

DERBYSHIRE COUNTY COUNCIL

CABINET MEMBER

5 MARCH 2014

REPORT OF THE STRATEGIC DIRECTOR ADULT CARE

**DERBYSHIRE TRUSTED BEFRIENDING NETWORK - CAPACITY
BUILDING GRANT ROUND 2**

1. Purpose of the Report

To seek approval for the allocation of grants for Round 2 of the Derbyshire Trusted Befriending Network Capacity Building Grant.

2. Information and Analysis

The Derbyshire Trusted Befriending Network (DTBN) aims to ensure that there is equitable, quality assured befriending provision across Derbyshire for all adults. The development of the DTBN has strengthened the level of prevention support available to local people and local communities, helping to maintain independence, social inclusion and avoid or reduce the need for formal social care support at a time when the Adult Care budget is shrinking.

A comprehensive needs and gap analysis of befriending services in Derbyshire was completed in the summer of 2012 and was reported to the Adult Care Board in January 2013. This gap analysis has been used to inform and shape investment in the further development of befriending support across the county. This included investment that extends the current befriending capacity of members of the DTBN, through a grant scheme entitled the "Derbyshire Trusted Befriending Network Capacity Building Grant". This grant scheme was established, and the first round of funding issued, following approval by Cabinet Member on 11th February 2013.

This grant scheme is restricted to members of the DTBN, offering one-off grants of up to £8,000 for quality assured befriending providers to build the capacity of their service provision. This could for example, be achieved through the provision of training for volunteer befrienders to better meet specific needs (e.g. for people with dementia and learning disabilities), by improving engagement with under-represented groups, or by supporting innovative approaches to recruit additional volunteer befrienders.

The opportunity to make applications for the second round of Capacity Building Grants was opened to the DTBN members in September 2013, with a closing date for applications of 1st November 2013. A copy of the information sheet detailing the application process is attached as Appendix 1 for information. The following priorities for this round of funding were identified as a result of a re-assessment of the capacity of befriending services across the county, 18 months on from the establishment of the DTBN:

- Increase general befriending service availability in Amber Valley, Chesterfield, Erewash or North East Derbyshire.
- Increase befriending opportunities for people with a learning disability, mental ill health or dementia.
- Joint or consortia bids to encourage collaboration and economies of scale.

Applications for grants have been assessed by a panel, made up of the following representatives:

- Peter Frakes - [Independent] Chair Derbyshire Older Peoples Advisory Group and Chair of Derbyshire Trusted Befriending Network Steering Group
- Andrew Raynor – Public Health Manager (Ageing Well)
- Jem Brown - Group Manager – Prevention (Fieldwork Services North), Adult Care
- Louise Cope - Practical Independent Living Services Development Officer, Adult Care

The panel met on 8th November 2013 to consider the Round 2 applications and has made recommendations for 7 grant awards, totalling £40,508.15, from 7 applications, subject to Cabinet Member approval. The recommendations for awards are set out in Appendix 2.

The background and recommendations for awards were considered in detail by Councillor Paul Jones, Deputy Cabinet Member Adult Social Services, as an action arising from the Adult Care Directorate meeting of 11/12/13. Following a meeting on 17/1/14 with the Group Manager – Prevention and the operational lead officer for the TBN, Cllr. Jones endorsed the recommendations of the Round 2 awards panel.

3. Financial Considerations

The costs of the Capacity Building Grant scheme – Round 2 will be met from the 2013/14 Trusted Befriending budget. The allocated budget is £50k and provisionally £40,508 has been awarded, subject to approval.

4. Other Considerations

In preparing this report the relevance of the following factors has been considered: legal, prevention of crime and disorder, equality and diversity, human resources, environmental, health, property and transport considerations.

5. Key Decision

No

6. Is it required that call-in be waived in respect of the decisions proposed in the report?

No

7. Background Papers

- *Cabinet Report 1st June 2011, ADULT CARE PREVENTION STRATEGY - DEVELOPMENT OF A DERBYSHIRE TRUSTED BEFRIENDING NETWORK*
- *Cabinet Member Report, 11th February 2013, DERBYSHIRE TRUSTED BEFRIENDING NETWORK DEVELOPMENT - CAPACITY BUILDING GRANT ROUND 1*

8. OFFICER'S RECOMMENDATION

That Cabinet Member approves the awarding of grants from Round 2 of the Trusted Befriending Network Capacity Building Grant Scheme.

