

Get into Learning...

East  
Area

# What's on

## Autumn Courses

### 2017



# Get skilled for a new career

## Construction at 'Training and Skills for Construction' Holmewood

Qualification-based courses for everyone.

- **Bricklaying Beginners Level 1:** A hands-on course to learn the basics of bricklaying and the tools of the trade.
- **CSkills (CITB) Level 2 Diploma – Bricklaying:** On successful completion of this course, you will be a fully qualified bricklayer!
- **CSkills (CITB) Level 2 Diploma – Plastering:** On successful completion of this course, you will be a fully qualified plasterer!

For more information, contact **01629 537413** or [claycross.ace@derbyshire.gov.uk](mailto:claycross.ace@derbyshire.gov.uk)

Courses  
for all  
abilities

## Digital Skills – ICT in the East Area

Learn practical skills in ICT that help you gain the most out of work and everyday life. You can work towards qualifications whether you are in work or preparing for work.

Courses include

- first steps
- online technologies
- email
- word processing
- spreadsheets
- presentation software

**NEW** coming to some centres **Troubleshooting** courses (using your own devices, including tablets and smartphones).



## Making Choices:

# Childcare Information Sessions



**Childcare qualifications have changed to reflect the Government's drive to improve the quality of childcare.**

**We offer 3 hour tasters so you can find out about our courses and start your career today.**

- ✓ Personal support with a tutor to choose the right course
- ✓ Sector approved qualification for Schools and Early Years
- ✓ Guidance on work placements' requirements and DBS checks
- ✓ Information on course fees and Learner Loans
- ✓ Embedding Maths & English into your childcare course
- ✓ Information, advice and guidance to help and support you in selecting an appropriate course which meets your needs.

**To find out more and book on a Childcare Information Session, contact your local Adult Community Education Centre**



# Apprenticeships



## Could an apprenticeship be for you?

If you are aged 16 or over you could apply for one of our many apprenticeship programmes, in a wide range of subjects, from Teaching and Learning in Schools to Adult Care, and from Business Administration to IT Specialist.

Opportunities are available within Derbyshire County Council and across Derbyshire employers of all sizes.

You could:

- Earn a salary
- Receive training
- Learn job-specific skills
- Get paid holidays
- Gain qualifications

For more information about our apprenticeship programmes, contact our **Workplace Learning Team** at




