on 30 May 2014 be confirmed as a correct record and signed by the Cabinet Member.

68/14 **OPERATIONAL RISK MANAGEMENT PROJECTS** The County Council had provided funding assistance for risk management schemes in schools (including secondary schools) and other County premises since at least 1995. The purpose of these risk management schemes was to protect the safety of the pupils, visitors and employees and protect assets from vandalism damage, arson and theft, particularly of IT equipment.

Attached at Appendix 1 was a list of school bids which were being recommended for approval. All schools were asked to complete a property risk assessment form as part of the insurance renewal process and asked in May 2014 to submit their bids. The 2014-15 Capital Programme included funding for risk management projects of £562,348. The total estimated cost of the risk management improvements detailed in Appendix 1 was £132,197 for 2014-15. It was proposed that this be financed as detailed in Appendix 2 to the report.

RESOLVED to approve the risk management capital projects set out in Appendix 1 of the report.

69/14 **INSURANCE CAPITAL MAINTENANCE POOL (IMP)** As a result of a new national framework, the Department for Education (DfE) determined that from April 2013 the Direct Schools Grant (DSG), with a few minor exceptions, should be delegated to schools. The previous planned maintenance budget managed by Corporate Property had been delegated to schools management teams, complete with the responsibility to plan and commission works of a structural and potentially complicated nature to the Authorities assets.

To assist schools with their responsibilities, Corporate Property had produced a 5 year package, the Insurance Capital Maintenance Pool (IMP).

This had been well received. The IMP used the total combined contribution to share the burden of essential preventative maintenance needs and premature failure of building fabric, structure and services that, because of the scale and costs of the work would otherwise be outside of individual school allocation of funds. Generally, projects were limited to a value between £10k and £100k. The IMP scheme had 276 schools signed up for a 5 year period, with an annual contribution of £2.9m.

RESOLVED that (1) approval be given to placing orders with Corporate Property Operations for phase 2 projects on the schedule attached to the report, keeping within the available budget;

(2) the placing of further orders for additional phases would be reported to future Cabinet Member meetings; and

(3) expenditure of urgent contingency items was reported to future Cabinet Member meetings.

70/14 PROCUREMENT OF A LEARNING PLATFORM AND E-LEARNING RESOURCE The corporate review of Learning and Development had helped the Council to identify options for the delivery of development support to managers, employees and partner organisations. The current context for delivery meant that providing flexibility in terms of method, timing and location was required. The traditional tutor led training sessions did not always fit with a more flexible workforce. The Council was looking to incorporate e-learning into its learning interventions. This would provide the most efficient delivery methods and reinforce learning provided by other means. This would reduce down time, travel costs, venue and tutor costs and carbon production. It was for this reason a project was established to identify the best options to provide access to a range on e-learning modules and on line learning tools.

It had been established that the achievement of these goals would be best met through the purchase of a web based learning platform coupled with access to a shared library of e-learning that could be tailored and branded to meet the councils specific requirements.

A soft market test had been carried out to establish if there were external solutions which could provide both the web based learning platform, and access to a library of content within the funding available. This soft market test also looked to identify the local supplier market through the use of Source Derbyshire. The market test had shown that the council would be able to meet the requirements within the available funding and it was now recommended that an invitation to tender was sent out, with a maximum contract value of £65,000. At this stage no local providers had come forward, however there would be further opportunity through the invitation to tender.

RESOLVED to approve (1) the procurement of a learning platform and e-learning resources through an invitation to tender; and

(2) using the £65,000 in the changed management budget.

71/14 **EXCLUSION OF THE PUBLIC** **RESOLVED** to exclude the public from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of exempt or confidential information.

SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC WERE EXCLUDED FROM THE MEETING

1. To confirm the exempt minutes of the meeting held on 30 May 2014 (contains exempt information)
2. To consider the exempt reports of the Strategic Director Corporate Resources on:-
 - a) Media and Stakeholder Management Solution (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))
 - b) Land at Sinfin (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))
 - c) Bakewell C of E Infant School (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))
 - d) Ringwood Centre, Chesterfield (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))