Bill Robertson
Strategic Director – Adult Care
County Hall, Matlock

APPENDIX 1

TBN Capacity Building Information

Round 2 – Autumn 2013

Derbyshire County Council Adult Care has developed the Derbyshire Trusted Befriending Network to ensure that isolated and vulnerable adults, who could benefit from befriending support in Derbyshire, have support available to them and can be confident that these services are safe and well run. The network is part of Derbyshire County Council Adult Care's wide ranging package of preventative support that helps people to keep as well as they can be and continue to live independently in their own homes for as long as they wish.

As part of this initiative, a Capacity Building Grant fund has been established. This fund offers one-off grants of up to £8,000 to help befriending service providers, who are members of the Derbyshire Trusted Befriending Network, to build capacity. This could include providing training for volunteer befrienders to better meet specific needs (e.g. dementia, learning disabilities), improving engagement with under-represented groups or supporting innovative approaches to recruit additional volunteer befrienders.

Round 2 Funding Priorities

Priority will be given to applications that meet any of the following:

- Increase general befriending service availability in Amber Valley, Chesterfield, Erewash or North East Derbyshire.
- Increase befriending opportunities for people with a learning disability, mental ill health or dementia.
- Joint or consortia bids.

Who can apply?

We will consider applications from organisations currently delivering befriending services in Derbyshire (excluding Derby City) who are full members of the Derbyshire Trusted Befriending Network or are committed to achieving full membership and have submitted their application to be considered at the Autumn 2013 panel. However, funding will only be released once full membership has been confirmed.

Joint or consortia applications will also be accepted but all involved in the application must be full members of the Derbyshire Trusted Befriending Network. A lead organisation must be identified, who will receive and administer the funding on behalf of partners.

Capacity Building Grants cannot be awarded to organisations who are not full members of the Derbyshire Trusted Befriending Network.

Successful applicants to the previous funding round are welcome to submit an application to this round. However, where funding is being requested for the same or similar activity, we would request that you evidence that you have successfully met the targets detailed in your previous application and are seeking to build further on this work.

What do you need to tell us?

To be successful, your application form will need to demonstrate:

- How you have identified a need for your project/proposal
- How your project/proposal will continue to benefit/improve your service in the future
- How your project/proposal will help to achieve one or more of the following objectives:
 - Improve engagement with hard to reach, under-represented groups, both as clients and volunteer befrienders
 - Improve the quality of service delivered to socially isolated older and vulnerable people
 - Increase the numbers of volunteer befrienders, thus increasing the opportunities for socially isolated people to access support
 - Improve the skills of volunteer befrienders to meet specific needs e.g. dementia, people with learning disabilities

All applications will be assessed to ensure that they provide good value for money. Therefore, you need to provide detailed information about what your proposal will deliver. For example, if you intend to recruit additional volunteer befrienders, how many are you aiming to recruit and how many people would they be able to support, how they will be trained etc.

What can the grant pay for?

- Resources for your project
- Hiring a venue
- Training fees
- Volunteer expenses

We also ask that, where appropriate, you support Derbyshire businesses by spending your grant on goods and services from local suppliers.

A Capacity Building Grant cannot pay for:

- Promoting religious or political beliefs

- Buying land or buildings
- Core organisational running costs e.g. utility bills, council tax, rent
- Projects outside the administrative county of Derbyshire
- Retrospective funding for projects/activities that have already taken place

Please note, as this funding is from Adult Care, applications can only be accepted for projects that focus on adults (aged 18 years and over), not children and young people.

Who makes the decision?

The Capacity Building Grants panel will consist of representatives from Derbyshire County Council and the Derbyshire Trusted Befriending Network Steering Group. The panel will assess your application against the criteria on the application form.

How to apply

You must apply using the Capacity Building Grant application form. This can be requested in either electronic or paper format from the Trusted Befriending Network Coordinator at befriending@sd cvs.org.uk or on 01283 219761.

Completed forms can be returned:

- by e-mail to befriending@sd cvs.org.uk or
- by post to:

Trusted Befriending Network Coordinator
South Derbyshire CVS
46-48 Grove Street
Swadlincote
Derbyshire DE11 9DD

The deadline for receipt of completed applications is **Friday 1st November 2013**.

How will the grant be paid?