**[workplacelearning@derbyshire.gov.uk](mailto:workplacelearning@derbyshire.gov.uk)**





Visit

**[www.derbyshire.gov.uk/getintowork](http://www.derbyshire.gov.uk/getintowork)**


Course Title	Day	Time	Wks	Hrs	Fee A	Fee B	Fee C	Start Date	Venue
<b>Get Active and Healthy</b>									
Dance Yourself Fit	WED	10:00	6	6	£37	£29	£18	13/9/2017	Gladys Buxton, Dronfield
Dance Yourself Fit	WED	10:00	6	6	£37	£29	£18	1/11/2017	Gladys Buxton, Dronfield
★ Keep Fit for Over 50s	MON	10:00	6	6	£37	£29	£18	11/9/2017	Clay Cross
Keep Fit for Over 50s	MON	10:00	6	6	£37	£29	£18	30/10/2017	Clay Cross
Keep Fit for Women	THU	10:30	6	6	£37	£29	£18	14/9/2017	St Augustines Church, Hunloke, Chesterfield
Keep Fit for Women	THU	10:30	6	6	£37	£29	£18	2/11/2017	St Augustines Church, Hunloke, Chesterfield
★ Keep Fit in Retirement	TUE	10:00	6	6	£37	£29	£18	12/9/2017	Hasland Methodist Church, Hunloke, Chesterfield
Keep Fit in Retirement	TUE	10:00	6	6	£37	£29	£18	31/10/2017	Hasland Methodist Church, Hunloke, Chesterfield
Pilates	MON	19:00	6	6	£37	£29	£18	11/9/2017	Clay Cross
Pilates	THU	09:30	6	6	£37	£29	£18	14/9/2017	Gladys Buxton, Dronfield
Pilates	MON	19:00	6	6	£37	£29	£18	30/10/2017	Clay Cross
Pilates	THU	09:30	6	6	£37	£29	£18	2/11/2017	Gladys Buxton, Dronfield
Pilates – Beginners	WED	09:15	6	6	£37	£29	£18	13/9/2017	Hunloke, Chesterfield
Pilates – Beginners	WED	09:15	6	6	£37	£29	£18	1/11/2017	Hunloke, Chesterfield
Pilates – Improvers	TUE	10:45	6	6	£37	£29	£18	12/9/2017	Hunloke, Chesterfield
Pilates – Improvers	TUE	10:45	6	6	£37	£29	£18	31/10/2017	Hunloke, Chesterfield
Pilates for Health & Back Care	THU	10:45	6	6	£37	£29	£18	14/9/2017	Gladys Buxton, Dronfield
Pilates for Health & Back Care	THU	10:45	6	6	£37	£29	£18	2/11/2017	Gladys Buxton, Dronfield
Yoga	MON	18:30	6	9	£41	£36	£12	11/9/2017	Bolsover
Yoga	MON	13:30	6	9	£55	£43	£27	11/9/2017	Clay Cross
Yoga	MON	10:00	6	9	£55	£43	£27	11/9/2017	Gladys Buxton, Dronfield
Yoga	MON	19:30	6	9	£55	£43	£27	11/9/2017	Gladys Buxton, Dronfield
Yoga	THU	19:00	6	9	£55	£43	£27	14/9/2017	Outwood Academy Newbold, Hunloke, Chesterfield

★ Courses marked with this star are on special offer! Book with a friend who hasn't learned with us before or not learned with us in the past 3 years and buy one place, get one free! To take advantage of this offer, contact the centre to make your payment.

Course Title	Day	Time	Wks	Hrs	Fee A	Fee B	Fee C	Start Date	Venue
<b>Get Active and Healthy</b>									
Yoga	THU	10:00	6	9	£55	£43	£27	14/9/2017	Gladys Buxton, Dronfield
Yoga	MON	18:30	6	9	£41	£36	£12	30/10/2017	Bolsover
Yoga	MON	13:30	6	9	£55	£43	£27	30/10/2017	Clay Cross
Yoga	MON	10:00	6	9	£55	£43	£27	30/10/2017	Gladys Buxton, Dronfield
Yoga	MON	19:30	6	9	£55	£43	£27	30/10/2017	Gladys Buxton, Dronfield
Yoga	THU	10:00	6	9	£55	£43	£27	2/11/2017	Gladys Buxton, Dronfield
Yoga	THU	19:00	6	9	£55	£43	£27	2/11/2017	Outwood Academy Newbold, Hunloke, Chesterfield
Yoga – Postnatal Mother and Baby	FRI	11:30	6	9	£55	£43	£27	15/9/2017	Gladys Buxton, Dronfield
Yoga – Postnatal Mother and Baby	FRI	11:30	6	9	£55	£43	£27	3/11/2017	Gladys Buxton, Dronfield
<b>Get Ahead in Life and Work</b>									
Award in Business Admin, Level 1  £	FRI	13:00	6	20	FREE	FREE	FREE	15/9/2017	Clay Cross
Award in Education and Training, Level 3  £	TBA	TBA	48	8	£168	£168	£50	13/10/2017	Hunloke, Chesterfield
Childcare – A Developed Child	WED	12:45	6	12	FREE	FREE	FREE	13/9/2017	Bolsover
Childcare – Children and Young Peoples Workforce Certificate, Level 2  £	WED	12:45	30	90	Contact Centre			1/11/2017	Bolsover
Childcare – Children and Young Peoples Workforce Social Care pathway, Level 3	TUE	09:30	72	216	Contact Centre			12/9/2017	Clay Cross
Childcare – Children and Young Peoples Workforce Social Care pathway, Level 3	WED	18:00	72	216	Contact Centre			13/9/2017	Hunloke, Chesterfield
Childcare – Children's Learning and Development (EYE), Level 3	THU	09:30	72	216	Contact Centre			14/9/2017	Hunloke, Chesterfield
Childcare – Children's Learning and Development (EYE), Level 3	FRI	09:30	72	216	Contact Centre			15/9/2017	Hunloke, Chesterfield

Course Title	Day	Time	Wks	Hrs	Fee A	Fee B	Fee C	Start Date	Venue
<b>Get Ahead in Life and Work</b>									
Childcare – Higher Level Teaching Assistant (Team Leader), Level 4	TUE	18:00	22	66	Contact Centre			12/9/2017	Hunloke, Chesterfield
Childcare – Introduction to Child Behaviour	WED	18:00	6	12	£54	£49	£16	1/11/2017	Bolsover
Childcare – Introduction to Child Behaviour	THU	09:30	6	12	£54	£49	£16	2/11/2017	Clay Cross
Childcare – Introduction to Child Psychology	WED	18:00	6	12	£54	£49	£16	13/9/2017	Bolsover
Childcare – Introduction to Child Psychology	THU	09:30	6	12	£54	£49	£16	14/9/2017	Clay Cross
Childcare – Specialist Support for Teaching and Learning in Schools, Level 3	THU	18:00	48	144	Contact Centre			14/9/2017	Hunloke, Chesterfield
Childcare – Support Teaching and Learning in Schools, Level 2  £	WED	09:15	34	85	Contact Centre			13/9/2017	Bolsover
Childcare – Support Teaching and Learning in Schools, Level 2  £	TUE	12:45	34	85	Contact Centre			31/10/2017	Clay Cross
Counselling Skills – Certificate Level 2  £	MON	09:15	36	108	Contact Centre			11/9/2017	Clay Cross
Counselling Skills – Certificate Level 2  £	WED	09:30	36	108	Contact Centre			13/9/2017	Hunloke, Chesterfield
Counselling Skills – Diploma Level 3	WED	18:00	36	108	Contact Centre			13/9/2017	Hunloke, Chesterfield
English	Various	Various	Various	Various	FREE	FREE	FREE	Various	Hunloke, Chesterfield
English	Various	Various	Various	Various	FREE	FREE	FREE	Various	Staveley Town Council, Hunloke, Chesterfield
English Entry Level	Various	Various	Various	Various	FREE	FREE	FREE	Various	Clay Cross
English for Speakers of other Languages	Various	Various	Various	Various	Contact Centre			Various	Shirebrook

 £ = Additional accreditation/exam costs apply.

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Course Title	Day	Time	Wks	Hrs	Fee A	Fee B	Fee C	Start Date	Venue
<b>Get Ahead in Life and Work</b>									
English for Speakers of other Languages, Entry Level	MON	Various	Various	Various	Contact Centre			11/9/2017	Hunloke, Chesterfield
English Level 1/2	Various	Various	Various	Various	FREE	FREE	FREE	Various	Shirebrook
English Level 1/2	Various	Various	Various	Various	FREE	FREE	FREE	Various	Bolsover
GCSE English	MON	09:30	30	74	FREE	FREE	FREE	11/9/2017	Bolsover
GCSE English	TUE	09:30	30	74	FREE	FREE	FREE	12/9/2017	Clay Cross
GCSE English	TUE	08:30	30	74	FREE	FREE	FREE	13/9/2017	Hunloke, Chesterfield
GCSE Maths	WED	09:30	30	110	FREE	FREE	FREE	6/9/2017	Clay Cross
GCSE Maths	MON/WED	18:00	30	110	FREE	FREE	FREE	6/9/2017	Bolsover
GCSE Maths	THU	18:00	30	110	FREE	FREE	FREE	7/9/2017	Hunloke, Chesterfield
Get On – Healthy Living & Exercise, Level 1 £	THU	09:30	2	12	Free	Free	Free	23/10/2017	Clay Cross
Get On – Working in Customer Service and Retail, Level 1 £	TUE	09:30	6	12	Free	Free	Free	10/10/2017	Clay Cross
Get On – Working in Food Preparation and Cooking, Entry Level £	FRI	09:30	5	24	Free	Free	Free	3/11/2017	Clay Cross
Lip Reading and Signed Communication	MON	13:00	27	54	FREE	FREE	FREE	11/9/2017	Peter Webster, Hunloke, Chesterfield
Lip Reading and Signed Communication	THU	18:30	27	54	FREE	FREE	FREE	14/9/2017	Bolsover
Lip Reading and Signed Communication	THU	13:00	27	54	FREE	FREE	FREE	14/9/2017	Hunloke, Chesterfield
Lip Reading and Signed Communication, Intermediate	WED	13:00	27	54	FREE	FREE	FREE	13/9/2017	Clay Cross
Maths	TUE	13:00	30	60	FREE	FREE	FREE	19/9/2017	Staveley Town Council, Hunloke, Chesterfield
Maths	Various	Various	Various	Various	FREE	FREE	FREE	Various	Clay Cross
Maths	Various	Various	Various	Various	FREE	FREE	FREE	Various	Bolsover
Maths	Various	Various	Various	Various	FREE	FREE	FREE	Various	Hunloke, Chesterfield
Maths	Various	Various	Various	Various	FREE	FREE	FREE	Various	Shirebrook

