

Public

MINUTES of a meeting of the **CABINET MEMBER FOR COUNCIL SERVICES** held on 14 November 2016 at County Hall, Matlock

PRESENT

Cabinet Member – Councillor A Botham

110/16 **MINUTES** **RESOLVED** that the minutes of the meetings held on 24 and 31 October 2016 be confirmed as a correct record and signed by the Cabinet Member.

111/16 **BUDGET MONITORING MONTH 5 2016-2017** The controllable budget for the Council Services portfolio was approximately £44.5m. As at month 5, the budget was showing a forecast underspend of approximately £0.677m. The position statement at month 5 was attached at Appendix 1 to the report. The key variances were as follows:-

SAP system costs – projected underspend £0.344m

The budget supported the cost of running the SAP system and contributed to software upgrades and developments when required. It was anticipated that the underspend would contribute to upgrades in future years.

Transformation Division – projected underspend £0.315m

There were a number of vacancies within the Division, and higher than anticipated levels of income from trading with schools had also contributed to the underspend.

Legal Services Division – projected overspend £0.187m

The Division was dealing with a significant number of complex cases which needed to be resourced.

Registrars – projected underspend £0.116m

This was due to the level of income being generated from services such as civil weddings.

HR Division – projected underspend £0.254m

The key variance related to vacancies within the Division.

County Buildings – projected underspend £0.256m

The key areas of underspend related to utilities and rates in the buildings on the County Hall complex.

Industrial Development – projected overspend £0.579m

For the past few years, the Industrial Development portfolio had not achieved its income target due to the number of voids, which resulted in the Council having to pay non-domestic rates liability payable on the empty units.

CRD Centrally held budgets – projected overspend £0.290m

The Department had a number of posts which were created on the basis that they would become self-financing over the medium term. A number of initiatives were under way which would meet the financing objectives for these posts and would result in additional resources being transferred into this heading at the point the impact of the posts had been assessed and realised.

The Department's earmarked reserves totalled £54.940m and were listed in Appendix 2 to the report. Budget reductions totalling £3.419m had been identified against a target of £3.366m for this financial year. The savings were set out in Appendix 3 to the report.

RESOLVED to note the position on the 2016-17 Revenue Budget.

112/16 EXCLUSION OF THE PUBLIC RESOLVED to exclude the public from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of exempt or confidential information.

SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC WERE EXCLUDED FROM THE MEETING

1. To receive declarations of interest (if any)
2. To confirm the exempt minutes of the meeting held on 24 October 2016
3. To consider the exempt reports of the Strategic Director Corporate Resources on:-
 - a) Procurement of Consultancy Support
 - b) Award of Fixed Term Contract
 - c) Uninterrupted Power Supply Support and Maintenance
 - d) Minor disposal of land
 - e) Partial release of restrictive covenant - Holmewood
 - f) Archaeological Way scheme
 - g) New Tenancy Agreement – Holmewood Industrial Estate
 - h) Dilapidations Settlement – Duffield Children's Centre
 - i) Employee Wellbeing Occupational Physiotherapy Service
 - j) Proposed redundancy within Property Division
(contains information relating to any individual and information relating to the financial or business affairs of any particular person (including the Authority holding that information))