

MINUTES of a meeting of the **CABINET MEMBER FOR COUNCIL SERVICES** held on 10 September 2013 at County Hall, Matlock

PRESENT

Cabinet Member – Councillor B Ridgway

Also in attendance – Councillor M V Longden

Councillors G Birkin and M W Booth attended for Agenda Item No.5 (g) – Ilkeston Register Office

33/13 **MINUTES RESOLVED** that the minutes of the meeting held on 30 August 2013 be confirmed as a correct record and signed by the Cabinet Member.

34/13 **PLANNED MAINTENANCE PROGRAMME 2013-14**
RESOLVED that approval be given to the amendments to the Planned Maintenance Programme for 2013-14 and note the orders placed against service programme as set out below:-

| | | £ |
|---|---|-----------|
| High Peak Trail – purchase of strip of farm land to allow relocation of dilapidated stone boundary wall | - | 5,000.00 |
| Firs Parade – in full and final settlement of all landlords' claims for dilapidations and costs | - | 14,000.00 |
| The Grange HOP – replacement of power and lighting to bedrooms in conjunction with bathroom alterations | - | 41,000.00 |
| Thomas College House HOP – replacement of power and lighting to bedrooms in conjunction with bathroom alterations | - | 28,100.00 |
| County Hall (South Block) – renewal of roof coverings to occupational health and printing block | - | 6,252.00 |
| The Willows HOP – renewal of flat roof around lift shaft and associated works | - | 27,930.00 |
| The Glebe HOP – installation of additional emergency lighting to circulation areas | - | 25,000.00 |

35/13 BUDGET MONITORING MONTH 3 2013-14 The controllable budget for the Council Services portfolio was approximately £50m. As at month 3, the budget was showing a forecast overspend of £1.007m for the year. The position statement at month 3 was attached at Appendix 1 to the report. The key variances were as follows:-

Registrars – projected underspend £0.298m

The underspend was due to the over recovery of income for the various Registrar fees and charges.

HR Development – projected underspend £0.437m

The main area of underspend related to vacancies and unpaid staff absences. Currently there were also underspends on the access to work budget, but this budget responded to demands from departments.

Property Division – projected underspend £0.253m

There were a number of posts against the establishment that were currently being held vacant.

Industrial Development – projected overspend £0.799m

The main reasons for the overspend was the under recovery of forecasted income for industrial units and small business centres brought about by the difficult economic climate, and the additional costs due to non-domestic rates liability payable on empty properties. The Director of Property and Head of Regeneration together with the Director of Finance were undertaking a joint review of the industrial unit and small business centre portfolio. However, there was no simple answer as the sites contributed £1.4m to the Council on an annual basis.

CRD Centrally Held Budgets – projected underspend £0.272m

The department had adopted a strategy of front loading its savings. These were scheduled to be fully utilised by 2014-15.

Corporate Management – projected underspend £0.214m

This underspend represented a saving due to reductions in general subscriptions and audit fees.

Corporate Efficiencies – projected overspend £1.519m

These were the unallocated efficiency savings which had yet to be identified within corporate budgets.

A report by the Director of Finance to Cabinet on 30 July 2013 identified £2.871m of committed expenditure within Corporate and it was requested that this be transferred to specific reserves to finance expenditure which would occur in the current and future years.

RESOLVED to note the position of the 2013-14 Revenue Budget.

36/13 **EXCLUSION OF THE PUBLIC** **RESOLVED** to exclude the public from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of exempt or confidential information.

SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC WERE EXCLUDED FROM THE MEETING

1. To confirm the exempt minutes of the meeting held on 30 August 2013 (contains exempt information).
2. To consider the exempt reports of the Director of Property on:-
 - a) Drainage Easement, Smalley
 - b) Land on B5057, Chesterfield
 - c) The Hub Joint Service Centre, South Normanton
 - d) Land Compensation Act Claim, Matlock
 - e) Extension of TASK Software Support and Maintenance Contract
 - f) Fire Precaution Works
 - g) Ilkeston Register Office(contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))