DCC Members Allowances

Guidance Notes

- 1. This form should be used to claim carers allowance, mileage, fares, parking fees and subsistance allowance.
- 2. Please complete at least maonthly.
- Please refer to the Members Allownaces Scheme when completing this form, also available on the Council's website at www. derbyshire.gov.uk/council/members_allowances. For any queries on vehicle licensing and health standards, you should contact the DVLA at www.dvla.gov.uk
- Subsistance payments can only be made tax-free when the official duty is more than 5 hours duration and more that
 from base.
- 5. If you have any problems please contact the Members Allowances Section in Room 207 or Ext 38717 Mary Cundy

CERTIFICATION BY MEMBER: IDECLARE THAT:-

- 1. I have actually and necessarily incurred expenditure on travelling and subsistance for the purpose of enabling me to perform approved duties as a member of the Derbyshire County Council.
- 2. I have actually paid the fares and made the other payments shown.
- 3. The amounts claimed are strictly in accordance with the rates determined by the Council.
- 4. I have a current full license to drive the vehicle used and I have valid insurance; this covers me for business use and indemnifies the Authority against third party claims.
- 5. My vehicle is taxed, has a validMOT certificate (if older than 3 years) and is in roadworthy condition. I do not have any physical or mental disability/condition which affects my fitness to drive, or take any drugs or substances which could impair my ability to drive.
- 6. I claim carers allowance only in order to perform approved duties
- 7. The statements above and on the quantum state sheet attached an amount of the statements above and will not make any claim ance expenses, or conference allowances, or specific attendance allow
 the duties indicated above.

Signature of Member:

Date: 6th AUGUST 2018

MEMBER'S NAME: ADDRESS

INAIVIE.

Tony King 11 The Vale, Ilkeston

Vehicle Registration Number:

Exact C.C:

Insurance Company:



Tick as appropriate					
I have a fuel VAT receipt which I have retained					
I have attached a fuel VAT receipt to this claim					
I do not have a fuel VAT receipt					

SUMMAR	Y: (for office	use only)			
Car Allow	ance:				
556	Miles at			£0.45	£250.2
. 0	Passeng	er miles at		£0.05	£0.0
Fares and	other Autho	rised Paym	ents		£4.5
Taxable S	ubsistance /	Allowance			£0.0
Non-Taxa	ble Subsista	nce Allowar	ice		£0.0
Carers All	owance				£0.0
		T	OTAL AMO	UNT DUE	£254.7
Calculatio	ns Checked	ma			
Calculatio	ns Verified	SH			
Authorise	d for Payme	nt S	,		

DCC Members Allowances

			TII	VIES		DETAILS	OF APPROVED DUTIES		No. of N			Subsi	stance		
Date	Place of Departure	Place of Return	Depart	Return	Time	Venue	Description	Names of Passengers	Miles	Pass enger Miles	Fares / Authorised Payments	Tax	Non Tax	Carers Allowance	Notes
04/06/2018	Ilkeston	Ilkeston	8.30	14.30	9.30	County Hall	Council/Cabinet Brief		38					- monding	110100
6/06/2018	Ilkeston	Ilkeston	8.00	18.00	14.00	County Hall	Full Council		38						
07/06/2018	Ilkeston	Ilkeston	9.00	15.00	11.00	County Hall	EDR Brief		38						
8/08/2018	Ilkeston	Ilkeston	9.00	14.00	10.30	County Hall	Bolsover projects mtg		38		× -				
11/06/2018	Ilkeston	Ilkeston	12.00	17.00	15.00	County Hall	Elvaston planning		38						
13/06/2018	Ilkeston	Ilkeston	7.45	13.00	9.00	County Hall	Cabinet/CMT + Budgeting		38						
4/01/1900	Ilkeston	Ilkeston	9.00	17.30	12.00	County Hall	Toyota Board brief		38						
					13.30	County Hall	Cabinet Pre and Meeting								
5/06/2018	Ilkeston	Ilkeston	7.00	11.00	8.00	Markham V	DEP Board		- 50						
18/06/2018	Ilkeston	Ilkeston	9.00	17.30	10.00	Broomfield H	Toyota city P'ship		66						
					14.00	Hollingwood	Staveley Wks P'ship Board		- 55						
20/06/2018	Ilkeston	Ilkeston	7.45	16.00	9.00	County Hall	Strategic cabinet		38						
					13.00	County Hall	St Modwen meeting								
1/06/2018	Ilkeston	Ilkeston	9.30	11.30	11.00	County Hall	EDR Brief		38					-	
7/06/2018	Ilkeston	Ilkeston	7.45	14.00	9.00	County Hall	Cabinet/CMT + Budgeting		38						
8/06/2018	Ilkeston	Ilkeston	8.00	16.00	9.00	County Hall	Quarterly Econ Review		38			,			
					12.00	County Hall	Emploment & Skills Board				*				
9/06/2018	Ilkeston	Ilkeston	9.00	12.30	10.00	Derby TH	DEP Inward Invest Board		22		£4.50				Parking
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Council ns, Derby Receipt

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