Course Title	Day	Time	Wks	Hrs	Fee A	Fee B	Fee C	Start Date	Venue
<b>Get Creative</b>									
Creative Textile Workshop	TUE	13:00	6	12	£73	£57	£37	12/9/2017	Hunloke, Chesterfield
Creative Textile Workshop	FRI	13:00	6	12	£73	£57	£37	15/9/2017	Hunloke, Chesterfield
Creative Textile Workshop	TUE	13:00	6	12	£73	£57	£37	31/10/2017	Hunloke, Chesterfield
Creative Textile Workshop	FRI	13:00	6	12	£73	£57	£37	3/11/2017	Hunloke, Chesterfield
Developing Pottery Techniques	WED	09:45	6	12	£73	£57	£37	13/9/2017	Clay Cross
Developing Pottery Techniques	WED	09:45	6	12	£73	£57	£37	1/11/2017	Clay Cross
★ Developing Upholstery Skills	WED	09:45	6	12	£73	£57	£37	13/9/2017	Clay Cross
Developing Upholstery Skills	WED	09:45	6	12	£73	£57	£37	1/11/2017	Clay Cross
Experimenting with Art	FRI	10:00	6	12	£73	£57	£37	15/9/2017	Hunloke, Chesterfield
Experimenting with Art	FRI	10:00	6	12	£73	£57	£37	3/11/2017	Hunloke, Chesterfield
★ Experimenting with Stitch	FRI	10:00	6	12	£73	£57	£37	15/9/2017	Hunloke, Chesterfield
Experimenting with Stitch	FRI	10:00	6	12	£73	£57	£37	3/11/2017	Hunloke, Chesterfield
Festive Flowers for All Occasions	MON	09:30	6	12	£73	£57	£37	30/10/2017	Hunloke, Chesterfield
Festive Flowers for All Occasions	WED	10:00	6	12	£73	£57	£37	1/11/2017	Bolsover
★ Flowers for All Occasions	MON	09:30	6	12	£73	£57	£37	11/9/2017	Hunloke, Chesterfield
★ Flowers for All Occasions	WED	10:00	6	12	£73	£57	£37	13/9/2017	Bolsover
Painting & Drawing	TUE	13:00	6	12	£73	£57	£37	12/9/2017	Hunloke, Chesterfield
Painting & Drawing	TUE	13:00	6	12	£73	£57	£37	31/10/2017	Hunloke, Chesterfield
Painting & Drawing – Watercolours	TUE	09:45	6	12	£73	£57	£37	12/9/2017	Clay Cross
Painting & Drawing – Watercolours	TUE	10:00	6	12	£73	£57	£37	12/9/2017	Hunloke, Chesterfield
Painting & Drawing – Watercolours	TUE	09:45	6	12	£73	£57	£37	31/10/2017	Clay Cross

