

DERBYSHIRE COUNTY COUNCIL

CABINET MEMBER FOR CHILDREN AND YOUNG PEOPLE

7 APRIL 2015

Report of the Acting Strategic Director for Children & Younger Adults

UPDATE ON THE INTRODUCTION OF UNIVERSAL INFANT FREE SCHOOL MEALS

1. Purpose of Report

To update the Cabinet Member on the introduction of Universal Infant Free Schools Meals (UFSM) for all Key Stage 1 pupils.

2. Information and Analysis

Since September 2014, all infant pupils have been entitled to a free school meal in all Derbyshire schools. These pupils are classed as Key Stage 1 and attend in Reception, Year 1 and Year 2 in all infant, primary and special schools in Derbyshire.

Take-up – Initial analysis shows the overall average take-up is 88.5% for the month of November 2014. The Government target for take-up is 87%. A breakdown per school shows that 114 schools are below the target and will be contacted to provide assistance. Schools that do not achieve the 87% will have reduced funding from April 2015, as the amount will be based on actual take-up from that point onwards. The overall take-up of all meals in Derbyshire primary schools (Paid, Free and Universal Infant Free) is 69.9% for November 2014. The extra meals equate to an additional 10,000 meals per day, bringing the total take-up figures per day in primary schools to 39,000 for November 2014.

Breakdown of school take-up

Take up	No of schools	Comments
50% – 59%	4	
60% – 69%	12	
70% – 79%	37	
80% – 86%	56	Expected to close gap
Total	109	
87+%	181	
Grand Total	290	Does not include Junior Schools

Pupil premium – There is now a requirement for schools to be able to identify those pupils who are entitled to Pupil Premium within Key Stage 1. Schools have been provided with a Pupil Premium registration form to be made available for all parents to complete. The form will then be processed by the Free School Meals Section to identify entitled families and enable school to secure Pupil Premium. During 2014/15, a total of 281 schools completed the process with 12 not responding. A copy of the Pupil Premium Form is at Appendix A.

Capital spend and conversion programme – the total Capital Grant for Derbyshire Schools was £1,761k, and this was allocated as follows:

Breakdown of Capital Allocation

Item	Amount Allocated
Heavy Equipment - (Combination Ovens, steamers, dishwashers, counters and ovens, refrigerators and freezers)	£835k
Light Equipment - (Cutlery, crockery, tins, trays & transport boxes)	£115k
Heath Primary School Conversion (Completed)	£60k
5 x Servery Conversions Pottery Primary, St James CE Primary Glossop, Alferton Park Special School, Blackwell Primary (POD) and New Bolsover Primary (POD)	£680K
Contingency	£71k
Total	£1,761k

All equipment has now been provided, installed and is working in school kitchens.

The 5 servery conversion programmes were agreed and progress to date is as follows:

School	Work	Budget	Start Date
Pottery Primary	Classroom conversion	£140,000	March 2015
St James Glossop	Storeroom and servery wash up conversion	£140,000	April 2015
Alfreton Park Special School	Kitchen refurbishment	£140,000	Preliminary project works January 2015
Blackwell Primary	Portable kitchen (POD)	£120,000	tbc
New Bolsover Primary	Portable kitchen (POD)	£140,000	tbc

Special and religious/cultural diets – There has been an additional 174 Special Diet Requests as a result of the introduction of Universal Infant Free School Meals. Requests for Halal meat have been received and will be provided as a choice in those schools.

Staffing – An additional 140 posts have been filled with the introduction of additional Catering Assistants. The majority commenced work in September 2014 following a successful induction programme during August 2014.

Charging to schools – Schools are being charged £2.00 per meal for the UIFSM (the grant is £2.30 per meal). The catering budget is on target, including the additional cost of the living wage, therefore this will be reviewed for April 2015.

3. **Financial Considerations**

None

4. **Other Considerations**

In preparing this report the relevance of the following factors has been

considered: - prevention of crime & disorder, equality of opportunity, environmental, health, legal, human resources, property and transport considerations.

5. Background Papers

File held within the Children and Younger Adults Department, Catering Procurement, Chatsworth Hall Site, Matlock.

6. Key Decision

No

7. Call-in

Is it required that the Call-in period be waived in respect of the decisions being proposed within this report? No.

8. Acting Strategic Director's Recommendations

That the Cabinet Member notes the comments and the successful introduction of UIFSM in Derbyshire schools.

Ian Johnson, Acting Strategic Director for Children & Younger Adults

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Application for Universal School Meals & Pupil Premium Funding

We are asking all parents and guardians of children who attend Reception Year and Year One in schools in Derbyshire to complete this form. We will then be able to confirm whether the school is entitled to claim the Pupil Premium for your child. The Pupil Premium provides additional funding within the school for additional equipment and support. Please complete all sections of this form and return it to your school for processing, in accordance with the Data Protection Act 1998 and the Council's Information Management policy.

Name of School	
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Please enter all children in family even if at different schools, including in years above Reception Year and Year One (attach additional sheets if necessary).

Child's Surname	Child's First Name	Date of Birth	Name of School currently attending

Parent/Guardian Details (this information is required by HMRC to process the Pupil Premium funding)

Surname	First Name	Date of Birth	National Insurance No	Telephone Number

Current Address	Previous Address (if moved in the last 3 years)

The school will not be able to claim Pupil Premium in relation to families in receipt of Working Tax Credit.

Please tick the box if you are in receipt of Working Tax Credit.

☐

The school will be able to claim Pupil Premium in relation to families in receipt of:

- i. Income Support
- ii. Income Based Jobseekers Allowance
- iii. Support under Part vi of the Immigration and Asylum Act 1999

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- iv. Child Tax Credit, if they are not Receiving Working Tax credit and have an annual income less than £16,190

Please tick if the family of the child/ren named in this form is in receipt of any of points i) – iv) above.

☐

The information I have given on this form is complete and accurate. I will notify Derbyshire County Council of any change in circumstance during the school life of my child/ren whilst attending schools in Derbyshire. I agree that Derbyshire County Council can use the information I have provided for the purpose of collating information and making the application for Pupil Premium Funding.

Signature of parent/guardian: Date: