

**PUBLIC HEALTH COVID19 FUND**

**APPLICATION FORM**

The response to the COVID19 pandemic has seen many community and voluntary sector organisations and groups across Derbyshire working to ensure the needs of local residents are met.  In addition, national guidance on shielding, social isolation and social distancing has required organisations and groups to quickly adapt to work in new and innovative ways, while also meeting an increase in demand for support.

The Public Health COVID19 Fund has been established to support voluntary and community sector organisations and groups in improving the health and wellbeing of the residents of Derbyshire during the ongoing pandemic.  Constituted organisations and groups can apply for up to £2,000 in funding, and non-constituted organisations and groups up to £250.

**BEFORE YOU FILL IN THIS FORM**

* Please read through the application form before you start to fill it out to help you answer each question appropriately.
* Check your organisation/group can meet the grant conditions, which you will find listed on the last page of this document.

**ABOUT YOUR ORGANISATION/GROUP**

|  |  |
| --- | --- |
| Name of organisation/group |  |

|  |  |
| --- | --- |
| Is your organisation/group formally constituted?\* | **Yes**  **No** |

\* Formally constituted groups must have a bank account with at least two independent signatures, as well as a governing document or a list of governing members and a set of rules. Constituted groups can apply for up to £2,000 from the Public Health COVID19 fund, and non-constituted groups up to £250.

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| --- | --- |
| Does your organisation/group have a current funding agreement in place with the Public Health department at Derbyshire County Council? (E.g. Grant agreement or contract?)  If yes, please do not complete the application form, but contact a member of the Public Health team directly. | **Yes**  **No** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | | | |
| Contact name |  |  | Contact address for correspondence | |
|  | | |  | |
| Telephone no. |  |  |
|  | | |
| E-mail address |  |  |
|  | | | | |
| Charity Number (if applicable) |  |  |  |  |

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| --- |
| Please briefly describe the work your organisation/group has done to respond to COVID19: |
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|  |  |
| --- | --- |
| In which area does your  group work? e.g. Matlock |  |

**WHAT WOULD YOU LIKE THE FUNDING FOR?**

|  |  |
| --- | --- |
| Name of project |  |

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| --- |
| **Please describe the activity you would like the funding for.**  Please be specific about what you will do with the funding, and how you will do it |
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| **Please describe how the funding will improve the health and wellbeing of Derbyshire residents.**  Examples would include; reducing loneliness, improving mental health, or ensuring access to healthy and nutritious food. [Please note this is not an exhaustive list of examples.] |
|  |

**ABOUT THE FUNDING YOU HAVE APPLIED FOR**

Date

|  |  |
| --- | --- |
| Amount of funding requested (£) |  |

|  |  |
| --- | --- |
| Project start date |  |

|  |  |
| --- | --- |
| What will the funding pay for? (Please provide a detailed breakdown of cost, showing how you have calculated the cost for each item) | Cost (£) |
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|  |  |
| **Total** |  |

If you are applying for a funding for a project that includes working with children or vulnerable people, please confirm that you have the following in place:

|  |  |  |  |
| --- | --- | --- | --- |
| Safeguarding policy | **Yes**  **No** | DBS checks | **Yes**  **No** |

|  |  |
| --- | --- |
| Are there any Derbyshire County Council councillors connected to your organisation? (e.g. trustee/board member, employee or volunteer) | **Yes**  **No** |
|  |  |
| If YES, please provide the name(s) of the councillor(s) |  |

**SIGNATURE**

On behalf of the organisation/group I confirm that the information in this application is correct and the organisation/group is not established or conducted for profit.

In the event of a grant being awarded I also confirm that the organisation/group will abide by the attached conditions of grant and will inform Derbyshire County Council of any change in circumstances that would affect this application.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature |  | Date |  |

|  |  |
| --- | --- |
| Position in Company |  |

If you are completing this form electronically and are unable to provide an electronic signature, you will be asked to sign before a grant is released.

**Please send us your application by email only:**

Save your electronic application form, attach it to an email and send it to: [Iain.Little@derbyshire.gov.uk](mailto:Iain.Little@derbyshire.gov.uk) and [Sue.Rattigan@derbyshire.gov.uk](mailto:Sue.Rattigan@derbyshire.gov.uk)

**SEE FOLLOWING PAGE FOR PUBLIC HEALTH COVID19 FUND CONDITIONS.**

**PUBLIC HEALTH COVID19 FUND CONDITIONS**

Derbyshire County Council retains the right to reclaim, at any time, all or part of the awarded money if it is not spent for the purpose it was awarded. Derbyshire County Council retains the right to reclaim, at any time, any asset purchased from the awarded money which is no longer being used for the purpose it was awarded. The organisation must inform the Derbyshire County Council immediately if it is unable to accept or comply with any of the following conditions:

|  |  |
| --- | --- |
| * Funding from the Public Health COVID19 Fund will be used for the specific purpose for which it is granted. * No asset purchased using the grant will be sold or transferred without agreement from Derbyshire County Council. * The support will be recognised as a ‘one off’ award and does not imply that Derbyshire County Council is committed to any future funding. * The award will be spent within 12 months of being received or otherwise returned to Derbyshire County Council * Reference to the fact that funding was provided by Derbyshire County Council will be made in any publicity about the project. | * The organisation will provide receipted invoices if requested by Derbyshire County Council where awarded money is used to purchase goods/services. * Derbyshire County Council will not be held responsible for any action of the organisation or anyone acting on its behalf. * The organisation will recognise and support Derbyshire County Council’s commitment to safeguarding the environment, equal opportunities and diversity and will endeavour to ensure that the project does not have a detrimental impact. |