

PUBLIC

MINUTES of a meeting of the **CABINET MEMBER - CHILDREN AND YOUNG PEOPLE** held on 7 April 2015 at County Hall, Matlock.

PRESENT

Councillor K Gillott (in the Chair)

Also in attendance was Cllr J Street.

35/15 **MINUTES** **RESOLVED** that the minutes of the meeting held on 10 March 2015 be confirmed as a correct record and signed by the Cabinet Member.

36/15 **NEW INSTRUMENTS OF GOVERNMENT** Under the School Governance (Constitution) (England) Regulations 2012, proposals had been received from school Governing Bodies for an amendment to their Instrument of Government.

RESOLVED that approval be given for new Instruments of Government to be made for the 57 schools detailed in the Director of Legal Services report.

37/15 **APPOINTMENT OF PERSONS TO SERVE AS LA GOVERNORS ON SCHOOL GOVERNING BODIES** **RESOLVED** (1) that the following persons be appointed to serve as LA Governors on a school governing body under the School Governance (Constitution) (England) Regulations 2007:-

S Newton – Crich Carr CE Controlled Primary School
A Glithero – Brassington Primary School
J Sampson – Stanley Common CE Voluntary Controlled Primary School

(2) to approve the nomination of the following persons to serve as Local Authority Governors under the School Governance (Constitution) (England) Regulations 2012:-

I Paxton – Kilburn Infant & Nursery School
C French – Ladywood Primary School

38/15 **UPDATE ON THE INTRODUCTION OF UNIVERSAL INFANT FREE SCHOOL MEALS** The Cabinet Member was updated on the introduction of Universal Infant Free Schools Meals (UIFSM) for all Key Stage 1 pupils.

Since September 2014, all infant pupils had been entitled to a free school meal in all Derbyshire schools. These pupils were classed as Key

Stage 1 and attended in Reception, Year 1 and Year 2 in all infant, primary and special schools in Derbyshire.

Initial analysis showed the overall average take-up is 88.5% for the month of November 2014. The Government target for take-up was 87%. A breakdown per school showed that 114 schools were below the target and would be contacted to provide assistance. Schools that did not achieve the 87% would have reduced funding from April 2015, as the amount would be based on actual take-up from that point onwards. The overall take-up of all meals in Derbyshire primary schools (Paid, Free and Universal Infant Free) was 69.9% for November 2014. The extra meals equated to an additional 10,000 meals per day, bringing the total take-up figures per day in primary schools to 39,000 for November 2014.

There was now a requirement for schools to be able to identify those pupils who were entitled to Pupil Premium within Key Stage 1. Schools had been provided with a Pupil Premium registration form to be made available for all parents to complete. The form would then be processed by the Free School Meals Section to identify entitled families and enable school to secure Pupil Premium. During 2014/15, a total of 281 schools completed the process with 12 not responding.

There had been an additional 174 Special Diet Requests as a result of the introduction of Universal Infant Free School Meals. Requests for Halal meat had been received and will be provided as a choice in those schools.

An additional 140 posts had been filled with the introduction of additional Catering Assistants. The majority commenced work in September 2014 following a successful induction programme during August 2014.

Schools were being charged £2.00 per meal for the UIFSM (the grant is £2.30 per meal). The catering budget is on target, including the additional cost of the living wage, therefore this would be reviewed for April 2015.

RESOLVED to note the comments and the successful introduction of UIFSM in Derbyshire Schools.

39/15 **SCHOOL ADMISSION ARRANGEMENTS FOR 2016/17** The Cabinet Member was informed of the outcome of the annual consultation and asked to determine admission arrangements for 2016/17.

The regulations concerning school admissions required that the admission arrangements for 2016/17 were consulted upon before 1 March 2015 and determined by 15th April 2015.

No responses have been received during the consultation period and no changes were proposed to the published admission arrangements for community and controlled schools for 2016/7 other than changes to the

arrangements for the admission of children outside their normal age group to make them compliant with the most recent DfE guidance. A copy of these arrangements was available on the Derbyshire County Council website.

Following consultation, changes to the school Published Admission Numbers (PANs) listed in Appendix 1 to the Strategic Directors report were recommended. In line with recommendations from the Office of the Schools Adjudicator, and following consultation, the sixth form PANs for community and controlled schools set out in Appendix 1 were also recommended.