Payment will be made by BACS directly into your organisation's bank account. You will be required to fill out a monitoring form every 6 months throughout the lifespan of the project, attend an annual monitoring meeting and provide evidence of how the grant has been spent at the end of the project.

Help with your application

You can contact the Derbyshire Trusted Befriending Network Coordinator for advice on filling in this form.

Kerrie Fletcher, South Derbyshire CVS

Telephone: 01283 219761
E-mail: befriending@sd cvs.org.uk

APPENDIX 2

DTBN Capacity Building Grant Round 2 Applications – Findings and Recommendations of the Grant Panel

Application reference number: 2.1

Application of: Consortium Bid: South Derbyshire CVS (lead org.), Age Concern Chesterfield & District, Age UK Derby & Derbyshire, Crich Careline, Derbyshire Dales Careline, Luv2MeetU (HFT), Sight Support Derbyshire, Voluntary & Community Services Peaks & Dales, Volunteer Centre Chesterfield & District and Volunteer Centre Glossop.

Summary of proposal: The development of a web portal to promote volunteer befriending opportunities, to increase levels of volunteering, thus increasing overall befriending capacity across the county.

Panel Findings:

- This is a consortia bid, which therefore fulfils one of the Round 2 funding priorities, enabling the pooling of resources across DTBN members and spread the benefits of the funding awarded across the county.
- The bid represents good value for money.
- The bid demonstrates an on-going commitment to the DTBN by the consortia members.
- Meets one of the required target outcomes for the DTBN going forward, to increase awareness of volunteer befriending opportunities.

Panel Recommendation/s:

- The bid is approved but with the following caveats:
 - That all organisations forming this consortium agree to ensure that information contained on the website remains current.
 - That there is a longer term commitment to this website, with the expectation that the consortia members aim to develop and grow the website over the next 3 years.

Level of funding applied for: £6,260

Level of funding recommended: £6,260

Application reference number: 2.2

Application of: Amber Valley CVS

Summary of proposal: Recruit additional volunteers (including via a targeted scheme for local employers), further develop the skills of volunteers by providing training around dementia and working with people with a learning disability, and expand the “phone buddy”, telephone befriending scheme.

Panel Findings:

- Increasing befriending capacity in the Amber Valley area has been identified as a priority for Round 2 funding.
- Increasing befriending opportunities for people with LD and people with dementia is a commissioning priority, identified in the 'Befriending for Adults in Derbyshire – gap analysis and mapping report' (September 2012).
- The application reads well, demonstrates good links with other agencies and represents good value for money.

Panel Recommendation/s:

- The bid is approved but with the following caveats:
 - Amber Valley CVS agrees with Adult Care a target for the number of new volunteers recruited.
 - Amber Valley CVS agrees with Adult Care a target for the number of new clients supported.
 - Amber Valley CVS complete outcomes monitoring to evidence the impact befriending has had on supporting clients to live independently, improving wellbeing and reducing social isolation. This to be provided through the use of an outcomes monitoring tool e.g. "Outcomes Stars" and the provision of case studies.
 - The funding allocated for accessing specialist training around supporting people with dementia should be pooled with that contained within other bids to this funding round, in order to deliver a training package for all Providers to ensure increased value for money. This will be facilitated via the DTBN.

Level of funding applied for: £6,499.15

Level of funding recommended: £6,499.15

Application reference number: 2.3

Application of: Home-Start Erewash

Summary of proposal: Recruit 20 specifically trained volunteers to befriend 25 parents per annum who are experiencing mental ill health.

Panel Findings:

- This befriending provision supports adults with children, who are struggling with mental ill health.
- This befriending provision supports a younger age group of adults, which is likely to prevent them or have a damping down effect on them

needing more acute support from Adult Care or other agencies as they grow older.

- Need to ensure that there is an emphasis on engaging with new volunteers rather than simply supporting existing volunteers.

Panel Recommendation/s:

- That only the following elements of the bid are approved:
 - Costs associated with the training of new volunteers (excluding preparation course refreshments)
 - Administration costs for recruiting new volunteers
 - Advertising costs for recruiting and training volunteers at a reduced amount of £500
- That funding is only released to the Provider, once Adult Care receives evidence of Home Start Erewash successfully delivering the project that was funded through Round 1 of the Capacity Building grant fund.