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<b>Get Creative</b>									
Painting & Drawing – Watercolours	TUE	10:00	6	12	£73	£57	£37	31/10/2017	Hunloke, Chesterfield
Painting & Drawing Mixed Media Workshop	MON	10:00	6	12	£73	£57	£37	11/9/2017	Gladys Buxton, Dronfield
★ Painting & Drawing Mixed Media Workshop	THU	18:30	6	12	£73	£57	£37	14/9/2017	Bolsover
Painting & Drawing Mixed Media Workshop	MON	10:00	6	12	£73	£57	£37	30/10/2017	Gladys Buxton, Dronfield
Painting & Drawing Mixed Media Workshop	THU	18:30	6	12	£73	£57	£37	2/11/2017	Bolsover
Patchwork & Quilting	MON	18:30	6	12	£73	£57	£37	11/9/2017	Bolsover
Patchwork & Quilting	MON	10:00	6	12	£73	£57	£37	11/9/2017	Hunloke, Chesterfield
★ Patchwork & Quilting	MON	09:45	6	12	£73	£57	£37	11/9/2017	Clay Cross
Patchwork & Quilting	THU	10:00	6	12	£73	£57	£37	14/9/2017	Gladys Buxton, Dronfield
Patchwork & Quilting	MON	18:30	6	12	£73	£57	£37	30/10/2017	Bolsover
Patchwork & Quilting	MON	10:00	6	12	£73	£57	£37	30/10/2017	Hunloke, Chesterfield
Patchwork & Quilting	MON	09:45	6	12	£73	£57	£37	30/10/2017	Clay Cross
Patchwork & Quilting	THU	10:00	6	12	£73	£57	£37	2/11/2017	Gladys Buxton, Dronfield
Pottery Advanced Techniques	TUE	09:45	6	12	£73	£57	£37	12/9/2017	Clay Cross
Pottery Advanced Techniques	TUE	09:45	6	12	£73	£57	£37	31/10/2017	Clay Cross
Pottery for All Abilities	WED	13:00	6	12	£73	£57	£37	13/9/2017	Clay Cross
Pottery for All Abilities	WED	13:00	6	12	£73	£57	£37	1/11/2017	Clay Cross
Pottery Make your own Garden Planter	TUE	10:00	1	6	£37	£29	£18	8/8/2017	Clay Cross
Pottery Workshop	TUE	19:00	6	12	£73	£57	£37	12/9/2017	Clay Cross
Pottery Workshop	WED	19:00	6	12	£73	£57	£37	13/9/2017	Clay Cross
Pottery Workshop	TUE	19:00	6	12	£73	£57	£37	31/10/2017	Clay Cross
Pottery Workshop	WED	19:00	6	12	£73	£57	£37	1/11/2017	Clay Cross

