

**MEMBER'S ALLOWANCES**  
Claim by Elected Member of Derbyshire County Council

MEMBER'S NAME: CHRIS STEVE BULL  
 ADDRESS: 53 GREENWAY  
ASHBOURNE DERBY  
 Vehicle Reg. No. [REDACTED]  
 Exact C.C. ....  
 Insurance Comp. [REDACTED]

**Guidance Notes**

1. This form should be used to claim carers allowance, mileage, fares, parking fees and subsistence allowance.
2. Please complete at least monthly.
3. Please refer to the Members Allowances Scheme when completing this form, also available on the Council's website at [www.derbyshire.gov.uk/council/members\\_allowances](http://www.derbyshire.gov.uk/council/members_allowances). For any queries on vehicle licencing and health standards, you should contact the DVLA at [www.dvla.gov.uk](http://www.dvla.gov.uk).
4. Subsistence payments can only be made tax-free when the official duty is more than 5 hours duration and more than 5 miles from base.
5. If you have any problems please contact the Members Allowances Section in Room 202 or Ext 7717 - Mary Cundy.

**CERTIFICATION BY MEMBER: I DECLARE THAT:-**

1. I have actually and necessarily incurred expenditure on travelling and subsistence for the purpose of enabling me to perform approved duties as a member of the Derbyshire County Council.
2. I have actually paid the fares and made the other payments shown.
3. The amounts claimed are strictly in accordance with the rates determined by the Council.
4. I have a current full licence to drive the vehicle used and I have valid insurance; this covers me for business use and indemnifies the Authority against third party claims.
5. My vehicle is taxed, has a valid MOT certificate (if older than 3 years) and is in roadworthy condition. I do not have any physical or mental disability/condition which affects my fitness to drive or take any drugs or substances which could impair my ability to drive.
6. I claim carers allowance only in order to perform approved duties.
7. The statements above and on the supplementary sheet attached are correct. Except as shown I have not made and will not make any claim under any enactment for travelling or subsistence expenses, or carers allowance in connection with the duties indicated above.

Signature of Member: [REDACTED]

Date: 16/10/17

Tick as appropriate	
I have a fuel VAT receipt which I have retained	<input type="checkbox"/>
I have attached a fuel VAT receipt to this claim	<input type="checkbox"/>
I do not have a fuel VAT receipt	<input type="checkbox"/>

SUMMARY: (for office use only)		£	p
Car Allowance:			
	<u>419</u> Miles at <u>45</u> p	<u>188.55</u>	✓
Fares and other Authorised Payments	<u>135</u> x <u>0.05</u>	<u>6.75</u>	✓
Taxable Subsistence Allowance			
Non-Taxable Subsistence Allowance			
Carers Allowance			
Miscellaneous			
<b>TOTAL AMOUNT DUE £</b>		<u>195.30</u>	✓
Calculations Checked		<u>MC</u>	
Calculations Verified		<u>[Signature]</u>	
Authorised for Payment		<u>[Signature]</u>	

Date	Place of Departure	Place of Return	TIMES		DETAILS OF APPROVED DUTIES	Names of Passengers if Travel by Private Car	No. Miles if by Private Car		Fares and other authorised payments £ p	Subsistence		Carers Allowance	
			Depart	Return			Miles	Passenger Miles		Tax £ p	Non-Tax £ p	£	p
16/8/17	Ashtons	Ashtons	9.15	11.40	A.C.T. COMMUNITY TRANSPORT <sup>OB</sup>		4						
25/8/17	Ashtons	Ashtons	10.00	11.20	MEETING CHAIRMAN SNESTON P.C.		8						
5/9/17	Ashtons	Ashtons	7.00	9.30	DOVERIDGE PARISH COUNCIL		26						
6/9/17	Ashtons	Ashtons	7.00	9.45	LONGFORD PARISH COUNCIL		22						
11/9/17	Ashtons	Ashtons	8.15	1.45	PARADISE SCHOOL OPENING MEETING LOS SAUNGE	SIMON SPENCER	54	54					
13/9/17	Ashtons	Ashtons	8.15	4.50	GROUP MEETING FULL COUNCIL ✓	SIMON SPENCER	42	27					
14/9/17	Ashtons	Ashtons	9.00	4.30	PHACES COMMITTEE CABINET	SIMON SPENCER	42	27					
15/9/17	Ashtons	Ashtons	9.45	1.45	HIGHWAYS MEETING	SIMON SPENCER	42	27					
18/9/17	Ashtons	Ashtons	7.00	8.45	SUSSEX PARISH COUNCIL		20						
20/9/17	Ashtons	Ashtons	9.00	11.20	A.C.T. COMMUNITY TRANSPORT <sup>OB</sup>		4						
20/9/17	Ashtons	Ashtons	7.15	9.35	CLETON PARISH COUNCIL		5						
27/9/17	Ashtons	Ashtons	7.00	8.50	BRADLEY PARISH COUNCIL		12						
21/9/17	Ashtons	Ashtons	1.15	2.50	CABINET PRE MEETING		30						
25/9/17	Ashtons	Ashtons	7.00	8.40	ROSTON - NORBURY PARISH COUNCIL		14						
2/10/17	Ashtons	Ashtons	6.30	8.30	BOGESTONE PARISH COUNCIL		20						
4/10/17	Ashtons	Ashtons	7.00	9.20	BRACKSFORD PARISH COUNCIL		14						
5/10/17	Ashtons	Ashtons	1.00	3.20	CABINET		30						
10/10/17	Ashtons	Ashtons	9.00	2.15	EMERGENCY PLAN MEETING		30						
Total brought forward from supplementary sheet(s)							419	135					
TOTAL CLAIMED:							419	135					