

**DERBYSHIRE COUNTY COUNCIL**  
**CABINET MEMBER FOR COUNCIL SERVICES**

**13 February 2014**

**Report of the Chief Executive and the Director of Finance**

**BUDGET MONITORING MONTH 9 2013-2014**

**1. Purpose of the Report**

To inform the Cabinet Member of the latest budget monitoring position.

**2. Information and Analysis**

The controllable budget for the Council Services portfolio is approximately £51m. As at month 9, the budget is showing a forecast overspend of £133k for the year. The position statement at month 9 is attached as Appendix 1.

**Key variances**

**Corporate Finance – projected underspend £0.251m**

The main area of underspend is on staff vacancies.

**Transformation Division – projected underspend £0.270m**

The main area of underspend is also on staff vacancies.

**Registrars – projected underspend £0.210m**

The underspend is due to the over recovery of income for the various Registrar fees and charges.

**HR Development - projected underspend £0.415m**

The main area of underspend relates to vacancies and unpaid staff absences. There are also underspends on the access to work budget at the moment, but this budget responds to demands from departments

**County Buildings – projected underspend £0.282m**

Additional budget has been made available to cover the costs of the Ilkeston hub.

### **Industrial Development – projected overspend £0.706m**

The main reasons for the overspend are the under recovery of forecasted income for industrial units and small business centres brought about by the difficult economic climate, and the additional costs due to non-domestic rates liability payable on empty properties.

### **CRD Centrally held budgets – projected underspend £0.245m**

The underspend is a result of front loaded savings in the budget that will be utilised in 2014/15.

### **Corporate Management – projected underspend - £0.225m**

This underspend represents a saving due to reductions in subscriptions to external organisations and external audit fees.

### **Corporate Efficiencies – projected overspend £1.519m**

These are the unallocated efficiency savings which have yet to be identified within Corporate budgets.

## **3. Considerations**

In preparing this report the relevance of the following factors has been considered: financial, legal, prevention of crime and disorder, equality and diversity, human resources, environmental, health, property and transport considerations.

## **4. Key Decision**

No.

## **5. Background Papers**

Files and reports held by the Director of Finance in rooms 237 and 202.

## **6. OFFICERS' RECOMMENDATIONS**

That the Cabinet Member notes the position on the 2013-14 Revenue Budget.

**IAN STEPHENSON**  
Chief Executive

**PETER HANDFORD**  
Director of Finance

## Appendix 1

<b>COUNCIL SERVICES PORTFOLIO BUDGET MONITORING 2013/14 DECEMBER 2013</b>					
<b>DIVISION</b>	<b>2013/14 CONTROLLABLE BUDGET</b>	<b>ACTUALS TO DATE</b>	<b>REST OF YEAR FORECAST</b>	<b>2013/14 CONTROLLABLE FORECAST</b>	<b>CONTROLLABLE (UNDER)/ OVER</b>
	£	£	£	£	£
<b>CORPORATE FINANCE</b>					
- Corporate Finance Division	2,964,053	3,189,354	(476,588)	2,712,766	(251,287)
- Adult Care - Extracare Scheme	0	22,947	0	22,947	22,947
- BSF Wave 3	624,240	318,696	305,544	624,240	0
- Insurance	3,257,170	296,650	2,960,520	3,257,170	0
- Pension Fund Contribution	1,000,000	1,000,000	0	1,000,000	0
- Invest to Save	0	0	0	0	0
- Revenue Contributions to Capital Outlay	141,999	0	0	0	(141,999)
- VR/CR Scheme	475,156	0	475,156	475,156	0
- Core Systems	1,668,161	810,464	847,000	1,657,864	(10,297)
<b>TRANSFORMATION SERVICES</b>					
- Transformation Division	11,787,624	7,703,031	3,814,706	11,517,737	(269,887)
- Change Management	1,279,177	267,723	980,555	1,248,278	(30,899)
<b>LEGAL SERVICES</b>					
- Legal Services Division	2,913,687	2,073,494	802,043	2,875,537	(38,150)
- Coroners	1,305,670	854,344	449,789	1,304,133	(1,537)
- Registrars	71,089	(138,943)	278	(138,665)	(209,754)
<b>H.R. DIVISION</b>					
- HR Development	3,008,124	1,863,796	729,242	2,593,038	(415,086)
- Shared Service Centre	1,528,502	972,379	550,194	1,522,573	(5,929)
- Derbyshire Business Centre	727,990	539,670	168,517	708,187	(19,803)
<b>COUNTY PROPERTY</b>					
- Property Division	4,697,328	5,616,308	(994,410)	4,621,898	(75,430)
- Building Maintenance	9,965,756	6,222,888	3,742,868	9,965,756	0
- Carbon Reduction	204,000	184,178	0	184,178	(19,822)
- County Buildings	2,621,914	1,760,536	579,011	2,339,547	(282,367)
- South Normanton JSC	76,400	25,103	235,715	260,818	184,418
- Industrial Development	(1,841,160)	(847,773)	(287,602)	(1,135,375)	705,785
<b>CRD CENTRALLY HELD BUDGETS</b>	887,723	348,346	294,410	642,756	(244,967)
<b>MEMBERS</b>					
- Members' Services	232,227	181,103	56,023	237,126	4,899
- Chairs Fund	8,539	0	0	0	(8,539)
- Elections	1,008,948	953,813	36,921	990,734	(18,214)
- Democratic Representation and Mgt	1,406,511	987,487	361,382	1,348,869	(57,642)
- Member Community Leadership Scheme	274,800	104,571	170,000	274,571	(229)
<b>MISCELLANEOUS</b>					
- Corporate Management	601,936	290,546	85,935	376,481	(225,455)
- Unapportionable Central Overheads	40,367	2,465	1,124	3,589	(36,778)
- Flood Defence Levies	283,533	301,106	0	301,106	17,573
- Efficiencies	(1,519,048)	206	(206)	0	1,519,048
- Other	(155,591)	0	(113,498)	(113,498)	42,093
<b>TOTAL</b>	<b>51,546,825</b>	<b>35,904,488</b>	<b>15,775,029</b>	<b>51,679,517</b>	<b>132,692</b>
<b>PROPERTY DSO</b>	<b>COSTS TO DECEMBER</b>			<b>INCOME TO DECEMBER</b>	<b>(SURPLUS)/ DEFICIT</b>
	26,577,621			26,630,960	(53,699)

