
Derbyshire Employment and Skills Board

Implementation Plan 2010/2011

Update September 2010 (V1)



DESB IMPLEMENTATION PLAN – As at 06.09.2010

PRIORITY	ACTION	BOARD/ THEME GROUP	IMPLEMENTATION	TIMELINE	ACTION / STATUS
1. Ongoing monitoring and reviewing of the DESB Strategy and Action Plan	<ul style="list-style-type: none"> Align work with LSP employment and skills plans Maintain a watching brief on neighbouring ESB strategies in Derby, Nottingham, Manchester and Sheffield. Carry out an evaluation of DESB resourcing and its 'fitness for purpose' Explore options and develop funding application to emda and other relevant partners for DESB support post March 2011 	<p>Board</p> <p>Secretariat to maintain a watching brief</p>	<ol style="list-style-type: none"> Exec Group to look at neighbouring ESB plans as they emerge Exec Group to look at regional skills plans as they emerge DEP/DESB to commission DESB resourcing evaluation – June/July Exec Group to lead on funding bid/s from July onwards, with support from HD Single Programme Interim Evaluation to be produced May/June 2010 Review LEP progress at Exec group Carry out refresh of Action Plan 	<p>Oct 2010</p> <p>Oct 2010</p> <p>Oct 2010</p> <p>July 2010</p> <p>Nov 2010 draft report</p> <p>Oct 2010</p> <p>Sept 2010 / March 2011</p>	<p><i>HD to produce report</i></p> <p><i>Review following production of Regional Skills Priorities statement HD commissioned July 2010. Report to be received.</i></p> <p><i>On hold pending LEP Developments. Raised at exec Aug 2010.</i></p> <p><i>HD to produce report on Single Programme Evaluation for Nov 2010 to report at Dec Board.</i></p> <p><i>On-going</i></p>
2. Board/Executive Group		Board/ Executive			

Development		Group			
3. Partnership development	<ul style="list-style-type: none"> Review options for joint Derby and Derbyshire ESB in light of LEP developments. 	Board/ Executive Group	<ol style="list-style-type: none"> FL and GL to discuss single ESB structure FL to meet with Notts and Derbys ESB Chairs to discuss Implications of LEP Developments 	Sept 2010 Oct 2010	<i>GL to attend DESB Board Sept 2010.</i>
4. Planning and commissioning		Board/ Executive Group			
5. Young People in Employment (16 -18) 18+ to be led by WAG.	<ul style="list-style-type: none"> Maintain watching brief on areas with high numbers of NEET Produce action plan 	Young People into Employment	<ol style="list-style-type: none"> Focus on helping young people into employment and training – especially 18yr old NEET group Action plan / priorities statement to be produced to feed into implementation plan 	March 2011 Dec 2010	<i>JCP, Connexions to work with YP sub group to agree actions to make a difference to these people. Plan to include/explore opportunities for work experience.</i>
6. Employability	<ul style="list-style-type: none"> Update Action Plan 	Worklessness Action Group Welfare to Work	<ol style="list-style-type: none"> Focus on actions needed on priority wards in particular those that have not benefitted from government funding/ programmes Written report/updated 	Feb 2010 onwards Dec 2010	<i>To be picked up by WAG Reports to be</i>

			action plan to be completed by sub group chair for DESB Board		<i>provided 7 working days in advance of meeting.</i>
7. Skills development	<ul style="list-style-type: none"> Action plan / priorities statement to be produced. 	Skills Dev.	1. Written report/updated action plan to be completed by sub group chair for DESB Board		<i>Report to be submitted 7 working days in advance of Board</i>
8. Sector development	<ul style="list-style-type: none"> Establish action plan 	Sector Dev.	<ol style="list-style-type: none"> DJ to contact Board members to establish who is interested in working on Sector Development and with the Derby group. Written report/updated action plan to be completed by sub group chair for DESB Board 	Feb 2011	<i>Group to be re-convened</i> <i>Report to be provided 7 working days in advance of Board</i>
9. Communications	<ul style="list-style-type: none"> Launch DESB web site All theme groups to provide regular updates to Board Attendance at Partnership Forum/Sustainable Communities sub-group meetings Board to be kept fully informed of decisions of Exec 	Secretariat	<ol style="list-style-type: none"> DJ to finalise website DJ/FL to write to all theme groups asking for quarterly updates provided in a template format – DJ to progress chase DJ to produce Action Points from Exec Group meetings Frank Lord (or rep) to attend 	Oct 2010 On-going	<i>Website currently being populated.</i> <i>Chairs of sub groups to provide written report in advance of DESB Board meetings.</i> <i>v - Cleared</i> <i>On-going, as part of</i>

			<p>DPF Meetings/Sustainable Communities Sub-Group Meetings.</p> <p>5. DJ to produce a summary of decisions of Exec and distributed with Board papers 2 weeks before scheduled meeting.</p>		<p><i>DESB website.</i></p> <p><i>✓ - Cleared, ongoing</i></p>
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