

Public

**MINUTES** of a meeting of the **CABINET MEMBER FOR COUNCIL SERVICES** held on 16 January 2017 at County Hall, Matlock

**PRESENT**

Cabinet Member – Councillor A Botham

**1/17** **MINUTES** **RESOLVED** that the minutes of the meeting held on 5 December 2016 be confirmed as a correct record and signed by the Cabinet Member.

**2/17** **BUDGET MONITORING MONTH 7 2016-2017** The controllable budget for the Council Services portfolio was approximately £44.7m. As at month 7, the budget was forecasting an underspend of approximately £0.467m. The position statement at month 7 was attached at Appendix 1 to the report. The key variances were as follows:-

SAP system costs – projected underspend £0.317m

The budget supported the cost of running the SAP system and contributed to software upgrades and development when required. It was anticipated that the underspend would contribute to upgrades in future years.

Transformation Division – projected underspend £0.228m

There were a number of vacancies within the Division, and higher than anticipated levels of income from trading with schools had also contributed to the underspend.

Legal Services Division – projected overspend £0.145m

The Division was dealing with a significant number of complex cases which needed to be resourced.

HR Division – projected underspend £0.229m

The key variance related to vacancies within the Division.

County Buildings – projected underspend £0.269m

The key areas of underspend related to utilities and rates in the buildings on the County Hall complex.

Industrial Development – projected overspend £0.603m

For the past few years the Industrial Development portfolio had not achieved its income target due to the number of voids, which also resulted in the Council having to pay non-domestic rates liability payable on the empty units.

#### CRD Centrally held budgets – projected overspend £0.302m

The department had a number of posts which were created on the basis that they would become self-financing over the medium-term. A number of initiatives were under way which would meet the financing objectives for these posts and would result in additional resources being transferred into this heading at the point the impact of the posts had been assessed and realised.

The Department's earmarked reserves totalled £83.477m and were listed in Appendix 2 to the report. Budget reductions totalling £3.419m had been identified against a target of £3.366m for this financial year. The savings were set out in Appendix 3 to the report.

**RESOLVED** to note the position on the 2016-17 Revenue Budget.

**3/17**      **EXCLUSION OF THE PUBLIC** **RESOLVED** to exclude the public from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of exempt or confidential information.

#### **SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC WERE EXCLUDED FROM THE MEETING**

1. To confirm the exempt minutes of the meeting held on 5 December 2016

**4/17**      **MINUTES** **RESOLVED** that the exempt minutes of the meeting held on 5 December 2016 be confirmed as a correct record and signed by the Cabinet Member.