

Public

MINUTES of a meeting of the **CABINET MEMBER FOR COUNCIL SERVICES** held on 12 September 2016 at County Hall, Matlock

PRESENT

Cabinet Member – Councillor A Botham

85/16 **MINUTES** **RESOLVED** that the minutes of the meeting held on 22 August 2016 be confirmed as a correct record and signed by the Cabinet Member.

86/16 **EXTENSION OF LEGAL SERVICES SECONDMENTS** In January 2015 approval was given to fund a fixed term grade 11 Legal Executive post for twelve months to undertake complex debt recovery work. The successful candidate was appointed on the basis of a secondment from within the Debt Recovery Team which meant other subsequent posts had to be backfilled and so this process was not fully completed until September 2015. Extension of the current arrangements to September 2019 would not exceed the 4 year time limit and therefore result in any individuals accruing established contract rights under the Fixed Tern worker regulations.

Presently, there was a greater volume of high value complex debt being referred to Legal Services rather than high volume low value debt which was historically the greater proportion of debt. The extension of funding would allow the Debt Recovery Team to continue actively recovering monies, further improve internal processes and to implement new strategies to build on the successes already achieved.

RESOLVED that approval is given to extend the present secondment and associated backfill arrangements within Legal Services Debt Recovery Team until September 2019.

87/16 **PROCUREMENT OF THE SUPPLY AND SUPPORT OF A REPLACEMENT OCCUPATIONAL HEALTH ADMINISTRATION SYSTEM**

The current Occupational Health Administration solution was provided by Warwick International Computing Systems and had been in place since 1993. The system had been subject to a number of modifications and agreed extensions. The current contract was due to expire on 14 August 2017 and approval was sought to undertake a procurement exercise to procure a solution to replace the existing occupational health administration system.

RESOLVED to approve the procurement of a replacement Occupational Health Administration system for a period of 5 years with options to extend on an annual basis for a further 5 years.

88/16 EXCLUSION OF THE PUBLIC RESOLVED to exclude the public from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of exempt or confidential information.

SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC WERE EXCLUDED FROM THE MEETING

1. To receive declarations of interest (if any)
2. To confirm the exempt minutes of the meeting held on 22 August 2016
3. To consider the exempt reports of the Strategic Director Corporate Resources on:-
 - a) Grant of Telecommunication Lease on Land off Bathurst Terrace, Whaley Thorns near Langwith to Cornerstone Telecommunications Infrastructure Limited
(contains information relating to any individual and information relating to the financial or business affairs of any particular person (including the Authority holding that information))
 - b) Extension of the Asset Manager Software Licences and Maintenance Contract
(contains information relating to any individual and information relating to the financial or business affairs of any particular person (including the Authority holding that information))
 - c) Proposed Redundancy within Corporate Resources, Property Division
(contains information relating to any individual)