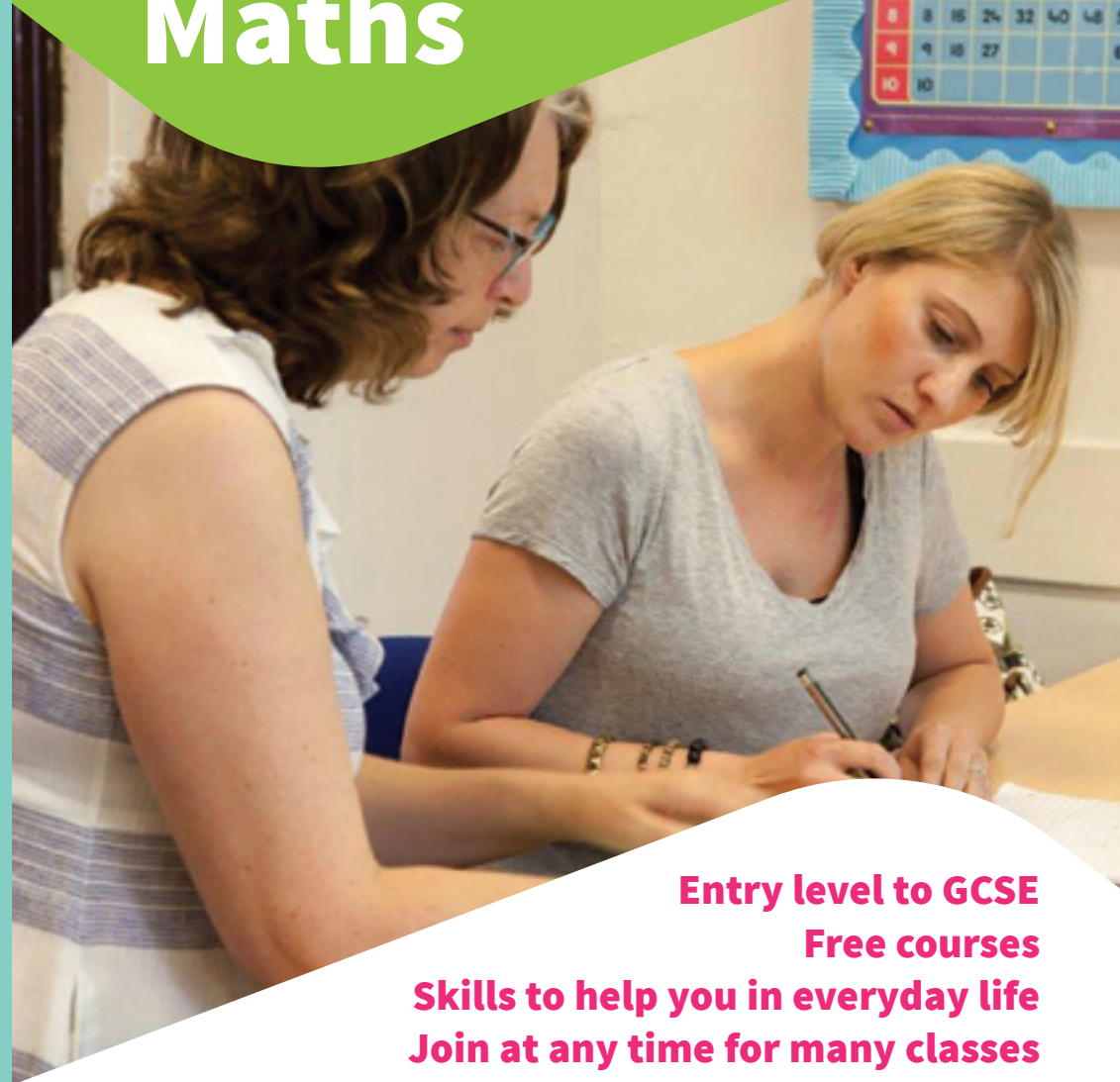
Course Title	Day	Time	Wks	Hrs	Fee A	Fee B	Fee C	Start Date	Venue
<b>Get Creative</b>									
Sewing and Crafts from Around the World	TUE	10:00	6	12	£73	£57	£37	12/9/2017	Bolsover
Sewing and Crafts from Around the World	TUE	10:00	6	12	£73	£57	£37	31/10/2017	Bolsover
Sewing and Home Crafts for Pleasure	TUE	09:30	6	12	£73	£57	£37	12/9/2017	Clay Cross
Sewing and Home Crafts for Pleasure	WED	18:30	6	12	£73	£57	£37	13/9/2017	Bolsover
Sewing and Home Crafts for Pleasure	THU	09:30	6	12	£73	£57	£37	14/9/2017	Bolsover
Sewing and Home Crafts for Pleasure	TUE	09:30	6	12	£73	£57	£37	31/10/2017	Clay Cross
Sewing and Home Crafts for Pleasure	WED	18:30	6	12	£73	£57	£37	1/11/2017	Bolsover
Sewing and Home Crafts for Pleasure	THU	09:30	6	12	£73	£57	£37	2/11/2017	Bolsover
Soft Furnishing and Sewing Skills	WED	19:00	6	12	£73	£57	£37	13/9/2017	Hunloke, Chesterfield
Soft Furnishing and Sewing Skills	WED	19:00	6	12	£73	£57	£37	1/11/2017	Hunloke, Chesterfield
Sugarcraft	WED	19:00	6	12	£73	£57	£37	13/9/2017	Clay Cross
Sugarcraft	WED	19:00	6	12	£73	£57	£37	1/11/2017	Clay Cross
Sugarcraft Advanced	FRI	10:00	6	12	£73	£57	£37	15/9/2017	Hunloke, Chesterfield
Sugarcraft Advanced	FRI	10:00	6	12	£73	£57	£37	3/11/2017	Hunloke, Chesterfield
Upholstery Advanced	TUE	19:00	6	12	£73	£57	£37	12/9/2017	Clay Cross
Upholstery Advanced	TUE	19:00	6	12	£73	£57	£37	31/10/2017	Clay Cross
<b>Get Hands On</b>									
Construction – Bricklaying (SEFL), Level 1 £	WED/THU	09:30	20	112	Contact Centre			6/9/2017	Holmewood Unit for Construction Trades (HUT), Clay Cross
Construction – Bricklaying Level 2 Diploma (CITB) £	Mon/Tues				Contact Centre			4/9/2017	Holmewood Unit for Construction Trades (HUT), Clay Cross
Construction – Plastering Level 2 Diploma (CITB) £	Mon/Tues				Contact Centre			20/11/2017	Holmewood Unit for Construction Trades (HUT), Clay Cross
Construction Skills (Multi), Level 1 £	Thurs/Fri		40	213	Contact Centre			7/9/2017	Holmewood Unit for Construction Trades (HUT), Clay Cross