Level of funding applied for: £7,490

Level of funding recommended: £3,700

Application reference number: 2.4

Application of: Chinese Big Society

Summary of proposal: Produce and distribute bi-lingual DVDs, recruit additional volunteers and provide training to recruited volunteers around communication skills and mental health first aiders.

Panel Findings:

- Innovative idea for supporting a very specific isolated section of the community.
- Building on initial investment from a Friends and Good Neighbours grant.

Panel Recommendation/s:

- That the bid is approved in principle but with the following caveats:
 - Chinese Big Society successfully achieves all of the requirements to achieve full DTBN membership prior to any funding being released.
 - The target audience for the DVD is clarified to enable robust monitoring of impact.
 - Chinese Big Society agrees with Adult Care a target of 6 new volunteers to be recruited and trained.
 - Chinese Big Society agrees with Adult Care a target for the number of new clients supported.
 - Funding will not be provided for refreshments.

Level of funding applied for: £5,938

Level of funding recommended: £5,438

Application reference number: 2.5

Application of: Volunteer Centre Glossop

Summary of proposal: Recruit 12 additional volunteers to offer social sessions, primarily targeted at people with the early stages of dementia.

Panel Findings:

- Increasing befriending opportunities for people with dementia is a commissioning priority, identified in the 'Befriending for Adults in Derbyshire – gap analysis and mapping report' (September 2012).
- The emphasis on supporting vulnerable people to access social activities meets Public Health priorities to reduce social isolation.

Panel Recommendation/s:

- The bid is approved but with the following caveats:
 - Volunteer Centre Glossop agrees with Adult Care a target of 30 new clients supported.
 - More detailed information is provided around the breakdown of costs prior to any funding being released.
 - The funding allocated for accessing specialist training around supporting people with dementia should be pooled with that contained within other bids to this funding round, in order to deliver a training package for all Providers to ensure increased value for money. This will be facilitated via the DTBN.
 - Funding will not be provided for project evaluation and financial reporting, which is a requirement of grant receipt.

Level of funding applied for: £7,910

Level of funding recommended: £7,613

Application reference number: 2.6

Application of: Voluntary and Community Services Peaks and Dales

Summary of proposal: Increase the geographical coverage of the existing service across High Peak south and relax the age criteria for people to access the service. Engage with the University of Derby in Buxton to encourage younger people to volunteer.

Panel Findings:

- Gap and Needs Analysis identified befriending provision in the High Peak as underprovided for currently.

- Credible bid that would allow support for a broader range of adults than currently, e.g. vulnerable adults in middle age or younger.

Panel Recommendation/s:

- The bid is approved but with the following caveats:
 - Voluntary and Community Services Peaks and Dales agrees with Adult Care a target of 30 new clients supported.
 - Voluntary and Community Services Peaks and Dales agrees with Adult Care a target of 20 new volunteers.
 - The funding allocated for management and office facilities in the bid is used to fund additional volunteer expenses to improve value for money.

Level of funding applied for: £7,998

Level of funding recommended: £7,998

Application reference number: 2.7

Application of: New Mills and District Volunteer Centre

Summary of proposal: Recruit additional volunteer befrienders to further expand the existing service, building on the developments funded by the previous Capacity Building Grant. Provide volunteer befrienders with training around mental ill health and dementia.

Panel Findings:

- Increasing befriending opportunities for people with dementia is a commissioning priority, identified in the 'Befriending for Adults in Derbyshire – gap analysis and mapping report' (September 2012).
- Increasing the skills of new and existing volunteers will enable a broader range of clients to be supported by the service.
- Need to ensure that there is an emphasis on engaging with new volunteers rather than simply supporting existing volunteers.

Panel Recommendation/s:

- The bid is approved but with the following caveats:
 - New Mills and District Volunteer Centre agrees with Adult Care a target for the number of new volunteers recruited.
 - New Mills and District Volunteer Centre agrees with Adult Care a target for the number of new clients supported.
 - The funding allocated for accessing specialist training around supporting people with dementia should be pooled with that contained within other bids to this funding round, in order to

deliver a training package for all Providers to ensure increased value for money. This will be facilitated via the DTBN.

- Dedicated staff salary costs will not be funded.

Level of funding applied for: £7,000

Level of funding recommended: £3,000

Summary:

- **Total amount of grant available = £50,000**
- **Total amount of grant (provisionally) allocated = £40,508.15**
- **Amount of grant unallocated = £9,491.85**