All of these changes were in line with revised net capacity assessments.

The only school where the PAN was less than the indicated admission number (IAN) was now Spire Junior School. The published number was 50 while the indicated number was 51. This was agreed following consultation within the community so that the PANs of Spire Infant and Spire Junior School were co-ordinated.

There were minor changes to the fair access protocols which reflected the most recent DfE advice and other national and local changes such as:

- DfE advice that children should be admitted within seven calendar days of nomination.
- new school inspection categories.
- the inclusion of children formerly in care who had been adopted.
- reference to education health and care plans.
- reference to the virtual school for children in care.

There were no other changes to the Fair Access Protocols. Copies of the Primary and Secondary Fair Access Protocols were available on the Derbyshire County Council website.

It was proposed to make no significant changes to the Co-ordinated Admissions Scheme other than to bring forward relevant dates into the 2016/17 admission rounds and a new section clarifying the position of schools which decline to participate in in-year co-ordination. A copy of the Co-ordinated Admissions Scheme is available on the Derbyshire County Council website.

RESOLVED to approve the proposed changes to the admission arrangements as detailed in the Strategic Director's report and its appendices.

40/15 CAPITAL IMPROVEMENT WORKS AT GLENHOLME CHILDRENS HOME, LONG EATON (The Cabinet Member was invited to waive call-in in view of the urgency of the matter. In accordance with the Constitution of the Council, the Chair of the People Improvement Scrutiny Committee, Councillor Charles had been consulted. Councillor Charles had agreed that the matter could not reasonably be deferred, as any delay likely to

be caused by the call-in process would seriously prejudice the Council's and the public interest and that the decision proposed was reasonable in all the circumstances). Approval was sought to place an order for capital improvement works at Glenholme Children's Home, Long Eaton.

An Ofsted inspection in November 2014 provided a requirement for building improvements to the home, especially the refurbishment of two bathrooms, the refurbishment of the kitchen and replacement of 19 internal fire doors. A follow on visit by the Ofsted inspector took place on 18 February 2015 at which the urgency of an early start to these works was stressed.

A tender from the Director of Property for the refurbishment of two bathrooms and replacement of 19 internal fire doors had been received to the value of £63,683. The details of this cost were given below:

Building works	£50,183
Contingency	£10,000
Fees	£3,500
Total	£63,683

The kitchen refurbishment work was still in the design stage and the tender cost would be subject to a later request for approval. Ofsted, however, was pressing for the works to be started on site as soon as possible, and approval would allow the bathroom refurbishments and replacement fire doors' works to proceed to an earlier start date on the site.

The sum of £63,683 was to be a charge against the Children's Homes capital allocation of £100,000 (approved in the Children & Younger Adults Capital Programme 2014-15) that was approved at Cabinet on 02 June 2014. Of this, there was currently £75,900 available.

RESOLVED (1) to approve placing an order to the value of £63,683 for capital improvements at Glenholme Children's Home, Long Eaton; and

(2) to approve that call-in be waived in view of the urgency of the matter for the reason outlined in the report.

41/15 EXCLUSION OF THE PUBLIC RESOLVED that the public be excluded from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of the kind of exempt information detailed in the following summary of proceedings:-

SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC WERE EXCLUDED FROM THE MEETING

- (1) To confirm the exempt minutes of the meeting of the Cabinet Member – Children and Young People held on 10 February 2015 (contains exempt information).

- (2) To consider the report of the Director of Legal Services on Chesterfield Schools Foundation (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))
- (3) To consider the report of the Director of Legal Services on Appointment of Trustees to Educational Charities (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))
- (4) To consider the report of the Strategic Director for Children and Younger Adults on Performance Management for Teachers employed by the Local Authority and not attached to Schools (contains information which is likely to reveal the identity of any individual).
- (5) To consider the report of the Strategic Director for Children and Younger Adults on Mr & Mrs S - Request for Special Guardianship Allowance (No detriment financial arrangements included) for DC (contains information which is likely to reveal the identity of any individual).
- (6) To consider the report of the Strategic Director for Children and Younger Adults on School Staff Redundancies 2015. (contains information which is likely to reveal the identity of any individual).