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# Get ahead in English and Maths

Course Title	Day	Time	Wks	Hrs	Fee A	Fee B	Fee C	Start Date	Venue
<b>Get into Languages</b>									
French Intermediate	MON	10:00	6	12	£73	£57	£37	11/9/2017	Hunloke, Chesterfield
French Intermediate	MON	10:00	6	12	£73	£57	£37	30/10/2017	Hunloke, Chesterfield
Spanish Beginners	THU	19:00	6	12	£73	£57	£37	14/9/2017	Hunloke, Chesterfield
Spanish Beginners	THU	19:00	6	12	£73	£57	£37	2/11/2017	Hunloke, Chesterfield
Spanish Improvers	THU	19:00	6	12	£73	£57	£37	14/9/2017	Hunloke, Chesterfield
Spanish Improvers	THU	19:00	6	12	£73	£57	£37	2/11/2017	Hunloke, Chesterfield
<b>Get Technology</b>									
Computers – Beginners <span style="color: red;">£</span>	FRI	09:30	12	30	£105	£105	£32	15/9/2017	Hunloke, Chesterfield
Computers – First Steps, Beginners	WED	09:30	5	10	£45	£41	£14	13/9/2017	Bolsover
Computers – Home Use, Beginners	TUE	13:00	5	10	£61	£48	£31	12/9/2017	Clay Cross
Computers – Home Use, Beginners	WED	09:30	5	10	£61	£48	£31	1/11/2017	Bolsover
Computers – ICT Troubleshooting Workshop	WED	13:00	34	68	Contact Centre			13/9/2017	Hunloke, Chesterfield
Computers – Using ICT	TUE	13:00	5	10	£61	£48	£31	31/10/2017	Clay Cross
Computers Entry Level <span style="color: red;">£</span>	Various	Various	Various	Various	Contact Centre			Various	Staveley Town Council, Hunloke, Chesterfield
Computers Entry Level <span style="color: red;">£</span>	Various	Various	Various	Various	Contact Centre			Various	Staveley Town Council, Hunloke, Chesterfield
Computers Level 1/2 <span style="color: red;">£</span>	Various	Various	Various	Various	Contact Centre			Various	Shirebrook
Computers Level 1/2 <span style="color: red;">£</span>	Various	Various	Various	Various	Contact Centre			Various	Hunloke, Chesterfield
Computers Level 1/2 <span style="color: red;">£</span>	Various	Various	Various	Various	Contact Centre			Various	Bolsover
Computers Level 1/2 <span style="color: red;">£</span>	Various	Various	Various	Various	Contact Centre			Various	Clay Cross



**Entry level to GCSE**  
**Free courses**  
**Skills to help you in everyday life**  
**Join at any time for many classes**  
**Small, friendly groups**  
**Work at your own pace**  
**Gain nationally recognised qualifications**

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# Pathways for young people

## into learning and work

Programmes for people aged 14–19 that help to build confidence and gain skills for the world of work.

- Hands on and active learning
- Personal support and careers advice
- Maths and English to help you move on up
- Help to develop work skills
- Qualifications that are recognised by employers.

**14–19 Personalised Study Programme** (countywide): Part time learning in our adult classes with individual support. Plenty of options and venues to choose from.

**16–19 Pre-Apprenticeship Study Programme** (various venues): Full time, one year course with other young people. Includes work related qualifications, such as for the hospitality, care, creative and construction industries.

**16–19 Traineeship** (countywide): 6 weeks to 6 months for young people wanting to move into work or an apprenticeship. Includes a work placement of at least 100 hours.

**16–19 Apprenticeship** (countywide): 12–36 months of workplace learning in a wide variety of subjects.

## GET REAL SKILLS FOR REAL JOBS

Visit

[http://www.derbyshire.gov.uk/education/adult\\_education/get\\_into\\_work/get\\_into\\_work\\_for\\_learners/study\\_support\\_programme/default.asp](http://www.derbyshire.gov.uk/education/adult_education/get_into_work/get_into_work_for_learners/study_support_programme/default.asp)



# 5 steps to success!

- 1. Have a goal:** Think about what you want to achieve from your learning, such as meeting new people, being creative or increasing your employment prospects.
- 2. Create a plan:** “Making Choices” can help you identify where you are now and how you could progress.
- 3. Sign up** for the course that meets your needs.
- 4. Attend** every session and be there on time. Every minute you spend learning helps you achieve your goals.
- 5. Look forward:** Celebrate your success and plan how you will use what you have learned, such as a new project, progressing to the next level course, or even changing career.

## Making Choices

A session for anyone who wants to get into learning, to help you to:

- choose what courses you want to do in the future
- increase your confidence in making decisions
- know your skills in English, maths, ICT and employability
- set up your own learning plan.

**Ask in centre to find out more and book onto a session.**





## What will this course cost?

We use three different bands for our course fees. The full fee for a course will be advertised as Band A. If you are a Derbyshire Gold Card holder, you will pay the Band B price for Community Learning. In most cases, we offer reduced fees for those on certain benefits at Band C. For some qualification courses you may be able to apply for a learner loan. There may be additional costs on some courses for materials and exams fees.

**Please check at the time of booking.**

## How can I pay?

Payments can be made online through the web or in person at your local centre. For some courses, you may be able to pay in instalments.

## How can I join?

Most courses are available to book through our website at [www.derbyshire.gov.uk/coursesearch](http://www.derbyshire.gov.uk/coursesearch) or you can visit or telephone your local centre.

## Where can I get further information or advice?

For detailed information about the support that we can provide, including financial help and learning support, visit [www.derbyshire.gov.uk/theguide](http://www.derbyshire.gov.uk/theguide) or contact your local centre. Not sure what to do next? We have highly skilled National Careers Service advisers actively involved in supporting learners in many of our centres. Ask in centre, visit the National Careers Service website or call **01629 532430**.

## How can I help?

Find out how to volunteer at [www.derbyshire.gov.uk/dacesvolunteer](http://www.derbyshire.gov.uk/dacesvolunteer) We regularly recruit Tutors and Learner Support via [www.derbyshire.gov.uk/jobs](http://www.derbyshire.gov.uk/jobs)

**Book online, it's easy**  
[www.derbyshire.gov.uk/coursesearch](http://www.derbyshire.gov.uk/coursesearch)

## Adult Community Education Centres

**Chesterfield – Hunloke – 01629 535002**

**Bolsover – 01246 241926**

**Shirebrook – 01629 537576**

**Clay Cross – 01629 537108**

**Dronfield – Gladys Buxton – 01246 413631**

For further information or to get a copy in a community language, on audio tape or in large print, please call your local centre.

The details contained in this brochure are correct at the time of going to print. However we may have to make changes, giving advance notice wherever possible.